

YEARLY STATUS REPORT - 2022-2023

| Part A | | | |
|--|--|--|--|
| Data of the Institution | | | |
| 1.Name of the Institution | MADHAV VIDHI MAHAVIDHYALAYA | | |
| Name of the Head of the institution | DR NEETI PANDEY | | |
| • Designation | PRINCIPAL | | |
| • Does the institution function from its own campus? | Yes | | |
| • Phone no./Alternate phone no. | 07514024407 | | |
| Mobile no | 8982568002 | | |
| Registered e-mail | madhavlawcollege@gmail.com | | |
| Alternate e-mail | neetipathakprincipal@gmail.com | | |
| • Address | Rajwade Parisar, Vivekanand Marg, Nai Sakad, Lashkar, Gwalior, M.P. | | |
| • City/Town | Gwalior | | |
| • State/UT | Madhya Pradesh | | |
| • Pin Code | 474001 | | |
| 2.Institutional status | | | |
| Affiliated /Constituent | Affiliated | | |
| • Type of Institution | Co-education | | |
| • Location | Urban | | |

| • Financial Status | | | Self-f | inanc | ing | | | | |
|---|---------|---|---|------------------------------------|------------------|----------|---------|-------------|------------|
| Name of the Affiliating University | | | Jiwaji | Univ | ersity | | | | |
| • Name of | the | IQAC Coordi | nator | | Dr. Rahul Sharma | | | | |
| • Phone No |). | | | | 9926456726 | | | | |
| Alternate | pho | one No. | | | 8982400848 | | | | |
| • Mobile | | | | | 9425340560 | | | | |
| • IQAC e-r | nail | address | | | rsrahu | lshar | ma5555 | @gma: | il.com |
| • Alternate | Em | ail address | | | tanaya | limay | re95@gm | ail. | com |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | | | https://assessmentonline.naac.gov .in/public/index.php/hei/generate Agar_PDF/MjQ2OTA= | | | | | | |
| 4. Whether Academic Calendar prepared during the year? | | | ed | Yes | | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | | https://mvmg.mbeducationgwl.org// Encyc/2022/12/3/Academic- Calendar.html | | | | | | | |
| 5.Accreditation | Det | ails | | | | | | | |
| Cycle | Gr | rade CGPA | | Year of Accredita | ation | Validity | from | Validity to | |
| Cycle 1 | | B+ | 2 | .51 | 202 | L | 24/08/ | 2021 | 23/08/2026 |
| 6.Date of Establishment of IQAC | | | 21/05/2020 | | | | | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | | | | | |
| Institutional/Dertment /Faculty | | | Agency | Year of award Amount with duration | | Amount | | | |
| NA | NA NA N | | A | NA | | NA | | | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | Yes | | | <u>'</u> | | | | |
| Upload latest notification of formation of IQAC | | | View File | 2 | | | | | |

| 9.No. of IQAC meetings held during the year | 4 |
|--|------------------|
| Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| If yes, mention the amount | |

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation of AQAR for session 2022-23 for IInd cycle of naac 2. Conducted Environmental audit 3. Performance appraisal of faculty members and collection and evaluation of feedback from various stake holder on institution faculty and curriculum 4. documentation of activities 5. updation of reports to AQAR ,AISHE 6. Conducted value added program

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Introduction: The Internal Quality Assurance Cell (IQAC) of Madhav Vidhi Mahavidyalaya, Gwaliorhas devised a comprehensive plan of action for the academic year 2022-23 to foster quality enhancement in various dimensions. The strategic initiatives encompass curriculum enrichment, societal engagement, skill development, internship opportunities, and faculty development programs, Introduction: The implemented plan of action by the Internal Quality Assurance Cell (IQAC) at Madhav Vidhi Mahavidyalaya, Gwaliorduring the academic year 2022-23 has yielded substantial outcomes, contributing to the overall enhancement of the initiatives undertaken have successfully impacted various dimensions, fostering holistic development among students and | Plan of Action | Achievements/Outcomes |
|---|---|--|
| aligning with the overarching faculty. Outcome Highlights: (a) | Introduction: The Internal Quality Assurance Cell (IQAC) of Madhav Vidhi Mahavidyalaya, Gwaliorhas devised a comprehensive plan of action for the academic year 2022-23 to foster quality enhancement in various dimensions. The strategic initiatives encompass curriculum enrichment, societal engagement, skill development, internship opportunities, and faculty development programs, | Introduction: The implemented plan of action by the Internal Quality Assurance Cell (IQAC) at Madhav Vidhi Mahavidyalaya, Gwaliorduring the academic year 2022-23 has yielded substantial outcomes, contributing to the overall enhancement of the quality of legal education. The initiatives undertaken have successfully impacted various dimensions, fostering holistic development among students and |

goal of ensuring holistic legal education. Plan of Action: (a) Value Added Courses: The college aims to conduct 30-day valueadded courses focusing on mental health, soft skills, and mooting skills. These courses are designed to complement the existing curriculum and equip students with essential skills beyond the academic realm. The objective is to enhance the overall well-being and professional competence of the students. (b) Environmental Protection and Sustainability Activities: In an effort to instill environmental consciousness and societal responsibility, the college plans to organize a series of activities beyond the campus. This includes lecture series, free plantation drives, awareness rallies, cycle rallies, and human chains. These initiatives aim to raise awareness about environmental protection and sustainability, fostering a sense of responsibility among students and the community. (c) Skill Development Programs: The college recognizes the importance of honing various skills crucial for legal professionals. Accordingly, skill development programs will be organized to enhance students' soft skills, life skills, drafting skills, mooting skills, communication skills, and judgment-writing skills. These initiatives will be integrated into the curriculum to ensure a holistic development

Value Added Courses: The 30-day value-added courses on mental health, soft skills, and mooting skills have significantly contributed to the personal and professional growth of students. Surveys and feedback indicate a noticeable improvement in students' mental well-being, interpersonal skills, and practical legal acumen. Participants have reported increased confidence in moot court competitions, reflecting the success of the initiative. (b) Environmental Protection and Sustainability Activities: The environmental protection and sustainability activities conducted beyond the campus have successfully raised awareness in the student community and the wider society. The lecture series, plantation drives, awareness rallies, cycle rallies, and human chains have collectively contributed to a heightened sense of environmental responsibility. The college has become a focal point for sustainability discussions in the local community. (c) Skill Development Programs: The skill development programs focusing on soft skills, life skills, drafting skills, mooting skills, communication skills, and judgment-writing skills have resulted in tangible improvements. Students now exhibit enhanced competence in legal writing, effective communication, and critical thinking. These skills are crucial for their academic

of students. (d) Internship Opportunities: To bridge the gap between academic knowledge and practical application, the college plans to provide maximum internship opportunities for students. These internships will be strategically aligned with court practices, providing students with firsthand experience and insights into the legal profession. The objective is to empower students for successful professional endeavors. (e) Faculty Development Program: Recognizing the pivotal role of faculty in shaping the academic experience, the college planned to organize faculty development programs. These programs will focus on enhancing teaching skills, incorporating innovative pedagogies, and staying abreast of the latest developments in legal education. The aim is to create a dynamic and studentcentric learning environment. Conclusion: This plan of action, meticulously developed by the IQAC, reflects the commitment of Madhav Vidhi Mahavidyalaya, Gwaliortowards continuous quality enhancement. The initiatives outlined herein are geared towards nurturing wellrounded legal professionals equipped with not only theoretical knowledge but also practical skills and a strong sense of social responsibility.

success and future professional endeavors. (d) Internship Opportunities: The emphasis on providing maximum internship opportunities has proven to be a game-changer. Students who engaged in internships reported a smoother transition from academic knowledge to practical application. The internships have not only provided valuable insights into court practices but have also significantly increased students' confidence in their ability to excel in the legal profession. (e) Faculty Development Program: The faculty development programs have positively impacted the teachinglearning process at Madhav Vidhi Mahavidyalaya, Gwalior. Faculty members now incorporate innovative pedagogies, ensuring a dynamic and student-centric learning environment. The heightened teaching skills have translated into an improved academic experience for students, as reflected in their feedback and performance. Conclusion: The outcomes achieved through the implemented plan of action underscore the success of College's commitment to continuous quality enhancement. The positive changes observed among students and faculty members validate the effectiveness of the initiatives undertaken. The college remains dedicated to furthering these efforts in subsequent academic years, ensuring a continually enriching educational experience.

13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

| Name | Date of meeting(s) |
|---|--------------------|
| Executive Body Madhav vidhi mahavidhyalaya | 28/10/2023 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2022-23 | 19/01/2024 |

15. Multidisciplinary / interdisciplinary

The college is affiliated to the Jiwasi university and will be Following all the roadmaps as directed by the comiversity In this. begards. However, the College will Contribute it's participation in the Preparedness for the Multidisciplinary Interdisciplinary attoategics for NEP by submitting it's proposal to the university in the following lines. 1.Revamping curriculum 2.Restructuring of Curriculums 3.To adopt integrated Approach. 4.To Integrate Professional and life skills 5.To offer general elective Programs. on value education. 6.To provide freedom to Stutents to acaruire Credits from the Other gentian universities 7 To count the credits a caruited by the students from the Foreign Coniversities. 8. awarding the credits for Stutents". Participation in MCC/MSS

16.Academic bank of credits (ABC):

N/A

17.Skill development:

with toegard to this Clause of MEP, the college would like to give the following suggestions: Adding a greater number of Prooghams unter the vocational Education. Inteshake the vocational Education Programs with the professional Programs. Introduce Research pragrooms inter the vocation studies. facilitate the drop outs from the formal system to axish with the vocational Education. Provide Financial assistance Socially economically. isadvantaged to Students pursuing the vocational Studies. Provide Financial assistance Socially economically. isadvantaged to Students pursuing the vocational Studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Suggestions to the university by the o College would be to: To introduce a short-term Prooghom of Indian culture and Art To promote the culture of cross disciplinary and interdisciplinary pesearch. The college would work to establish Various Cells for sports, Lance, music, etc. Coordinating with the Five Arts department of the sister concern Insitution as well as others to proovide the education on Indion knowledge system to the Students. Sensitize Parents teachers as well Promote holistic development of the starents in both Acatene and Hon-Academic Areas Making use of Digital contents. in multiple gntion languages to address the issues of linguistic Diversity

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college will strive to focus on Jovo-Folded following outcome Based. Strategles: To Motivate and Encegize thee Capacities of the Faculties: Empowertsing the faculties to adopt innovative pedagogiarly enable them Creativitics approaches to thelk prooviding training to the fresh faculties to make use OF ICT for the Academic and Research Activities. Introducing mandatory Faculty developme Prooviding Ample opportunities for the Professional Development. Prooviding Timely Promotions. 2. To Focus on the Holistic Progression of the statents: Motivating the stutenks to apply OF Cheativity Life also. Mentoring them to enhance their Capacities extent. to the fullest possible Identifying the skills of the disterdents and firing them the tright Having on Ethical Grooming of the Stutents. Having Student's Discussion forum for cncouraging the learning environments. Increase in the intake of the Students. Introducing more interstrated ProgramS to provide a Long Term Process of learning in the gratitution.

20.Distance education/online education:

The Institutional Strategies would be To make optimum use of the Digital Education platforms like swayam Moocs, e-Pathshala. To create Instructional and Coctificate /value added courses on the Online Educational Domains Blend the Traditional Teaching with the online platforms in a greater Legree. To build an institutional capacity in educational technology. Collaborating with the National Educational Technology Foroum and Other appropriate bodies for advance implementation of Pedagogy of online Teaching and learning

Extended Profile

1.Programme

| 1.1 | 119 | |
|--|---|--|
| Number of courses offered by the institution across all programs during the year | | |
| File Description | Documents | |
| Data Template | <u>View File</u> | |
| 2.Student | | |
| 2.1 | 1220 | |
| Number of students during the year | | |
| File Description | Documents | |
| Institutional Data in Prescribed Format | <u>View File</u> | |
| 2.2 | 875 | |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | | |
| File Description | D . | |
| The Description | Documents | |
| Data Template | View File | |
| | | |
| Data Template | View File 298 | |
| Data Template 2.3 | View File 298 | |
| Data Template 2.3 Number of outgoing/ final year students during the | View File 298 year | |
| Data Template 2.3 Number of outgoing/ final year students during the File Description | View File 298 year Documents | |
| Data Template 2.3 Number of outgoing/ final year students during the File Description Data Template | View File 298 year Documents | |
| Data Template 2.3 Number of outgoing/ final year students during the File Description Data Template 3.Academic | View File 298 year Documents View File | |
| Data Template 2.3 Number of outgoing/ final year students during the File Description Data Template 3.Academic 3.1 | View File 298 year Documents View File | |
| Data Template 2.3 Number of outgoing/ final year students during the File Description Data Template 3.Academic 3.1 Number of full time teachers during the year | View File 298 View File View File 25 | |
| Data Template 2.3 Number of outgoing/ final year students during the File Description Data Template 3.Academic 3.1 Number of full time teachers during the year File Description | View File 298 View File View File 25 Documents | |

| File Description | Documents |
|--|----------------|
| Data Template | View File |
| 4.Institution | |
| 4.1 | 20+02 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 40.99204 |
| Total expenditure excluding salary during the year | (INR in lakhs) |
| 4.3 | 30 |
| Total number of computers on campus for academi | c purposes |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Which has relevance to the regional/national global development need with well defined and informed learning objectives and outcomes.

The college has a systematized mechanism for analyzing and ensuring the objectives of the curriculum both letter and spirit are being adequately and consistently met.

- The college publishes a detailed prospectus that provides all necessary information about the college, it's course on offer, the fee structure, faculty etc. so that students are empowered to make informed choices.
- Each academic session start with orientation programmes to welcome the new students and to acquaint them the academic course and collect activities. Code of conduct are also briefed on the day.
- Syllabus distribution among the faculty members of the departments are done in advance before the start of the semester classes.
- Each teacher designs a lesson plan on his/her own for the course which is time bound and systematic.
- Conventional mode of lecture using marker white board, maps,

diagrams, chart and demonstration are used for class room teaching besides adherence to electronic gadgets to simplify explanations through audio-visual aids i.e. ICT enabled lectures are ensured.

- The process is supported by devices like overhead projector, digital projector, internal and e-library facility etc.
- Various activities like lecture on professional ethics, EnvironmentGender sensitization, Research IPR and Enterprenure are being organised by the institution which ensures effective curriculum delivery.
- For making teaching-learning process more effective, group discussions on topics relevant to the curriculum, students seminars and presentations are being organized on regular basis.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/6/DocScanner-6-Dec-2023-4-01-pm-compressed _compressed-(1)-(1)-(1)_202312061801157068.p _df |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has a good practice of preparing the prospectus of institutional information, course offered, eligibility criteria for every programme. It also prepared academic calendar three month prior to the reopening of the college based on university of Gwalior's calendar of events and also UGC regulations. The number of working days are calculated and included by excluding national/state/regional or other holidays. Internal tests are conducted as proposed in the academic calendar.

The academic calendar is structured by taking the consents from controller of examinations coordinators and faculty member it is presented before the IQAC for approval and then with and without modification the same will be implemented to become effective. A keen and serious calculation will be undertaken to make sure that there is sufficient time for syllabus coverage for each course.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://mvmg.mbeducationgwl.org//Encyc/2022/ 12/3/Academic-Calendar.html |

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description | Documents |
|---|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NA

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Brochure or any other document relating to Add on /Certificate programs | <u>View File</u> |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

160

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <u>View File</u> |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to environment and sustainability, human values and professional ethics, gender sensitization, the institution has imbibed different type of courses in the curriculum such as Indian Constitution, Professional Ethics and environmental studies for all UG and PG programmes. The students have undertaken a number of activities to inculcate these values.

Environment and Sustainability

A course on environment studies has been included for all UG programmes. In order to sensitize students about the environment and sustainability issues a number of course were taught and activity such as seminar, guest lectures, industry visit and field excursions were organized. Environment Day is being celebrated every year.

Human Values

A number of activities comprising Human Values have been conducted toanging from working in old age homes, NGOs, organizing blood donation camps, camp etc. The institution has also organized guest lectures by experts and luminaries to inculcate social, moral and ethical values in the students.

Professional Ethics

In order to hurture best ethical practices among the students, several courses has been included in the curriculum. Preception's of on professional ethics have been enriched by exposing them not only through the curriculum but also through differnt kinds of Seminars, workshop, lectures by eminent scholars with a view to imbibe and practice moral values in their profession. Further workshops on capacity building for teaching and non teaching staff has been organized on periodical basis to enhance the personal as well as professional growth.

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <u>View File</u> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | <u>View File</u> |
| MoU's with relevant organizations for these courses, if any | <u>View File</u> |
| Institutional Data in Prescribed Format | <u>View File</u> |

1.3.3 - Number of students undertaking project work/field work/ internships

299

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|---|--|
| URL for stakeholder feedback report | https://mvmg.mbeducationgwl.org/encyc/2023/1 |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <u>View File</u> |
| Any additional information | <u>View File</u> |

06-08-2024 05:21:25

1.4.2 - Feedback process of the Institution may A. Feedback collected, analyzed be classified as follows

and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | <u>View File</u> |
| URL for feedback report | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/7/Feedback-Action-taken- Plan-2022-23_202312071249178225.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1220

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

875

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students

andorganizes special programmes for advanced learner and slow learner. At the entry level class XII scores are taken as the initial indicators of student's learning ability. Further Judgment in subsequent years is based on academic performance, level of alertness, participation in discussion, and mid semester evaluation. These are augmented by observations made by mentors. Students themselves express extra interests in subjects or approach teacher with their problems. Measures are taken accordingly to address the needs of students with different level of competence. Steps taken for advanced learner:

- Provided with references to journals and advanced study material
- Encourage to make presentation write papers and participate in international/national conferences/seminar/workshop.
- Given recommendation letters to purser internship internship in institutions of repute
- Semester toppers and university rank holders are felicitated on the annual Day.
- Given leadership roles in departmental and society activities to develop organizational skills and teach the value of frame work. Students are chosen as class representatives giving theman opportunity to display their leadership skills.
- Motivated to write articles for the college or department magazines and also to take undertake editorial work.
- Nominated to represent the college or department in intercollege competition.
- Motivated to set high goals for themselves and counselled to prepare for entrance and competitive examinations.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/Encyc/2023/1 2/29/Student-santric-method.html |
| Upload any additional information | <u>View File</u> |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1220 | 25 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students aretaught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject. The following are the highlights of student centric methods adopted: Provision for individual involvement in practical's or project work, group work, role play, field visit, industrial visits case study, debates, seminar, presentations.

- Organization of educational trips and surveys
- Special lecture programmes
- Internship programmes
- Conducting workshops/seminar/conference

Experiential learning-This includes both individual and group experiential learning under group experiential learning system a group of students are allotted to a faculty member who helps and guides them academically.

Participatory learning-The students are engaged in activity learning viz group discussions, case studies. Community surveys.

Problem solving: - Few departments have case study analyses, problem solving question to be answered by the students. Students aretaught to solve a problem case study in each of the course in PG Programmes.

Active learning is another from of learning in which teaching strives to involve students in the learning process more directly than other methods.

Interdepartmental Collaborative-Activities promote sharing of thoughts/khowledge among the students.

Minor projectes:- To inculcate enhance the praetical khnowledge with innovation. selected students are encouraged to take up minor project. However as a part of curriculum all per students have

tounder take project work in their final semester.

| File Description | Documents |
|-----------------------------------|--|
| Upload any additional information | No File Uploaded |
| Link for additional information | https://mvmg.mbeducationgwl.org/Encyc/2023/1 2/29/Student-santric-method.html |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

MVM faculty uses the latest ICT tools to enhance the conventional teaching process and make learning ore interesting and student friendly.

- The college has around 30 desktop 12 laptops, 02 digital notice board and 10mbps fiber line. Classroom and laboratories are equipped with projectors and are wi-fi enabled to facilitate to teachers to directly stream web pages and videos Printers and scanners are available in department and the library.
- Wi-fi routers and access points are installed to provides easy internet access to faculty and students.
- The college library has access to E-journals and E-books accessible on.
- The library also has two computer system and printer.
- Faculty regularly consults and shares material from Ebooks, web page, you-tube videos and other relevant resources.
- Virtual labs and search engines like google search are used to encourage collaborative learning. Various departments train students in the use of subject specific software like SPSS MS Office.
- Audio lectures are created and shared with students having visual impairments.
- Teachers made a swift transition from classroom to online teaching during the lockdown due to Covid-19 pandemic.
 Platform such as zoom, Google Meet were used to create virtual classrooms.
- Students are encouraged to prepare presentations, assignments, project and field reports using ms word, ms power point, ms excel and other ICT tools. Online modes like e-mail and google class room are used to collect assignments, conduct tests and

practical examinations as well as for sharing notes.

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>View File</u> |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees | <u>View File</u> |
| Mentor/mentee ratio | <u>View File</u> |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |
| List of the faculty members authenticated by the Head of HEI | <u>View File</u> |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

MVM college is a affiliated college and is guided by the regulations formulated at university level in all the matters pertaining to syllabi, examination and evaluation.

- College has a transparent and continuous internal assessment system 20% marks in assessment while the remaining 80% are awarded by university.
- The internal assessment is carried out through a mechanism specified by the university of Gwalior. 10% mark's are awarded on the basic of a class test conducted by the concerned teacher. Students are informed about the date and syllabus of the internal test well in advance.
- Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers 10% marks are awarded on the basic of assignments. Presentation and projects teachers mostly assign innovative.
- Projects to students to develop their creative skills and to

- engage them in critical thinking and problem solving.
- The basic for internal assessment is described on the college website and in the college prospectus.
- Students are also informed about the criteria for internal assessment and continuous evaluation during the departmental orientation programme. It is also reiterated by teachers from time to time during regular classes.
- Continous evaluation is incorporated into teaching plans. each
 department holds meeting to ensure that teachers take regular
 class tests, assignments, presentations etc. As a part of teh
 initiative taken by the college for effective evaluation of
 the students. Academic head further supervise the functioning
 of departments.

| File Description | Documents |
|---------------------------------|--|
| Any additional information | <u>View File</u> |
| Link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/14/DocScanner-14-Dec-2023-7-14-pm 20231214 2002421031.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent time bound and efficient. Madhav Vidhi Mahavidhyalaya has rebuts mechanism to ensure that theprocess of continuous assessment is transparent efficient and in the best interest of students.

The college has central Internal Assessment Committee, whichundertakes necessary measures to ensure objectivity and transparency in the process. Notifications are displayed prominently on the college website and on college notice boards to communicate information related to internal assessment to students.

• The attendance record which is a part of internal assessment is uploaded by all the teachers on monthly basis and students are given ample time to point out any discrepancies.

Answer scripts of internal class test, assignment and project reports are discussed with students after evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare case if students grievance are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of the institution can be sought in extraordinary cases.

Students are given enough time to claim concessions in attendance on medial grounds and for participation in extracurricular activities.

Marks awarded by individual teachers are moderated by departmental moderation committee to ensure parityin maks awarded to students among different subjects. after such rigorous scrutiny the records are uploaded on the college website.

The final internal assessment is sent to the university only after each students singe the record.

| File Description | Documents |
|---------------------------------|--|
| Any additional information | <u>View File</u> |
| Link for additional information | |
| | https://mvmg.mbeducationgwl.org/encyc/2023/1 |
| | 2/14/2 202312141959506982.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post graduate course MVM offers a number of programmes in law each of them with unique and well defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the university website. However, they also have some common outcomes that are summarized here.

- MVM has erected an ecosystem for learning beyond the classroom and through numerous other co-curricular and extra curricular activities.
- Teachers inculcated among students a quest for knowledge thatlasts for a lifetime while simultaneously training them in the are of self learning. We impart the attitude to keep learning, remain updated and readily adopt new developments in technology and in their subject matter.
- Students are taught to identify, formulate and analyses real life problems, design valid conclusions using basic principiated of their subjects.

- Training in critical thinking enables them to understand and analyses contemporary societal environmental and culture problems. Students learn to ask questions and test possible answer.
- student are guided to responsibilty interact with the planet to maintain natural resources work toward sustainable living and avoid jeopardising the ability for future generations to meet their needs.

| File Description | Documents |
|---|--|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/12/programme- outcomes 202312121101582031.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated by the institution. MVM offers courses in law over the duration of their programmse students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large. Following are direct and indirect measures for evaluating attainment of po/co Internal assessment and end-semester examination as direct assessment measures.

- As per university guidelines 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination. Following these guidelines, the faculty evaluates students on a continuous basic, providing opportunities to students to improve their performance.
- Individual as well as group assignments are given to students for direct measurement of programme and course outcomes.
 Students are encouraged to give presentations on specific topics.
- Many curricula involve the conduct of practical experiments in laboratories. Viva-voce is a part of the process of evaluation in thesecourses.
- Results declared by the university at the end of each semester are thoroughly analyzed in academic audits of departments and

- staff council meeting. Results ae also published in the annual report of the college.
- deapartment faculty meets students whose performence is below par and assesses to reasons for poor performence are feliciates on the annual day in different categories such as students of the year toppers and students who hace received scholarship.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/29/12 202312291723566802.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

298

| File Description | Documents |
|---|------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mvmg.mbeducationgwl.org/encyc/2023/12/29/feedback 2023122911 24327086.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

05

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created on. ecosystem foro innovations and hos initiatives for Creation and trans knowledge.

The college believes. in the philosophy of think, Innovate, act and contribute. with a Sore motto of creation and transfer of Knowledge to the Society, the Institution has Ctreated an ecosystem- for innovation induding incubation. centtoe and other initiatives.

- Human Resource Development: The Institution makes consistent endeavours to promote and encourage the genesis, groowth and dissemination of knowledge amongst the faculty and the Students The college has to it's Credit the privilege of hosting distinct academic experts through FDPs, Various International and national Conferences, seminars and worokashops where trecent Innovations, trends, Concerns, Challenges, Solutions achieved are discussed
- Networking -ions): (Research & collaborat The college hors a
 Research Advisory Committee which empowers the faculty to take
 up research. This is evident as in the Institution at present,
 faculty members are working on submission of research resear
 Projects,
- Rojgar srajan kendra: The College has to its credit an Enterpreneurship club for Enterpreneurship among the Stutents. The college has started onm with entrepreneurship and Innovations proogtrans. The college to proovides Awareness and knowledge to the students about IPR, Thrade Marks and Incubation Centre.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/21/1_202312211439196421.pdf |

- 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year
- 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | <u>View File</u> |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

27

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://mvmg.mbeducationgwl.org/Encyc/2023/1 2/29/Teachers-recognise-as-guide.html |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes and parctich party in various extension activities with the objective of sensitizing students about various social issus and also through touching the and alsoft untouched sowing thes Section of the Society through National Service Scheme (NSS) Red Gross, Red Ribbon Club, Environment club, women's cell, consumer bell th 02 neighbourhood Villages are adopty by the Institutione Student by taking the Permission for activities water Recharging For NSS Comp were Organized. Ban on use of Plastic bags, in the campus. Clothes donation to the vulnerable group of Society.Food Packet Distrolbution to unterz Privileged kits on the villages. Students Participated in the Leadership Camp organized by Mvm, Froce mask Distrolbution an Free Sanitizer Distribution campaign were carried out by the Nss volunteers of the college.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/29/Extension- activity 202312291115518264.pdf |
| Upload any additional information | <u>View File</u> |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters | <u>View File</u> |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

| File Description | Documents |
|--|------------------|
| Reports of the event organized | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1565

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

03

| File Description | Documents |
|--|------------------|
| e-copies of related Document | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

21

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Strategic location of the institution affotods easy access to all the amenities that of mobleton modern town has to offer, poorficularly health and froons poro bation setovices. The Institution hos total land area of actres. The management of the College

has consistently adopted a Proactive Policy in Creating an environment of owE SEUDUNES conducive to the academic and overall Personality development of owe students, The Creation and enhancement of infrastructure to facilitate effective teaching and learning is brought about through the committed efforors of institutional bodies like the IQAC and the Internal Audit Committee in Conjunction with members of the Faculty and the management.

The institutions infrastructuree meets the changing needs and Proofile of the Stutent population. The college has spacious class. trooms, Principal's Chamber with modernity auditoria, IDAL. laboratories, conference hall, smart boom, MSS room, sports boom, culture boom, Gitals and boys common boom, staff moom, Pera legal prom Coordinatoris toooms, Sare room, women's cell, salevances cell, (Anti Ragging Cell Incubation. Centre for Entrepreneurship, women Empowerment cell, spor and Gym Facilities, Admin office, Vivekananda Centitre of Positive Thinking ing and Counselling etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers ample. Facilities For sports and games. Expert training is proovided o • Various sports events such as Basketball, Kho-Kho, yogou, Table Tennis Badminton Kabaddi, Volleyball, and Aerobics. -the college team home been prooving theito excellence in various Inter, Intre District, State, University, Stoke, National andInternational level. competitions. The gustitusion ensures the Participation of Stutents on Intha and inter- institutional Sports competitions The sturents also home to the use of the university stoouurd. There is a Sport Froom with arcauate furniture for Storooge of Sports exvuipment. The College also hove indoor Sports Facility like Chess, Corom, etc. The college also hos its owen gym wherein the students ore registered and can use it even Lwing the vacations. The Cultural Committee of the Collere organizes the Agaz Proogtraman the beginning of the chestion howing various chaltural events and the schedule of different activities is incor porrares on the acatemic Calendar of the College, Chemic holenda auditoria -m is used for ho all the motos, activities like Chitural program. College cultural festival annual day annual light music program yoga

training etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <u>View File</u> |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.99204

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Upload audited utilization statements | <u>View File</u> |
| Upload Details of budget allocation, excluding salary during the year (Data Template | <u>View File</u> |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college was established in 2004 with Sepration of the college. The College hos a good collecion Of about books. A good humber of books and journals. are added ever yeave. The Subscribes Jovenals. The li bhaby toecognises the Importance of functioning in a thoroughly professional way faking into consideration the in tocests of all departments. The Library committer Consists of the principal as Charto person aided by a convenor, Seniore Faculties and the Libnation. The library is housed in the main building of the college with 100 Leating capacity and (200 stiutats Seminar Hall) for focating purpose. The library, has a wide collection of books, Journals, audio-vitko materials, Photocopying facility: newspapers, base books, e-resources Previous years Question Papers etc. The Library has online accers to e-besources which proovides more than and Online Jowchals e-books. The Floee subscription has been Provided.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional Information | https://mvmg.mbeducationgwl.org//Encyc/2022/ 12/29/Integrated-Library-Management- System.html |

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.16613

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Audited statements of accounts | <u>View File</u> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

179

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of library usage by teachers and students | <u>View File</u> |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has updated it's IT shoucture to Later to Students the heeds of the Outcome ensuring chine Learning. effective and Keeping thered teachingsideration the IDAC of the Feedback every years from the College takes IT Experts of the collage on the Existing IT Faclittics, Quality of Services and future recruitments The college has obtained the access Wi-fi.The whole campus tos. Wi-Fi enabled. The lease line is. OF 100 MBPS. Computer lab have been upgraded with latest hard wore and Software along with Printers and heavy-Photocopy and Photocopy machthes. are avallable foto Speedy. Prointing of the documents maintaining Quality. The campus Is wi-Fl enabled. All the flowes are ICT enabled and prootectores Provided for atleast In from 2020 the use of online. Platforms like pogle meet, WebEx, Zoom and Microsoft Teams are used. There has been the distinctive rise of e-learning. in the College. There has been extensive Participation of the faculties in various weblhoves.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

30

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| List of Computers | <u>View File</u> |

4.3.3 - Bandwidth of internet connection in the A. ? 50MBPS Institution

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.02481

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Audited statements of accounts | <u>View File</u> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mechanism of maintainance

To conserve Power CFL bulbsreplaced with LED LAMB

- Stock verification is done during the summer
- The overhead tanks, areCleaned on a regular basis
- The battery Invertorks and Computere hetwork LCD Projector laptops, Printeres ,Wi-fi are regularlty checked and maintaining byinfotech and

Audio- Visual system Pvt.ltd

- Maintenance of solove pols Power distribution system, Aly CCTV, Water Filters, Ros, GGenerators are done by.....
- Library Software's and college office software's are maintained

by.....

- he worn-out rarebooks From the general library ann Department libraries are given. For binding annually.
- Fire Fightingequiipment's are mintained by active Fires & safety
- The Playgrounds and sports. equipments are maintained, mark and monitored by the. Physical Instructor.
- Instruments in labs are maintained regularly by the technical staff of the college.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

160

| File Description | Documents |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|------------------|
| Link to Institutional website | Nil |
| Any additional information | <u>View File</u> |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

347

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

347

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Details of student grievances including sexual harassment and ragging cases | <u>View File</u> |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Details of student placement during the year (Data Template) | <u>View File</u> |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Details of student progression to higher education | <u>View File</u> |

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description | Documents |
|---|------------------|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <u>View File</u> |

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students representation Participation "Integral hart of academics anos have been administrative activities and an hecessary oursistance to students, to acquise meaningful experiences, It

provides For learning in the campus. The College has an active student's Representative council which functions, under the Headship OF Chair persons, coordinatoris and the faculty members in Chavege of the various committers and Cells. The council helps Share Student's Ideas, interests, and Concerns with teacher and themanagement. The Student Representatf Council (SRC) often also help Kaise funds for activities within and outside the college gncluding social, events, community projects, and outre activities. The SRC comprises the following members:

The Src Comprises the following

Chair person (Principal)

Vice Chair person (B.A.LL.B. Coordinator)

General Secratery (Senior Male student)

Joint general secratary (Senior Student)

Ladies Representatives (meritorious female student)

The student member of the council are the active members of the statutory and non statutory committee of the college.

- THe IQAC committee has 02 active student member From src
- The council encourages student to participate in intercolligiate university and all other activities.
- SRC organizes freshers day to welcome the newcommers and farewell party for the final years students.
- they also ensure that '' ragging free atmosphere is creater

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the institution functions as a two tier system at the institutional level and the departmental level. Every outgoing students is enrolled in this association. The alumni association of the college works with selfless intention for the growth and the development of the college and the society.

They offer practical support to the students to face the current challenges of the competitives professional work as they start their career.

The activities of the association have been quite note worthy in the context of academic excellence of the institution. Alumni act as members of Bos are actively involved in framing the syllabus of the value added, certificate courses of the college.

The association set a goal of Rs. 5 lakhs to be mobilized in 02 years. Every year, elderly alumni of our institution are honored with momentos.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/30/5.4.1-a-(1)_202312301200023460.pdf |
| Upload any additional information | <u>View File</u> |

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs

(INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Endeavors to be No. 1 institute in the field of legal education. The Vision statement of Madhv Vidhi Mahavidhyalaya is "To mould students into physically fit, mentally robust and professionally competent individual, who are capable of assuming their rightful place as experts in the court and in the society of tomorrow.

Mission

The mission statement of Madhav Vidhi Mahavidhyalaya is .

- To come up as a center of excellence in the field of legal education by adopting modern teaching and training techniques.
- To impart high quality legal education and professional training to the students.
- To promote academic excellence, discipline, personal character, high sense of ethical and moral values and sprit of nationalintegration amongst the student.
- To produce law graduates capable of pursuing career at Bar, Judicial services, civil services or placement in multinational companies.
- To promote co-curricular activities for all round development of the student.

| File Description | Documents |
|---------------------------------------|----------------------------------|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/ |
| Upload any additional information | <u>View File</u> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership in Madhav Law College is prominently manifested through its commitment to institutional practices such as decentralization and participative management. This is evident in several key aspects of the college's operations:

- 1. Decentralization Framework: Madhav Law College has implemented a well-structured decentralization framework that empowers various committees and coordinators to handle specific responsibilities. The governing body, in collaboration with the principal, strategically delegates functions related to academic and administrative matters. This decentralization ensures that decision-making is distributed across different levels, promoting efficiency and responsiveness.
- 2. Committee Structure: The institution has established a diverse array of committees, each dedicated to specific aspects of its functioning. These committees, including the IQAC, Academic Council, Admission Committee, Disciplinary Committee, and others, operate with autonomy and accountability. The strategic allocation of functions to these committees allows for a more focused and streamlined approach to institutional management.
- 3. Participative Management: Leadership at Madhav Law College fosters a culture of participative management. All stakeholders, including faculty, coordinators, and other staff members, are encouraged to actively contribute to decision-making processes. The institution recognizes the value of diverse perspectives in shaping policies and practices, leading to a more inclusive and comprehensive management approach.
- 4. Autonomy for Coordinators and Faculty: Madhav Law College believes in providing full freedom and autonomy to coordinators and faculty members. This empowerment enables them to take ownership of their roles and responsibilities, contributing to the overall effectiveness of the institution. The leadership encourages innovation, creativity, and a sense of ownership among the academic and administrative staff.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2024/1/17/iqac-contributed-significancy-6.2 compressed compressed 202401171439452956.pdf |
| Upload any additional information | <u>View File</u> |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Madhav Law College effectively implements its institutional Strategic/Perspective Plan, ensuring a cohesive alignment with the institute's overarching vision and mission for sustained growth and development. As we aspire to emerge as a center of excellence in legal studies, our commitment to maintaining exceptional standards in academics and administration is unwavering. The college's management comprises distinguished Advocates renowned for their professional excellence and visionary leadership, steering the institution towards unparalleled success.

Our institutional quality policy is harmonized with the guidelines set forth by Jiwaji University, the Department of Higher Education in Madhya Pradesh, and the Bar Council of India, underscoring our commitment to upholding rigorous academic standards.

Madhav Law College actively engages in collaborations with various organizations to contribute meaningfully to society, involving both students and staff members in these initiatives. The National Service Scheme (NSS) units within the institute play a pivotal role in fulfilling this objective, demonstrating unwavering dedication to the institution and the nation at large.

The NSS units contribute significantly to legal literacy awareness campaigns, water conservation initiatives, prevention of domestic violence, gender sensitization, promotion of gender equality, national integration efforts, and instilling values across generations. Through active participation in these areas, NSS volunteers exemplify their commitment to serving the nation and the surrounding community. Madhav Law College's collaborative efforts and proactive engagement underscore our dedication to societal welfare and align with our overarching goal of excellence in legal education.

| File Description | Documents |
|--|--|
| Strategic Plan and deployment documents on the website | <u>View File</u> |
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/30/stre_202312301151311544.pdf |
| Upload any additional information | <u>View File</u> |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective and efficient functioning of Madhav Law College's institutional bodies is evident through a comprehensive framework encompassing policies, administrative setup, appointment and service rules, and streamlined procedures. This commitment to excellence is reflected in several key areas:

- 1. Institutional Policies: Madhav Law College has meticulously developed and implemented institutional policies that align with best practices and legal education standards. These policies cover academic affairs, administration, student conduct, faculty guidelines, and other essential aspects. Regular reviews and updates ensure that these policies remain relevant and conducive to the institution's goals.
- 2. Administrative Setup: The administrative setup of Madhav Law College is designed to facilitate smooth operations and effective decision-making. Clear hierarchies, well-defined roles and responsibilities, and efficient communication channels contribute to a cohesive and responsive administrative structure. This setup promotes accountability and transparency at all levels.
- 3. Appointment and Service Rules: Madhav Law College adheres to robust appointment and service rules, ensuring that faculty and staff recruitment is conducted through a transparent and merit-based process. These rules outline the criteria for appointments, promotions, and performance evaluations, fostering a culture of professionalism and continuous improvement.
- 4. Procedures and Protocols: The institution has established clear and documented procedures and protocols for various functions, including academic planning, examinations, admissions, and financial management. These standardized processes contribute to consistency, minimize ambiguity, and enhance overall operational efficiency.

| File Description | Documents |
|---|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/26/committees-for- session-2022-23_202312261549531996.pdf |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning)Document | <u>View File</u> |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of implementation of e- governance in areas of operation, Administration etc(Data Template) | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Madhav Law College is dedicated to the comprehensive welfare of its teaching and non-teaching staff, recognizing the importance of fostering a supportive and conducive work environment. The institution takes pride in offering an array of welfare measures designed to enhance the professional and personal well-being of its esteemed faculty and staff. The key features of these welfare schemes are outlined below:

- 1. Library Access: Teaching and non-teaching staff enjoy unlimited access to the institution's extensive library resources, facilitating continuous academic enrichment and research opportunities.
- 2. Employee Provident Fund (EPF) Scheme: Both teaching and nonteaching staff have the option to participate in the Employee

- Provident Fund scheme, a valuable financial benefit ensuring long-term financial security.
- 3. Employee State Insurance (ESI) Scheme: The ESI scheme is available for all staff members, with contributions deducted from their salaries and deposited under the scheme. This provides comprehensive health coverage for medical emergencies.
- 4. Conveyance Allowances: Staff members are entitled to conveyance allowances for official travel, supporting their mobility and ensuring convenience in fulfilling their duties.
- 5. Leave Entitlements: The institution recognizes the importance of work-life balance and offers casual leave, medical leave, and duty leave for attending seminars and workshops, allowing staff to prioritize their well-being and professional development.

| File Description | Documents |
|---------------------------------------|----------------------|
| Paste link for additional information | https://esic.gov.in/ |
| Upload any additional information | <u>View File</u> |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Madhav Law College has implemented a comprehensive performance appraisal system for both Teaching and Non-Teaching Staff, employing a self-appraisal mechanism. This system serves as a robust tool for maintaining accountability, fostering continuous growth in abilities, and facilitating improvements in staff performance. The self-appraisal process is designed to encompass various dimensions,

including academic contributions, curricular and co-curricular activities, administrative duties, research and publications, as well as counseling and mentoring.

The self-appraisal cycle operates annually, requiring faculty members to complete and submit self-appraisal forms at the conclusion of each academic year. The objective is for staff to meticulously detail their achievements in academics, involvement in curricular and co-curricular activities, and contributions to extracurricular initiatives. Additionally, faculty members are expected to outline their research publications, performance in addressing social issues, and participation in Seminars, Workshops, and Faculty Development Programs. Considerable weight is accorded to invitations extended to faculty as resource persons, acknowledging their contributions and expertise.

Upon completion, faculty members submit their self-appraisal forms to the principal for evaluation. The principal, as the key evaluator, scrutinizes and assesses the self-appraisal reports, providing valuable insights and feedback. The principal's report, along with remarks, is subsequently submitted to the management for a comprehensive review.

The performance appraisal system adopts the "Performance-Based Appraisal System (PBAS)" for self-assessment, wherein faculty members fill out the "Academic Performance Indicator (API)" format. This format facilitates a structured evaluation of academic contributions and activities, allowing for a comprehensive and objective assessment.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Madhav Law College meticulously upholds financial transparency through a dual approach of internal and external audits. Internally, the institution's financial affairs are meticulously managed on a daily basis by its Accountant, with oversight from the Principal. The internal audit process is further reinforced by the services of NK Gupta and Company, a Chartered Accountant firm appointed by the Governing Body. This external entity conducts a comprehensive internal audit, submitting both the audit statement and report to the Governing Body for thorough review. The institution's financial management is exemplary, ensuring timely income tax filing, precise record-keeping, and adherence to governing authorities' directives. Remarkably, over the past five years, NK Gupta and Company has not raised any major audit objections, underscoring the institution's commitment to accuracy and transparency.

Externally, Madhav Law College undergoes annual affiliation inspections conducted by the University Higher Education and Bar Council of India. These inspections, constituting external audits, assess the institution's financial records and overall compliance with regulatory standards. The meticulous external audit process ensures compliance with affiliation requirements, reinforcing the institution's commitment to financial integrity. In the rare instance of audit objections, a robust mechanism swiftly addresses and resolves concerns, upholding the institution's unwavering dedication to financial diligence and accountability. This dual audit approach fortifies Madhav Law College's commitment to excellence and integrity in financial management.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Madhav Law College has strategically formulated institutional strategies to ensure the mobilization of funds and optimal utilization of resources, navigating a financial landscape primarily reliant on the annual fees collected from students. The institution adheres to a systematic and transparent approach to financial management.

The process of major purchases is carefully orchestrated, requiring the explicit approval and sanction of both the governing body and the principal. A dedicated purchase committee, appointed annually by the principal, plays a crucial role in evaluating and recommending necessary and quality items for the institute. This committee's recommendations are subsequently presented to the Governing Body, where they are meticulously reviewed and approved based on established requirements and permissible limits.

The principal, in collaboration with the Governing Body, exercises prudent financial oversight by vigilantly monitoring all expenses incurred by the institution. This meticulous scrutiny ensures fiscal responsibility and accountability, aligning with the institution's commitment to judicious resource utilization.

An annual audit is conducted by the Chartered Accountant. This audit serves as a comprehensive examination to assess the effective and efficient use of the available financial resources. The findings of this audit contribute valuable insights that inform future financial planning and resource allocation decisions.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Madhav Law College has witnessed a transformative journey in its pursuit of academic excellence, with the Internal Quality Assurance Cell (IQAC) emerging as a linchpin in this endeavor. The IQAC has significantly contributed to the institutionalization of comprehensive quality assurance strategies and processes, fostering a culture of continuous improvement and excellence.

At the core of its mandate, the IQAC has meticulously developed and implemented a robust quality assurance framework aligned with accreditation standards and global best practices in higher education. This framework serves as a guiding beacon for the institution, ensuring that academic, administrative, and support processes adhere to the highest quality benchmarks. The IQAC's strategic initiatives are geared towards enhancing the overall learning experience for students, promoting innovative teaching methodologies, and instilling a commitment to academic rigor.

One of the key contributions of the IQAC is its proactive involvement in the regular assessment and review of institutional processes. Through internal audits, systematic reviews, and stakeholder feedback mechanisms, the IQAC identifies areas for improvement and recommends strategic interventions. This dynamic feedback loop not only addresses immediate concerns but also informs long-term planning and policy development.

The IQAC has been pivotal in steering the institution through the intricacies of accreditation processes, ensuring compliance with accreditation bodies and facilitating a continuous journey of quality enhancement. It serves as a think tank, exploring and implementing innovative practices that elevate the overall quality of education at Madhav Law College.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2024/1 /17/iqac-contributed-significancy-6.2_compre ssed_compressed_202401171439452956.pdf |
| Upload any additional information | <u>View File</u> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Madhav Law College is dedicated to the continual enhancement of its educational practices, systematically monitored and reviewed through the IQAC's Practice-Teaching-Learning Process Review Mechanism. This meticulous approach involves a comprehensive evaluation of various components.

At the commencement of each academic year, the institution establishes an Academic Calendar, outlining the trajectory for the upcoming sessions. Teachers are expected to adhere to the timetable meticulously crafted. In instances of grievances or class timing concerns, the principal addresses matters amicably, fostering a conducive learning environment.

Faculty members actively contribute to the teaching-learning process by preparing detailed lesson plans specific to their subjects for a given semester. The daily documentation of lecture details, including covered topics, ensures transparency and accountability in the educational delivery.

Madhav Law College places a premium on student feedback, employing a robust system for teachers' evaluation by students. This includes an assessment of teaching methodologies, lecture delivery, attitude, strengths, weaknesses, and challenges faced in subjects. The feedback committee evaluates these inputs, overseeing the system and implementing corrective actions as needed.

The institution also diligently monitors student performance through various channels such as class tests, internal assessments, discussions, and seminar presentations. Regular evaluations provide insights into individual and collective progress, facilitating tailored interventions for student success.

The commitment to student welfare extends to a proactive redressal

of grievances, ensuring a responsive and supportive learning environment. Additionally, the institution conducts remedial classes for slow learners, exemplifying a commitment to inclusive education and personalized student support.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To make women mentally and physically capable of fighting against the atrocities, self-defence training is provided. The college has created gender sensitive environment in the campus by adopting various means-

Safety and security measures:-

- 24X7 security and CCTV campus
- Internal compliance committee, women empowerment cell, antiragging cell and anti-sexual harassment cell, grievance cell is active.
- Ragging affidavit forms are duly signed by the students and their parents.
- Fire extinguishers are installed and timely renewed and refilled.
- Awareness programs on safety, security and cyber-crime are conducted.

Counseling: -

- Student psychological counseling cell and mentor-mentee system for helping the students and particularly girls from sociopsychological traumas.
- Railway pass is issued in the college itself that is called MST so that the girls do not have difficulties standing in long queues in the crowd.
- Common room is provided with the following facilities:-

Faculties common room:-

- With separate washrooms for female faculties with a mirror.
- Potable drinking water.
- Individuals chairs are provided.

Girls common room:-

- Enough chairs and tables
- Napkin
- · Regular visits of lady teachers for supervision is in place.

Time being MVM organized some workshops and seminars through which we make them aware towards their constitutional and legal rights, so that thus become legally empowered as we all know that most of the cases goes undetected and unreported due to which women can't get justice. Most of the women remain their fight in the middle without getting justice due to lace knowledge of law as.

| File Description | Documents |
|---|--|
| Annual gender sensitization action plan | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/28/action-taken-on- gender_202312281732149882.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://mvmg.mbeducationgwl.org/encyc/2023/1 2/28/Research- Committees 202312281735435299.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution facilitates several techniques for the management of degradable and non-degradable waste. The institution management has also advised to refuse anything which is not needed. The institution has different dustbins to segregate the different waste like solid, biochemical, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place. In addition to this the institution has organized many workshops on the implementation of these techniques effectively. It was stressed that we should avoid plastic items to the best possible capacity. For solid waste management different bins have been placed. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labour. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation. The institution has organized Swach Bharat Mission. Under this banner the utility of

recycling the solid and bio waste has been elaborated. People from different aspects of life delivered their talks about the proper usage of waste. Moreover, the NSS volunteers have also demonstrated the proper procedure of disposing the waste.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | <u>View File</u> |

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents | <u>View File</u> |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | <u>View File</u> |
| Certificates of the awards received | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | <u>View File</u> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college take efforts on providing inclusive environment towards culture, regional, linguistic communal, socio-economic and other diversities.

The college admits students of all casts, class and region on the basis of merit. The college has followed the reservation policy as applicable. Equal opportunities are provided to all students irrespective of Gender, caste or nationality in providing them with facilities and in participation of students in several activities of the college.

college Conducts Several Co-curacicube activities like essay wollting competition on the topic relating to

Fundamental fights, unit on diversity, Peace and harmony, etc Gandhi vichar, Swami Ji ke Sapno ?? Bharat, also Exam are conducted to promote the Values of peace, have harmony and non violence among the students

College celebrates constitutional Day by screening a short film or by encouraging students to Participate in essay-writing Competition on the topic constitutiond obligation" this fosters an inclutive environment to tolerance and harmony towards various diversites in society.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organize various Programsfrom time to time for the promotion of constitutional values, right, duties, and responsibilities of citizens and designs Variousactivities, to create awareness about the national identity and symboles and these are aimed to Famillarize the Stateholders about fundamental Duties and Right.

- To fulfil the teals of social, Political and economic justice and earuality of Status and Opportunity encompassed in the Constitution the Institution make sure that no kind of discrimination exist amongs It's Starcholders and it's all inclusive Policy is incorporated In the vision and mission of the institutionEqual opporibanity were provided to everyone minority cell, OBC cell abd SC/St cell are functioning in institutions
- to cheris the values ensrist in the constitution ceclebrates independence day on the 15th of august Every year. The day marks the importance of the freedom on this day flag hosting ceremony is organized follwed by reitation of the national anthem
- organized a swachch Bharat cleanliness drive. the drive is aimed to promote the importance of cleanliness
- the nss vlunteers regularly attend camps also function in the campus to disseminates the codes of fratenity, unity, and dnational integration with almost priority and sinciarty.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://mvmg.mbeducationgwl.org/Encyc/2023/1 2/29/necessary-to-render-students-in-to- responsible-citizens.html |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The isntitution organizes various program from time to time for the promotion of constitutional values rights duties and responsibilities of citizens and desights vaariour activitiess to create awareness about the national day identity and symbols and these are aimed to familirarize its institution celebrates / oraganize national and international commomative days event and festive

national festival play and important role in planting seeds of nationalism and patriotism among the youth of India.

- to inculcate the historicals significance of the naional festival the institution celebrates Independence day, republic day, gandhi jayanti, national Integrational day, Teachers day Educational development day.
- Commontrative program are organized to indoctrinate into the student the values tought by the examplary lives, Gandhi Jayanti , teachers day, children day are celebrated in the memory of Gandhi Jayanti , Dr. Radhakrishnan and Nehru correspondindly .
- National Youth day national Integrationa and communal harmony day and national sadbhavna diwas and rashtriya sardar vallabh bhai respectively Deendayal upadhyay.
- various program under ek bharat shreshtha bharat are done to celebrate the cultutral haritage of India , an Initiative of the government of India.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

- 1. Nurturing Civic Engagement: Social Outreach Initiatives by NSS Unit of at Madhav Law College.
- 2. Foster social responsibility and cultural understanding among students through impactful community service activities organized by the NSS unit.
- 3. Operating under the motto "Not me but you," Madhav Law College's NSS unit encourages active student contributions to community and national welfare.
- 4. Led by Program Officer the NSS unit engages students in activities like awareness rallies, cleanliness drives, blood donation camps, and annual plantation initiatives. Special camps

address pressing social issues, instilling problem-solving skills and a sense of national duty.

5. Active student participation, successful event execution, and a cultivated spirit of civic engagement demonstrate the practice's success.

Best Practice 2

- 1. Tailored Academic Support: Identifying and Enhancing Individual Learning Paths.
- 2. Identify slow and advanced learners during admission through qualifying exam marks. Provide tailored support to address learning gaps and enhance academic proficiency via personalized remedial classes.
- 3. Madhav Law College strategically segregates students into slow and fast learners, determined by their qualifying exam performance. Remedial classes, conducted at the end of each session, focus on subjects presenting academic challenges.
- 4. Guided by experienced educators, remedial classes utilize diverse teaching methods. The approach is comprehensive, offering tailored support to address the distinct needs of slow and fast learners, fostering a deep understanding of key subjects.
- 5. Success is evident in active student participation, successful event execution, and a cultivated spirit of civic engagement. Both slow and fast learners report increased confidence in facing academic challenges.

| File Description | Documents |
|---|--|
| Best practices in the Institutional website | https://mvmg.mbeducationgwl.org/encyc/2024/1 /1/best-1 202401011140221222.pdf |
| Any other relevant information | https://mvmg.mbeducationgwl.org/encyc/2024/1 /1/best-2_202401011141241273.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Madhav Law College, Gwalior, stands as a beacon of legal education, distinguished by its commitment to fostering leadership in the legal domain.

At the heart of Madhav Law College's ethos is the unwavering dedication to nurturing leaders in legal practices. Our curriculum is meticulously crafted to equip students with not only a profound understanding of legal doctrines but also to instill the skills and acumen necessary for leadership roles in the dynamic legal landscape.

One of our distinguishing features is our ability to identify and address the unique learning needs of each student. Through innovative assessment tools and continuous evaluation, we adeptly recognize both slow learners and fast learners among our student body. This discernment enables us to tailor our academic support services to provide remedial classes for those who may require additional assistance and advanced coursework for those who excel, ensuring a customized learning experience for every student.

Madhav Law College is not confined to the four walls of the classroom; we extend our impact into the community through robust social outreach programs. Our students actively engage in various initiatives that contribute to the welfare of society. Through legal aid clinics, awareness campaigns, and community service projects, we instill a sense of social responsibility in our students, preparing them not just as legal professionals but as compassionate contributors to the greater good.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Which has relevance to the regional/national global development need with well defined and informed learning objectives and outcomes.

The college has a systematized mechanism for analyzing and ensuring the objectives of the curriculum both letter and spirit are being adequately and consistently met.

- The college publishes a detailed prospectus that provides all necessary information about the college, it's course on offer, the fee structure, faculty etc. so that students are empowered to make informed choices.
- Each academic session start with orientation programmes to welcome the new students and to acquaint them the academic course and collect activities. Code of conduct are also briefed on the day.
- Syllabus distribution among the faculty members of the departments are done in advance before the start of the semester classes.
- Each teacher designs a lesson plan on his/her own for the course which is time bound and systematic.
- Conventional mode of lecture using marker white board, maps, diagrams, chart and demonstration are used for class room teaching besides adherence to electronic gadgets to simplify explanations through audio-visual aids i.e. ICT enabled lectures are ensured.
- The process is supported by devices like overhead projector, digital projector, internal and e-library facility etc.
- Various activities like lecture on professional ethics, EnvironmentGender sensitization, Research IPR and Enterprenure are being organised by the institution which ensures effective curriculum delivery.
- For making teaching-learning process more effective, group discussions on topics relevant to the curriculum, students seminars and presentations are being organized on regular basis.

| File Description | Documents |
|-------------------------------------|--|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/6/DocScanner-6-Dec-2023-4-01-pm-compre ssed_compressed-(1)-(1)-(1)_20231206180115 7068.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has a good practice of preparing the prospectus of institutional information, course offered, eligibility criteria for every programme. It also prepared academic calendar three month prior to the reopening of the college based on university of Gwalior's calendar of events and also UGC regulations. The number of working days are calculated and included by excluding national/state/regional or other holidays. Internal tests are conducted as proposed in the academic calendar.

The academic calendar is structured by taking the consents from controller of examinations coordinators and faculty member it is presented before the IQAC for approval and then with and without modification the same will be implemented to become effective. A keen and serious calculation will be undertaken to make sure that there is sufficient time for syllabus coverage for each course.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://mvmg.mbeducationgwl.org//Encyc/202 2/12/3/Academic-Calendar.html |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

A. All of the above

Diploma Courses Assessment /evaluation process of the affiliating University

| File Description | Documents |
|---|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NA

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Brochure or any other document relating to Add on /Certificate programs | <u>View File</u> |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

160

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <u>View File</u> |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to environment and sustainability, human values and professional ethics, gender sensitization, the institution has imbibed different type of courses in the curriculum such as Indian Constitution, Professional Ethics and environmental studies for all UG and PG programmes. The students have undertaken a number of activities to inculcate these values.

Environment and Sustainability

A course on environment studies has been included for all UG programmes. In order to sensitize students about the environment and sustainability issues a number of course were taught and activity such as seminar, guest lectures, industry visit and field excursions were organized. Environment Day is being celebrated every year.

Human Values

A number of activities comprising Human Values have been conducted toanging from working in old age homes, NGOs, organizing blood donation camps, camp etc. The institution has also organized guest lectures by experts and luminaries to inculcate social, moral and ethical values in the students.

Professional Ethics

In order to hurture best ethical practices among the students, several courses has been included in the curriculum. Preception's of on professional ethics have been enriched by exposing them not only through the curriculum but also through different kinds of Seminars, workshop, lectures by eminent scholars with a view to imbibe and practice moral values in their profession. Further workshops on capacity building for teaching and non teaching

staff has been organized on periodical basis to enhance the personal as well as professional growth.

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <u>View File</u> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

07

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | <u>View File</u> |
| MoU's with relevant organizations for these courses, if any | <u>View File</u> |
| Institutional Data in Prescribed Format | <u>View File</u> |

1.3.3 - Number of students undertaking project work/field work/ internships

299

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

1.4 - Feedback System

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1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|---|--|
| URL for stakeholder feedback report | https://mvmg.mbeducationgwl.org/encyc/2023 |
| report | /12/7/Feedback- form-2022-23_202312071250099167.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | <u>View File</u> |
| URL for feedback report | https://mvmg.mbeducationgwl.org/encyc/2023 /12/7/Feedback-Action-taken- Plan-2022-23 202312071249178225.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1220

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

875

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students andorganizes special programmes for advanced learner and slow learner. At the entry level class XII scores are taken as the initial indicators of student's learning ability. Further Judgment in subsequent years is based on academic performance, level of alertness, participation in discussion, and mid semester evaluation. These are augmented by observations made by mentors. Students themselves express extra interests in subjects or approach teacher with their problems. Measures are taken accordingly to address the needs of students with different level of competence. Steps taken for advanced learner:

- Provided with references to journals and advanced study material
- Encourage to make presentation write papers and participate in international/national conferences/seminar/workshop.
- Given recommendation letters to purser internship internship in institutions of repute
- Semester toppers and university rank holders are felicitated on the annual Day.
- Given leadership roles in departmental and society activities to develop organizational skills and teach the value of frame work. Students are chosen as class representatives giving theman opportunity to display their leadership skills.
- Motivated to write articles for the college or department magazines and also to take undertake editorial work.
- Nominated to represent the college or department in

- intercollege competition.
- Motivated to set high goals for themselves and counselled to prepare for entrance and competitive examinations.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/Encyc/2023 /12/29/Student-santric-method.html |
| Upload any additional information | <u>View File</u> |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1220 | 25 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

2.3 - Teaching-Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students aretaught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject. The following are the highlights of student centric methods adopted: Provision for individual involvement in practical's or project work, group work, role play, field visit, industrial visits case study, debates, seminar, presentations.

- Organization of educational trips and surveys
- Special lecture programmes
- Internship programmes
- Conducting workshops/seminar/conference

Experiential learning-This includes both individual and group experiential learning under group experiential learning system a group of students are allotted to a faculty member who helps and

guides them academically.

Participatory learning-The students are engaged in activity learning viz group discussions, case studies. Community surveys.

Problem solving: - Few departments have case study analyses, problem solving question to be answered by the students. Students are taught to solve a problem case study in each of the course in PG Programmes.

Active learning is another from of learning in which teaching strives to involve students in the learning process more directly than other methods.

Interdepartmental Collaborative-Activities promote sharing of thoughts/khowledge among the students.

Minor projectes:- To inculcate enhance the praetical khnowledge with innovation. selected students are encouraged to take up minor project. However as a part of curriculum all per students have tounder take project work in their final semester.

| File Description | Documents |
|-----------------------------------|--|
| Upload any additional information | No File Uploaded |
| Link for additional information | https://mvmg.mbeducationgwl.org/Encyc/2023 /12/29/Student-santric-method.html |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

MVM faculty uses the latest ICT tools to enhance the conventional teaching process and make learning ore interesting and student friendly.

- The college has around 30 desktop 12 laptops, 02 digital notice board and 10mbps fiber line. Classroom and laboratories are equipped with projectors and are wi-fi enabled to facilitate to teachers to directly stream web pages and videos Printers and scanners are available in department and the library.
- Wi-fi routers and access points are installed to provides

- easy internet access to faculty and students.
- The college library has access to E-journals and E-books accessible on.
- The library also has two computer system and printer.
- Faculty regularly consults and shares material from Ebooks, web page, you-tube videos and other relevant resources.
- Virtual labs and search engines like google search are used to encourage collaborative learning. Various departments train students in the use of subject specific software like SPSS MS Office.
- Audio lectures are created and shared with students having visual impairments.
- Teachers made a swift transition from classroom to online teaching during the lockdown due to Covid-19 pandemic.
 Platform such as zoom, Google Meet were used to create virtual classrooms.
- Students are encouraged to prepare presentations, assignments, project and field reports using ms word, ms power point, ms excel and other ICT tools. Online modes like e-mail and google class room are used to collect assignments, conduct tests and practical examinations as well as for sharing notes.

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>View File</u> |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees | <u>View File</u> |
| Mentor/mentee ratio | <u>View File</u> |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |
| List of the faculty members authenticated by the Head of HEI | <u>View File</u> |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

MVM college is a affiliated college and is guided by the regulations formulated at university level in all the matters pertaining to syllabi, examination and evaluation.

- College has a transparent and continuous internal assessment system 20% marks in assessment while the remaining 80% are awarded by university.
- The internal assessment is carried out through a mechanism specified by the university of Gwalior. 10% mark's are awarded on the basic of a class test conducted by the concerned teacher. Students are informed about the date and syllabus of the internal test well in advance.
- Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers 10% marks are awarded on the basic of assignments. Presentation and projects teachers mostly assign innovative.
- Projects to students to develop their creative skills and to engage them in critical thinking and problem solving.
- The basic for internal assessment is described on the college website and in the college prospectus.
- Students are also informed about the criteria for internal assessment and continuous evaluation during the departmental orientation programme. It is also reiterated by teachers from time to time during regular classes.
- Continous evaluation is incorporated into teaching plans.
 each department holds meeting to ensure that teachers take
 regular class tests, assignments, presentations etc. As a
 part of teh initiative taken by the college for effective
 evaluation of the students. Academic head further supervise
 the functioning of departments.

| File Description | Documents |
|---------------------------------|--|
| Any additional information | <u>View File</u> |
| Link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/14/DocScanner-14-Dec-2023-7-14-pm 2023 12142002421031.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent time bound and efficient. Madhav Vidhi Mahavidhyalaya has rebuts mechanism to ensure that theprocess of continuous assessment is transparent efficient and in the best interest of students.

The college has central Internal Assessment Committee, whichundertakes necessary measures to ensure objectivity and transparency in the process. Notifications are displayed prominently on the college website and on college notice boards to communicate information related to internal assessment to students.

 The attendance record which is a part of internal assessment is uploaded by all the teachers on monthly basis and students are given ample time to point out any discrepancies.

Answer scripts of internal class test, assignment and project reports are discussed with students after evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare case if students grievance are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of the institution can be sought in extraordinary cases.

Students are given enough time to claim concessions in attendance on medial grounds and for participation in extracurricular activities.

Marks awarded by individual teachers are moderated by departmental moderation committee to ensure parityin maks awarded to students among different subjects. after such rigorous scrutiny the records are uploaded on the college website. The final internal assessment is sent to the university only after each students singe the record.

| File Description | Documents |
|---------------------------------|--|
| Any additional information | <u>View File</u> |
| Link for additional information | |
| | https://mvmg.mbeducationgwl.org/encyc/2023 |
| | /12/14/2 202312141959506982.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post graduate course MVM offers a number of programmes in law each of them with unique and well defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the university website. However, they also have some common outcomes that are summarized here.

- MVM has erected an ecosystem for learning beyond the classroom and through numerous other co-curricular and extra curricular activities.
- Teachers inculcated among students a quest for knowledge thatlasts for a lifetime while simultaneously training them in the are of self learning. We impart the attitude to keep learning, remain updated and readily adopt new developments in technology and in their subject matter.
- Students are taught to identify, formulate and analyses real life problems, design valid conclusions using basic principiated of their subjects.
- Training in critical thinking enables them to understand and analyses contemporary societal environmental and culture problems. Students learn to ask questions and test possible answer.
- student are guided to responsibilty interact with the planet to maintain natural resources work toward sustainable living and avoid jeopardising the ability for future generations to meet their needs.

| File Description | Documents |
|---|--|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/12/programme- outcomes_202312121101582031.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated by the institution. MVM offers courses in law over the duration of their programmse students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large. Following are direct and indirect measures for evaluating attainment of po/co Internal assessment and end-semester examination as direct assessment measures.

- As per university guidelines 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination. Following these guidelines, the faculty evaluates students on a continuous basic, providing opportunities to students to improve their performance.
- Individual as well as group assignments are given to students for direct measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.
- Many curricula involve the conduct of practical experiments in laboratories. Viva-voce is a part of the process of evaluation in these courses.
- Results declared by the university at the end of each semester are thoroughly analyzed in academic audits of departments and staff council meeting. Results ae also published in the annual report of the college.
- deapartment faculty meets students whose performence is below par and assesses to reasons for poor performence are feliciates on the annual day in different categories such as students of the year toppers and students who hace received scholarship.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/29/12_202312291723566802.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

298

| File Description | Documents |
|---|------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mvmg.mbeducationgwl.org/encyc/2023/12/29/feedback 2023122 91124327086.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

05

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created on. ecosystem foro innovations and hos initiatives for Creation and trans knowledge.

The college believes. in the philosophy of think, Innovate, act and contribute. with a Sore motto of creation and transfer of Knowledge to the Society, the Institution has Ctreated an ecosystem- for innovation induding incubation. centtoe and other initiatives.

- Human Resource Development: The Institution makes
 consistent endeavours to promote and encourage the genesis,
 groowth and dissemination of knowledge amongst the faculty
 and the Students The college has to it's Credit the
 privilege of hosting distinct academic experts through
 FDPs, Various International and national Conferences,
 seminars and worokashops where trecent Innovations, trends,
 - Concerns, Challenges, Solutions achieved are discussed
- Networking -ions): (Research & collaborat The college hors a Research Advisory Committee which empowers the faculty to take up research. This is evident as in the Institution at present, faculty members are working on submission of research resear Projects,
- Rojgar srajan kendra: The College has to its credit an Enterpreneurship club for Enterpreneurship among the Stutents. The college has started onm with entrepreneurship and Innovations proogtrans. The college to proovides Awareness and knowledge to the students about IPR, Thrade Marks and Incubation Centre.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/21/1_202312211439196421.pdf |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | <u>View File</u> |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

27

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://mvmg.mbeducationgwl.org/Encyc/2023 /12/29/Teachers-recognise-as-guide.html |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

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in national/international conference proceedings year wise during year

13

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes and parctich party in various extension activities with the objective of sensitizing students about various social issus and also through touching the and alsoft untouched sowing thes Section of the Society through National Service Scheme (NSS) Red Gross, Red Ribbon Club, Environment club, women's cell, consumer bell th 02 neighbourhood Villages are adopty by the Institutione Student by taking the Permission for activities water Recharging For NSS Comp were Organized. Ban on use of Plastic bags, in the campus. Clothes donation to the vulnerable group of Society.Food Packet Distrolbution to unterz Privileged kits on the villages. Students Participated in the Leadership Camp organized by Mvm, Froce mask Distrolbution an Free Sanitizer Distribution campaign were carried out by the Nss volunteers of the college.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/29/Extension- activity_202312291115518264.pdf |
| Upload any additional information | <u>View File</u> |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

08

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters | <u>View File</u> |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

 $3.4.3.1 \hbox{ - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/YRC etc., during the year$

24

| File Description | Documents |
|--|------------------|
| Reports of the event organized | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1565

| File Description | Documents |
|---|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

| File Description | Documents |
|--|------------------|
| e-copies of related Document | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

21

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The Strategic location of the institution affotods easy access to all the amenities that of mobleton modern town has to offer, poorficularly health and froons poro bation setovices. The

Institution hos total land area of actres. The management of the College

has consistently adopted a Proactive Policy in Creating an environment of owe SEUDUNES conducive to the academic and overall Personality development of owe students, The Creation and enhancement of infrastructure to facilitate effective teaching and learning is brought about through the committed efforors of institutional bodies like the IQAC and the Internal Audit Committee in Conjunction with members of the Faculty and the management.

The institutions infrastructuree meets the changing needs and Proofile of the Stutent population. The college has spacious class. trooms, Principal's Chamber with modernity auditoria, IDAL. laboratories, conference hall, smart boom, MSS room, sports boom, culture boom, Gitals and boys common boom, staff moom, Pera legal prom Coordinatoris toooms, Sare room, women's cell, salevances cell, (Anti Ragging Cell Incubation. Centre for Entrepreneurship, women Empowerment cell, spor and Gym Facilities, Admin office, Vivekananda Centitre of Positive Thinking ing and Counselling etc.

| File Description | Documents |
|---------------------------------------|-----------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers ample. Facilities For sports and games. Expert training is proovided o • Various sports events such as Basketball, Kho-Kho, yogou, Table Tennis Badminton Kabaddi, Volleyball, and Aerobics. -the college team home been prooving theito excellence in various Inter, Intre District, State, University, Stoke, National andInternational level. competitions. The gustitusion ensures the Participation of Stutents on Intha and inter- institutional Sports competitions The sturents also home to the use of the university stoouurd. There is a Sport Froom with arcauate furniture for Storooge of Sports exvuipment. The College also hove indoor Sports Facility like Chess, Corom, etc. The college also hos its owen gym wherein the students ore registered and can use it even Lwing the vacations. The Cultural

Committee of the Collere organizes the Agaz Proogtraman the beginning of the chestion howing various chaltural events and the schedule of different activities is incor porrares on the acatemic Calendar of the College, Chemic holenda auditoria -m is used for ho all the motos, activities like Chitural program. College cultural festival annual day annual light music program yoga training etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <u>View File</u> |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

| 4 | n | a | a | 2 | n | 4 |
|---|---|---|---|---|---|---|
| - | v | 2 | J | 4 | v | 7 |

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Upload audited utilization statements | <u>View File</u> |
| Upload Details of budget allocation, excluding salary during the year (Data Template | <u>View File</u> |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college was established in 2004 with Sepration of the college. The College hos a good collection Of about books. A good humber of books and journals. are added ever yeave. The Subscribes Jovenals. The li bhaby toecognises the Importance of functioning in a thoroughly professional way faking into consideration the in tocests of all departments. The Library committer Consists of the principal as Charto person aided by a convenor, Seniore Faculties and the Libnation. The library is housed in the main building of the college with 100 Leating capacity and (200 stiutats Seminar Hall) for focating purpose. The library, has a wide collection of books, Journals, audiovitko materials, Photocopying facility: newspapers, base books, eresources Previous years Question Papers etc. The Library has online accers to e-besources which proovides more than and Online Jowchals e-books. The Floee subscription has been Provided.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional Information | https://mvmg.mbeducationgwl.org//Encyc/202 2/12/29/Integrated-Library-Management- System.html |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.16613

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Audited statements of accounts | <u>View File</u> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

179

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of library usage by teachers and students | <u>View File</u> |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has updated it's IT shoucture to Later to Students the heeds of the Outcome ensuring chine Learning. effective and Keeping thered teachingsideration the IDAC of the Feedback every years from the College takes IT Experts of the collage on the Existing IT Faclittics, Quality of Services and future

recruitments The college has obtained the access Wi-fi.The whole campus tos. Wi-Fi enabled. The lease line is. OF 100 MBPS. Computer lab have been upgraded with latest hard wore and Software along with Printers and heavy- Photocopy and Photocopy machthes. are avallable foto Speedy. Prointing of the documents maintaining Quality. The campus Is wi-Fl enabled. All the flowes are ICT enabled and prootectores Provided for atleast In from 2020 the use of online. Platforms like pogle meet, WebEx, Zoom and Microsoft Teams are used. There has been the distinctive rise of e-learning. in the College. There has been extensive Participation of the faculties in various weblhoves.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

30

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| List of Computers | <u>View File</u> |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.02481

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Audited statements of accounts | <u>View File</u> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mechanism of maintainance

To conserve Power CFL bulbsreplaced with LED LAMB

- Stock verification is done during the summer
- The overhead tanks, areCleaned on a regular basis
- The battery Invertorks and Computere hetwork LCD Projector laptops, Printeres, Wi-fi are regularlty checked and maintaining byinfotech and

Audio- Visual system Pvt.ltd

- Maintenance of solove pols Power distribution system, Aly CCTV, Water Filters, Ros, GGenerators are done by.....

by.....

- he worn-out rarebooks From the general library ann
 Department libraries are given. For binding annually.
- Fire Fightingequiipment's are mintained by active Fires & safety
- The Playgrounds and sports. equipments are maintained, mark and monitored by the. Physical Instructor.
- Instruments in labs are maintained regularly by the technical staff of the college.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

160

| File Description | Documents |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|------------------|
| Link to Institutional website | Nil |
| Any additional information | <u>View File</u> |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

347

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

347

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Details of student grievances including sexual harassment and ragging cases | <u>View File</u> |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Details of student placement during the year (Data Template) | <u>View File</u> |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Details of student progression to higher education | <u>View File</u> |

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

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5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description | Documents |
|--|------------------|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <u>View File</u> |

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

| File Description | Documents |
|---|------------------|
| e-copies of award letters and certificates | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students representation Participation "Integral hart of academics anos have been administrative activities and an hecessary oursistance to students, to acquise meaningful experiences, It

provides For learning in the campus. The College has an active student's Representative council which functions, under the Headship OF Chair persons, coordinatoris and the faculty members in Chavege of the various committers and Cells. The council helps Share Student's Ideas, interests, and Concerns with teacher and themanagement. The Student Representatf Council (SRC) often also help Kaise funds for activities within and outside the college gncluding social, events, community projects, and outre activities. The SRC comprises the following members:

The Src Comprises the following

Chair person (Principal)

Vice Chair person (B.A.LL.B. Coordinator)

General Secratery (Senior Male student)

Joint general secratary (Senior Student)

Ladies Representatives (meritorious female student)

The student member of the council are the active members of the statutory and non statutory committee of the college.

- THe IQAC committee has 02 active student member From src
- The council encourages student to participate in intercolligiate university and all other activities.
- SRC organizes freshers day to welcome the newcommers and farewell party for the final years students.
- they also ensure that '' ragging free atmosphere is creater

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the institution functions as a two tier system at the institutional level and the departmental level. Every outgoing students is enrolled in this association. The alumni association of the college works with selfless intention for the growth and the development of the college and the society.

They offer practical support to the students to face the current challenges of the competitives professional work as they start their career.

The activities of the association have been quite note worthy in the context of academic excellence of the institution. Alumni act as members of Bos are actively involved in framing the syllabus of the value added, certificate courses of the college.

The association set a goal of Rs. 5 lakhs to be mobilized in 02 years. Every year, elderly alumni of our institution are honored with momentos.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/30/5.4.1-a-(1)_202312301200023460.pdf |
| Upload any additional information | <u>View File</u> |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

| D. | 1 | Lakhs | - | 3Lakhs |
|----|---|-------|---|--------|
|----|---|-------|---|--------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Endeavors to be No. 1 institute in the field of legal education. The Vision statement of Madhv Vidhi Mahavidhyalaya is "To mould students into physically fit, mentally robust and professionally competent individual, who are capable of assuming their rightful place as experts in the court and in the society of tomorrow.

Mission

The mission statement of Madhav Vidhi Mahavidhyalaya is ·

- To come up as a center of excellence in the field of legal education by adopting modern teaching and training techniques.
- To impart high quality legal education and professional training to the students.
- To promote academic excellence, discipline, personal character, high sense of ethical and moral values and sprit of nationalintegration amongst the student.
- To produce law graduates capable of pursuing career at Bar, Judicial services, civil services or placement in multinational companies.
- To promote co-curricular activities for all round development of the student.

| File Description | Documents |
|---------------------------------------|----------------------------------|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/ |
| Upload any additional information | <u>View File</u> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership in Madhav Law College is prominently manifested through its commitment to institutional practices such as decentralization and participative management. This is evident in several key aspects of the college's operations:

- 1. Decentralization Framework: Madhav Law College has implemented a well-structured decentralization framework that empowers various committees and coordinators to handle specific responsibilities. The governing body, in collaboration with the principal, strategically delegates functions related to academic and administrative matters. This decentralization ensures that decision-making is distributed across different levels, promoting efficiency and responsiveness.
- 2. Committee Structure: The institution has established a diverse array of committees, each dedicated to specific aspects of its functioning. These committees, including the IQAC, Academic Council, Admission Committee, Disciplinary Committee, and others, operate with autonomy and accountability. The strategic allocation of functions to these committees allows for a more focused and streamlined approach to institutional management.
- 3. Participative Management: Leadership at Madhav Law College fosters a culture of participative management. All stakeholders, including faculty, coordinators, and other staff members, are encouraged to actively contribute to decision-making processes. The institution recognizes the value of diverse perspectives in shaping policies and practices, leading to a more inclusive and comprehensive management approach.
- 4. Autonomy for Coordinators and Faculty: Madhav Law College believes in providing full freedom and autonomy to coordinators and faculty members. This empowerment enables them to take ownership of their roles and responsibilities, contributing to the overall effectiveness of the institution. The leadership encourages innovation, creativity, and a sense of ownership among the academic and administrative staff.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2024 /1/17/iqac-contributed-significancy-6.2_co mpressed_compressed_202401171439452956.pdf |
| Upload any additional information | <u>View File</u> |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Madhav Law College effectively implements its institutional Strategic/Perspective Plan, ensuring a cohesive alignment with the institute's overarching vision and mission for sustained growth and development. As we aspire to emerge as a center of excellence in legal studies, our commitment to maintaining exceptional standards in academics and administration is unwavering. The college's management comprises distinguished Advocates renowned for their professional excellence and visionary leadership, steering the institution towards unparalleled success.

Our institutional quality policy is harmonized with the guidelines set forth by Jiwaji University, the Department of Higher Education in Madhya Pradesh, and the Bar Council of India, underscoring our commitment to upholding rigorous academic standards.

Madhav Law College actively engages in collaborations with various organizations to contribute meaningfully to society, involving both students and staff members in these initiatives. The National Service Scheme (NSS) units within the institute play a pivotal role in fulfilling this objective, demonstrating unwavering dedication to the institution and the nation at large.

The NSS units contribute significantly to legal literacy awareness campaigns, water conservation initiatives, prevention of domestic violence, gender sensitization, promotion of gender equality, national integration efforts, and instilling values across generations. Through active participation in these areas, NSS volunteers exemplify their commitment to serving the nation and the surrounding community. Madhav Law College's collaborative efforts and proactive engagement underscore our dedication to societal welfare and align with our overarching goal of

excellence in legal education.

| File Description | Documents |
|--|--|
| Strategic Plan and deployment documents on the website | <u>View File</u> |
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/30/stre 202312301151311544.pdf |
| Upload any additional information | <u>View File</u> |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective and efficient functioning of Madhav Law College's institutional bodies is evident through a comprehensive framework encompassing policies, administrative setup, appointment and service rules, and streamlined procedures. This commitment to excellence is reflected in several key areas:

- 1. Institutional Policies: Madhav Law College has meticulously developed and implemented institutional policies that align with best practices and legal education standards. These policies cover academic affairs, administration, student conduct, faculty guidelines, and other essential aspects. Regular reviews and updates ensure that these policies remain relevant and conducive to the institution's goals.
- 2. Administrative Setup: The administrative setup of Madhav Law College is designed to facilitate smooth operations and effective decision-making. Clear hierarchies, well-defined roles and responsibilities, and efficient communication channels contribute to a cohesive and responsive administrative structure. This setup promotes accountability and transparency at all levels.
- 3. Appointment and Service Rules: Madhav Law College adheres to robust appointment and service rules, ensuring that faculty and staff recruitment is conducted through a transparent and merit-based process. These rules outline the criteria for appointments, promotions, and performance evaluations, fostering a culture of professionalism and continuous improvement.
- 4. Procedures and Protocols: The institution has established clear and documented procedures and protocols for various functions, including academic planning, examinations, admissions,

and financial management. These standardized processes contribute to consistency, minimize ambiguity, and enhance overall operational efficiency.

| File Description | Documents |
|---|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2023 /12/26/committees-for- session-2022-23 202312261549531996.pdf |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning)Document | <u>View File</u> |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of implementation of e- governance in areas of operation, Administration etc(Data Template) | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Madhav Law College is dedicated to the comprehensive welfare of its teaching and non-teaching staff, recognizing the importance of fostering a supportive and conducive work environment. The institution takes pride in offering an array of welfare measures designed to enhance the professional and personal well-being of its esteemed faculty and staff. The key features of these welfare schemes are outlined below:

1. Library Access: Teaching and non-teaching staff enjoy unlimited access to the institution's extensive library

- resources, facilitating continuous academic enrichment and research opportunities.
- 2. Employee Provident Fund (EPF) Scheme: Both teaching and non-teaching staff have the option to participate in the Employee Provident Fund scheme, a valuable financial benefit ensuring long-term financial security.
- 3. Employee State Insurance (ESI) Scheme: The ESI scheme is available for all staff members, with contributions deducted from their salaries and deposited under the scheme. This provides comprehensive health coverage for medical emergencies.
- 4. Conveyance Allowances: Staff members are entitled to conveyance allowances for official travel, supporting their mobility and ensuring convenience in fulfilling their duties.
- 5. Leave Entitlements: The institution recognizes the importance of work-life balance and offers casual leave, medical leave, and duty leave for attending seminars and workshops, allowing staff to prioritize their well-being and professional development.

| File Description | Documents |
|---------------------------------------|----------------------|
| Paste link for additional information | https://esic.gov.in/ |
| Upload any additional information | <u>View File</u> |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

| File Description | Documents |
|--|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Madhav Law College has implemented a comprehensive performance appraisal system for both Teaching and Non-Teaching Staff, employing a self-appraisal mechanism. This system serves as a robust tool for maintaining accountability, fostering continuous growth in abilities, and facilitating improvements in staff performance. The self-appraisal process is designed to encompass various dimensions, including academic contributions, curricular and co-curricular activities, administrative duties, research and publications, as well as counseling and mentoring.

The self-appraisal cycle operates annually, requiring faculty members to complete and submit self-appraisal forms at the conclusion of each academic year. The objective is for staff to meticulously detail their achievements in academics, involvement in curricular and co-curricular activities, and contributions to extracurricular initiatives. Additionally, faculty members are expected to outline their research publications, performance in addressing social issues, and participation in Seminars, Workshops, and Faculty Development Programs. Considerable weight is accorded to invitations extended to faculty as resource persons, acknowledging their contributions and expertise.

Upon completion, faculty members submit their self-appraisal forms to the principal for evaluation. The principal, as the key evaluator, scrutinizes and assesses the self-appraisal reports, providing valuable insights and feedback. The principal's report, along with remarks, is subsequently submitted to the management for a comprehensive review.

The performance appraisal system adopts the "Performance-Based Appraisal System (PBAS)" for self-assessment, wherein faculty members fill out the "Academic Performance Indicator (API)" format. This format facilitates a structured evaluation of academic contributions and activities, allowing for a comprehensive and objective assessment.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Madhav Law College meticulously upholds financial transparency through a dual approach of internal and external audits. Internally, the institution's financial affairs are meticulously managed on a daily basis by its Accountant, with oversight from the Principal. The internal audit process is further reinforced by the services of NK Gupta and Company, a Chartered Accountant firm appointed by the Governing Body. This external entity conducts a comprehensive internal audit, submitting both the audit statement and report to the Governing Body for thorough review. The institution's financial management is exemplary, ensuring timely income tax filing, precise record-keeping, and adherence to governing authorities' directives. Remarkably, over the past five years, NK Gupta and Company has not raised any major audit objections, underscoring the institution's commitment to accuracy and transparency.

Externally, Madhav Law College undergoes annual affiliation inspections conducted by the University Higher Education and Bar Council of India. These inspections, constituting external audits, assess the institution's financial records and overall compliance with regulatory standards. The meticulous external audit process ensures compliance with affiliation requirements, reinforcing the institution's commitment to financial integrity. In the rare instance of audit objections, a robust mechanism swiftly addresses and resolves concerns, upholding the institution's unwavering dedication to financial diligence and accountability. This dual audit approach fortifies Madhav Law College's commitment to excellence and integrity in financial management.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

- 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)
- 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Madhav Law College has strategically formulated institutional strategies to ensure the mobilization of funds and optimal utilization of resources, navigating a financial landscape primarily reliant on the annual fees collected from students. The institution adheres to a systematic and transparent approach to financial management.

The process of major purchases is carefully orchestrated, requiring the explicit approval and sanction of both the governing body and the principal. A dedicated purchase committee, appointed annually by the principal, plays a crucial role in evaluating and recommending necessary and quality items for the institute. This committee's recommendations are subsequently presented to the Governing Body, where they are meticulously reviewed and approved based on established requirements and permissible limits.

The principal, in collaboration with the Governing Body, exercises prudent financial oversight by vigilantly monitoring all expenses incurred by the institution. This meticulous scrutiny ensures fiscal responsibility and accountability, aligning with the institution's commitment to judicious resource utilization.

An annual audit is conducted by the Chartered Accountant. This audit serves as a comprehensive examination to assess the effective and efficient use of the available financial resources. The findings of this audit contribute valuable insights that inform future financial planning and resource allocation decisions.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Madhav Law College has witnessed a transformative journey in its pursuit of academic excellence, with the Internal Quality Assurance Cell (IQAC) emerging as a linchpin in this endeavor. The IQAC has significantly contributed to the institutionalization of comprehensive quality assurance strategies and processes, fostering a culture of continuous improvement and excellence.

At the core of its mandate, the IQAC has meticulously developed and implemented a robust quality assurance framework aligned with accreditation standards and global best practices in higher education. This framework serves as a guiding beacon for the institution, ensuring that academic, administrative, and support processes adhere to the highest quality benchmarks. The IQAC's strategic initiatives are geared towards enhancing the overall learning experience for students, promoting innovative teaching methodologies, and instilling a commitment to academic rigor.

One of the key contributions of the IQAC is its proactive involvement in the regular assessment and review of institutional processes. Through internal audits, systematic reviews, and stakeholder feedback mechanisms, the IQAC identifies areas for improvement and recommends strategic interventions. This dynamic feedback loop not only addresses immediate concerns but also informs long-term planning and policy development.

The IQAC has been pivotal in steering the institution through the intricacies of accreditation processes, ensuring compliance with accreditation bodies and facilitating a continuous journey of quality enhancement. It serves as a think tank, exploring and implementing innovative practices that elevate the overall quality of education at Madhav Law College.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://mvmg.mbeducationgwl.org/encyc/2024 /1/17/igac-contributed-significancy-6.2 co mpressed compressed 202401171439452956.pdf |
| Upload any additional information | <u>View File</u> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Madhav Law College is dedicated to the continual enhancement of its educational practices, systematically monitored and reviewed through the IQAC's Practice-Teaching-Learning Process Review Mechanism. This meticulous approach involves a comprehensive evaluation of various components.

At the commencement of each academic year, the institution establishes an Academic Calendar, outlining the trajectory for the upcoming sessions. Teachers are expected to adhere to the timetable meticulously crafted. In instances of grievances or class timing concerns, the principal addresses matters amicably, fostering a conducive learning environment.

Faculty members actively contribute to the teaching-learning process by preparing detailed lesson plans specific to their subjects for a given semester. The daily documentation of lecture details, including covered topics, ensures transparency and accountability in the educational delivery.

Madhav Law College places a premium on student feedback, employing a robust system for teachers' evaluation by students. This includes an assessment of teaching methodologies, lecture delivery, attitude, strengths, weaknesses, and challenges faced in subjects. The feedback committee evaluates these inputs, overseeing the system and implementing corrective actions as needed.

The institution also diligently monitors student performance through various channels such as class tests, internal assessments, discussions, and seminar presentations. Regular evaluations provide insights into individual and collective progress, facilitating tailored interventions for student success.

The commitment to student welfare extends to a proactive redressal of grievances, ensuring a responsive and supportive learning environment. Additionally, the institution conducts remedial classes for slow learners, exemplifying a commitment to inclusive education and personalized student support.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To make women mentally and physically capable of fighting against the atrocities, self-defence training is provided. The college has created gender sensitive environment in the campus by adopting various means-

Safety and security measures:-

- 24X7 security and CCTV campus
- Internal compliance committee, women empowerment cell, antiragging cell and anti-sexual harassment cell, grievance cell is active.
- Ragging affidavit forms are duly signed by the students and their parents.
- Fire extinguishers are installed and timely renewed and refilled.
- Awareness programs on safety, security and cyber-crime are conducted.

Counseling: -

- Student psychological counseling cell and mentor-mentee system for helping the students and particularly girls from socio-psychological traumas.
- Railway pass is issued in the college itself that is called MST so that the girls do not have difficulties standing in long queues in the crowd.
- Common room is provided with the following facilities:-

Faculties common room:-

- With separate washrooms for female faculties with a mirror.
- Potable drinking water.
- Individuals chairs are provided.

Girls common room:-

- Enough chairs and tables
- Napkin
- Regular visits of lady teachers for supervision is in place.

Time being MVM organized some workshops and seminars through which we make them aware towards their constitutional and legal rights, so that thus become legally empowered as we all know that most of the cases goes undetected and unreported due to which women can't get justice. Most of the women remain their fight in the middle without getting justice due to lace knowledge of law as.

| File Description | Documents |
|----------------------------------|--|
| Annual gender sensitization | |
| action plan | https://mvmg.mbeducationgwl.org/encyc/2023 |
| | /12/28/action-taken-on- |
| | gender_202312281732149882.pdf |
| Specific facilities provided for | |
| women in terms of:a. Safety | https://mvmg.mbeducationgwl.org/encyc/2023 |
| and security b. Counseling c. | /12/28/Research- |
| Common Rooms d. Day care | Committees 202312281735435299.pdf |
| center for young children e. | |
| Any other relevant information | |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution facilitates several techniques for the management of degradable and non-degradable waste. The institution management has also advised to refuse anything which is not needed. The institution has different dustbins to segregate the different waste like solid, biochemical, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place. In addition to this the institution has organized many workshops on the implementation of these techniques effectively. It was stressed that we should avoid plastic items to the best possible capacity. For solid waste management different bins have been placed. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labour. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation. The institution has organized

Swach Bharat Mission. Under this banner the utility of recycling the solid and bio waste has been elaborated. People from different aspects of life delivered their talks about the proper usage of waste. Moreover, the NSS volunteers have also demonstrated the proper procedure of disposing the waste.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | <u>View File</u> |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents | <u>View File</u> |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | <u>View File</u> |
| Certificates of the awards received | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | <u>View File</u> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college take efforts on providing inclusive environment towards culture, regional, linguistic communal, socio-economic and other diversities.

The college admits students of all casts, class and region on the basis of merit. The college has followed the reservation policy as applicable. Equal opportunities are provided to all students irrespective of Gender, caste or nationality in providing them with facilities and in participation of students in several activities of the college.

college Conducts Several Co-curacicube activities like essay wollting competition on the topic relating to

Fundamental fights, unit on diversity, Peace and harmony, etc Gandhi vichar, Swami Ji ke Sapno ?? Bharat, also Exam are conducted to promote the Values of peace, have harmony and non violence among the students

College celebrates constitutional Day by screening a short film or by encouraging students to Participate in essay-writing Competition on the topic constitutiond obligation" this fosters an inclutive environment to tolerance and harmony towards various diversites in society.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organize various Programsfrom time to time for the promotion of constitutional values, right, duties, and responsibilities of citizens and designs Variousactivities, to create awareness about the national identity and symboles and these are aimed to Famillarize the Stateholders about fundamental Duties and Right.

- To fulfil the teals of social, Political and economic justice and earnality of Status and Opportunity encompassed in the Constitution the Institution make sure that no kind of discrimination exist amongs It's Starcholders and it's all inclusive Policy is incorporated In the vision and mission of the institutionEqual opporibanity were provided to everyone minority cell, OBC cell abd SC/St cell are functioning in institutions
- to cheris the values ensrist in the constitution ceclebrates independence day on the 15th of august Every year. The day marks the importance of the freedom on this day flag hosting ceremony is organized follwed by reitation of the national anthem
- organized a swachch Bharat cleanliness drive. the drive is aimed to promote the importance of cleanliness
- the nss vlunteers regularly attend camps also function in the campus to disseminates the codes of fratenity, unity, and dnational integration with almost priority and sinciarty.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://mvmg.mbeducationgwl.org/Encyc/2023 /12/29/necessary-to-render-students-in-to- responsible-citizens.html |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The isntitution organizes various program from time to time for the promotion of constitutional values rights duties and responsibilities of citizens and desights vaariour activitiess to create awareness about the national day identity and symbols and these are aimed to familirarize its institution celebrates / oraganize national and international commomative days event and festive

national festival play and important role in planting seeds of

nationalism and patriotism among the youth of India.

- to inculcate the historicals significance of the naional festival the institution celebrates Independence day, republic day, gandhi jayanti, national Integrational day, Teachers day Educational development day.
- Commontrative program are organized to indoctrinate into the student the values tought by the examplary lives, Gandhi Jayanti , teachers day, children day are celebrated in the memory of Gandhi Jayanti , Dr. Radhakrishnan and Nehru correspondindly .
- National Youth day national Integrationa and communal harmony day and national sadbhavna diwas and rashtriya sardar vallabh bhai respectively Deendayal upadhyay.
- various program under ek bharat shreshtha bharat are done to celebrate the cultutral haritage of India , an Initiative of the government of India.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

- 1. Nurturing Civic Engagement: Social Outreach Initiatives by NSS Unit of at Madhav Law College.
- 2. Foster social responsibility and cultural understanding among students through impactful community service activities organized by the NSS unit.
- 3. Operating under the motto "Not me but you," Madhav Law College's NSS unit encourages active student contributions to community and national welfare.

- 4. Led by Program Officer the NSS unit engages students in activities like awareness rallies, cleanliness drives, blood donation camps, and annual plantation initiatives. Special camps address pressing social issues, instilling problem-solving skills and a sense of national duty.
- 5. Active student participation, successful event execution, and a cultivated spirit of civic engagement demonstrate the practice's success.

Best Practice 2

- 1.Tailored Academic Support: Identifying and Enhancing Individual Learning Paths.
- 2. Identify slow and advanced learners during admission through qualifying exam marks. Provide tailored support to address learning gaps and enhance academic proficiency via personalized remedial classes.
- 3. Madhav Law College strategically segregates students into slow and fast learners, determined by their qualifying exam performance. Remedial classes, conducted at the end of each session, focus on subjects presenting academic challenges.
- 4. Guided by experienced educators, remedial classes utilize diverse teaching methods. The approach is comprehensive, offering tailored support to address the distinct needs of slow and fast learners, fostering a deep understanding of key subjects.
- 5. Success is evident in active student participation, successful event execution, and a cultivated spirit of civic engagement. Both slow and fast learners report increased confidence in facing academic challenges.

| File Description | Documents |
|---|--|
| Best practices in the Institutional website | https://mvmg.mbeducationgwl.org/encyc/2024 /1/1/best-1 202401011140221222.pdf |
| Any other relevant information | https://mvmg.mbeducationgwl.org/encyc/2024 /1/1/best-2_202401011141241273.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Madhav Law College, Gwalior, stands as a beacon of legal education, distinguished by its commitment to fostering leadership in the legal domain.

At the heart of Madhav Law College's ethos is the unwavering dedication to nurturing leaders in legal practices. Our curriculum is meticulously crafted to equip students with not only a profound understanding of legal doctrines but also to instill the skills and acumen necessary for leadership roles in the dynamic legal landscape.

One of our distinguishing features is our ability to identify and address the unique learning needs of each student. Through innovative assessment tools and continuous evaluation, we adeptly recognize both slow learners and fast learners among our student body. This discernment enables us to tailor our academic support services to provide remedial classes for those who may require additional assistance and advanced coursework for those who excel, ensuring a customized learning experience for every student.

Madhav Law College is not confined to the four walls of the classroom; we extend our impact into the community through robust social outreach programs. Our students actively engage in various initiatives that contribute to the welfare of society. Through legal aid clinics, awareness campaigns, and community service projects, we instill a sense of social responsibility in our students, preparing them not just as legal professionals but as compassionate contributors to the greater good.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Madhav Law College recognizes the imperative for continuous enhancement and global prominence in legal education. To propel

the institution forward, a comprehensive action plan has been devised encompassing key areas of faculty development, staff augmentation, internationalization, financial sustainability, alumni engagement, and student character development.

Firstly, a focused initiative will be launched to make faculty members research-oriented. Faculty development programs will be organized, encouraging participation in national and international conferences, workshops, and seminars. A structured framework will be established to incentivize and recognize faculty members for publishing high-quality research papers, obtaining patents, and undertaking impactful research projects. This commitment to research will not only contribute to academic excellence but also enhance the college's standing in the global academic community.

In tandem with faculty development, efforts will be made to strengthen the teaching and non-teaching staff. New recruitments will be conducted to bring fresh perspectives and expertise, ensuring a vibrant and dynamic environment within the institution. A rigorous selection process will be implemented to attract individuals with a commitment to excellence and innovation. We are also committed to institutionalizing stability and continuity within our workforce by transitioning ad hoc and temporary staff members into regular, permanent roles. This strategic move aligns with our dedication to fostering a more structured and enduring employment framework, promoting both professional development and a sense of belonging among our valued team members.