YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   MADHAV VIDHI MAHAVIDHYALAYA

- Name of the Head of the institution   DR. NEETI PANDEY

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   07514024407

- Mobile no   8982568002

- Registered e-mail   madhavlawcollege@gmail.com

- Alternate e-mail   neetipathakprincipal@gmail.com

- Address   RAJWADE PARISAR, VIVEKANAND MARG, NAI SADAK, LASHKAR

- City/Town   GWALIOR

- State/UT   MADHYA PRADESH

- Pin Code   474001

2.Institutional status

- Affiliated /Constituent   AFFILIATED

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **JIWAJI UNIVERSITY**

- Name of the IQAC Coordinator   **DR. RAHUL SHARMA**

- Phone No.   **9926456726**

- Alternate phone No.   **8989101421**

- Mobile   **9425340560**

- IQAC e-mail address   **rsrahulsharma5555@gmail.com**

- Alternate Email address   **mayur.natekar100@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   <u>NA</u>

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <u>http://mvmg.mbeducationgwl.org/images/academic%20calendar.pdf</u>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.51**	**2021**	**24/08/2021**	**24/08/2026**

6.Date of Establishment of IQAC   **21/05/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   <u>View File</u>

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organized National Seminar 2. Organized Faculty Development Programs 3. Provided Free Judicial Classes for needy students. 4. Provided Online Legal Aid 5. Increased Student Participation in each Activities 6. Increased Number of students in B.A.LL.B. Program. 7. 40 Days Certificate Court (07)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY MVM	04/09/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	MADHAV VIDHI MAHAVIDHYALAYA
• Name of the Head of the institution	DR. NEETI PANDEY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07514024407
• Mobile no	8982568002
• Registered e-mail	madhavlawcollege@gmail.com
• Alternate e-mail	neetipathakprincipal@gmail.com
• Address	RAJWADE PARISAR, VIVEKANAND MARG, NAI SADAK, LASHKAR
• City/Town	GWALIOR
• State/UT	MADHYA PRADESH
• Pin Code	474001
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	JIWAJI UNIVERSITY
• Name of the IQAC Coordinator	DR. RAHUL SHARMA

• Phone No.	**9926456726**
• Alternate phone No.	**8989101421**
• Mobile	**9425340560**
• IQAC e-mail address	**rsrahulsharma5555@gmail.com**
• Alternate Email address	**mayur.natekar100@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	NA
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://mvmg.mbeducationgwl.org/images/academic%20calendar.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.51**	**2021**	**24/08/2021**	**24/08/2026**

6.Date of Establishment of IQAC	**21/05/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organized National Seminar 2. Organized Faculty Development Programs 3. Provided Free Judicial Classes for needy students. 4. Provided Online Legal Aid 5. Increased Student Participation in each Activities 6. Increased Number of students in B.A.LL.B. Program. 7. 40 Days Certificate Court (07)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	**Nil**

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
GOVERNING BODY MVM	**04/09/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	**23/01/2020**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**119**

File Description	Documents
Data Template	[View File](#)

2.Student	

2.1 Number of students during the year	**1062**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**722**

File Description	Documents
Data Template	[View File](#)

2.3	**261**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1	**22**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**6**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1	**17**
Total number of Classrooms and Seminar halls	
4.2	**47.19742**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**36**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Which has relevance to the regional/national global development

needs with well defined and informed learning objectives and out comes.

The college has a systematized mechanism for analyzing and ensuring the objectives of the curriculum both letter and spirit are being adequately and consistently met.

- The college published a detailed prospectus that provides all necessary information about the college, its course on offer, the fee structure, faculty etc so that students are empowered to make informed choices.
- Each academic session start with orientations programs to welcome the new students and to acquaint them the academic course and college activities. Code of conduct are also briefed on the day.
- Syllabus distribution among the faculty members of the departments are done is advance before the start of the semester classes.
- Each teacher designs a lesson plan on his/her own for the course which is time bound and systematic.
- Conventional mode of lecture using marker white board. Maps, diagrams, chart and demonstration are used for class-room teaching besides adherence to electronic gadgets to simplify explanations through audio-visual aids i.e. ICT enabled lectures are ensures.
- The process is supported by devices like overhead projectors, digital projector, internet and e-library facility etc.
- Invited talks on current topics are encouraged.
- Various activities like lecture on professional ethics, Environment, gender sensitization, research IPR and entrepreneur are being organized by the institution which ensures effective curriculum delivery.
- For making teaching-learning process more effective, group discussions on topics relevant to the curriculam, students seminars and presentations are being organized on regular basis.
- Regular evaluation test is conducted to identify the weak areas of the students besides the regular evaluation process prescribed by the university.
- Remedial classes are held for slow learner.
- Faculty members discuss on curriculum planning improvements and implementation to ensure its effective delivery amongst the students.
- Not only chalk and talk method but also involves programs like personality development sporting events, culture

events, career - counseling are being organized on regular basis.

- Thus the curriculum of the college is so designed that apart teaching the various academic and co-curricular societies the various academic and co-curricular societies of the college provide a wide range of skill and knowledge that both complement and supplement the curricular disciplinary grounding, aiding a round and holistic development of the students.
- For equipping the students to compete in the global economic market moot court training are being organized on regular biases.
- The institution actively participates in the course design and the development process of jiwaji university (under which it is affiliated) by providing suggestions and communicating the feed back from faculty students, alumni, employers for appropriate inclusions and alterations.

Important resolution of the staff council of the institution on different course and syllabus related issues is always communicated to the university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has a good practice of preparing the prospectus of institutional information, coursed offered, eligibility criteria for every programme. It also prepare academic calendar three month prior to the repopening of the college based on university of Gwalior's calendar of events and also UGC regulations.

The number of working days are calculated and included by excluding national/State/ Regional or other holidays. Internal tests are conducted as proposed in the academic calendar.

The academic calendar is structured by taking the consents from controller of examinations coordinator's and faculty member. It is presented before the IQAC for approval and then with and without modification the same will be implemented to become effective. A

keen and serious calculation will be undertaken to make sure that there is sufficient time for syllabus coverage for each course.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://mvmg.mbeducationgwl.org/images/academic%20calendar.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1128

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues, relevant to environment and sustainability, human values and professional ethics, Gender sensitization. The institution has imbibed different type of courses in the curriculum such as Indian constitution professional ethics and environment studiesfor all UG and PG programs. The students have undertaken a number of activities to inculcate these values.

Environment and sustainability

A course on Environment studies has been included for all UG programs. In order to sensitize students about the environment and sustainability issues a number of course were taught and activity such as seminar guest lectures, industry visit and field

excursions were organized. Environment day is being celebrated every year.

Human Values

A number of activities comprising human values have been conducted ranging form working in old age homes, NGO's, organizing blood donation camps etc. The institution has also organized guest lectures by experts and luminaries to inculcate social, moral and ethical values in the students.

Professional Ethics

In order to nurture best ethical practices among the students. Several courses has been included in the curriculum. Perceptions of students on professional ethics have been enriched by exposing them not only through the curriculum but also through different kinds of seminars, workshop, lectures by eminent scholars with a view to imbibe and practice moral values in their profession. Further workshops on capacity building for teaching and non teaching staff has been organized on periodical basis to enhance the personal as well as professional growth.

Gender Sensitization

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

591

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://mvmg.mbeducationgwl.org/Encyc/2021/1/21/Feedback-form.aspx
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://mvmg.mbeducationgwl.org/Encyc/2021/1/21/Feedback-form.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1062

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

722

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special programmes for advanced learner and slow

learner.

At the entry level class XII scores are taken as the initial indicators of student's learning ability. Further Judgment in subsequent years is based on academic performance, level of alertness, participation in discussion, and mid semester evaluation. These are augmented by observations made by mentors. Students themselves express extra interests in subjects or approach teacher with their problems. Measures are taken accordingly to address the needs of students with different level of competence.

Steps taken for advanced learner:

- Provided with references to journals and advanced study material
- Encourage to make presentation write papers and participate in international/national conferences/seminar/workshop.
- Given recommendation letters to purser internship internship in institutions of repute
- Semester toppers and university rank holders are felicitated on the annual Day.
- Given leadership roles in departmental and society activities to develop organizational skills and teach the value of frame work. Students are chosen as class representatives giving them an opportunity to display their leadership skills.
- Motivated to write articles for the college or department magazines and also to take undertake editorial work.
- Nominated to represent the college or department in inter-college competition.
- Motivated to set high goals for themselves and counselled to prepare for entrance and competitive examinations.

Step taken for slow learner

- Efforts are made to identified the course of their problem and appropriate solutions are worked out.
- Teacher's coordinate with parents of slow learners so that the need can be catered to.
- Mentor-mentee interaction keeps faculty in constant touch with students' irons out academic and personal issues stimulates over-all personality development.
- Academic issues addressed in tutorial classes, assignments are evaluated and suggestions for improvement are made, some tutorial classes are taken as remedial sessions for slow

learners.
- Sloe learners are given more attention both inside and outside the class.
- Encouraged to take part in departmental activities. Those with potential eventually graduate to leadership roles.
- Efforts are made to identify and nurture their skills and talents in order to bolster their confidence.
- College provides lab to students in need. The library is open till 8 to provide a space for study as this may not be available in their homes. It has special facilities for divyang students. Multiple career options are suggested to all students, keeping in mind their aptitude and interests.

File Description	Documents
Paste link for additional information	http://mvmg.mbeducationgwl.org//Encyc/2021/12/28/ACTIVITY-FOR-SLOW-LEARNER-AND-ADVANCE-LEARNER.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1062	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students are taught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject.

The following are the highlights of student centric methods adopted:

Provision for individual involvement in practical's or project

work, group work, role play, field visit, industrial visits case study, debates, seminar, presentations.

- Organization of educational trips and surveys
- Special lecture programmes
- Internship programmes
- Conducting workshops/seminar/conference

Experiential learning this includes both individual and group experiential learning under group experiential learning system a group of students are allotted to a faculty member who helps and guides them academically.

Participatory learning the students are engaged in activity learning viz group discussions, case studies. Community surveys

Problem solving: Few departments have case study analyses, problem solving question to be answered by the students. Students ae taught to solve a problem case study in each of the course in PG Programmes Active learning is another from of learning in which teaching strives to involve students in the learning process more directly than other methods. Interdepartmental collaborative activities promote sharing thoughts/ knowledge among the students Minor projects: to inculcate and enhance the practical knowledge with innovation, selected students are encouraged to take up minor project. However as a part of curriculum all PG students have to undertake project work in their final semester. Maintenance of teacher to student ratio of 1:43 for the effective mentoring of the students for various academic and other activities Facility of internet to promotes of the habit of self-learning skills in students Individual students project Support to student s to publish the research articles Students of the college are also taught to enhance their problem solving skills to find the solution effectively: The steps are;

- Identification of problem
- Analysis
- Framing of scope
- Proposing the possible solutions

Acting the proposal to draw solutions evaluation of the solutions for their strength and limitations selection and presentation of the best solution while implementing the plan in solving problem, student are taught to think all aspects of the problem before considering solution. Thus proper implementation of the problem solving plan promotes students true understanding and helps to

find right solution.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://mvmg.mbeducationgwl.org/images/CamScanner%2012-29-2021%2014.35.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

MVM faculty uses the latest ICT tools to enhance the conventional teaching process and make learning ore interesting and student friendly.

- **The college has around 30 desktop 12 laptops, 02 digital notice board and 10mbps fiber line. Classroom and laboratories are equipped with projectors and are wi-fi enabled to facilitate to teachers to directly stream web pages and videos Printers and scanners are available in department and the library.Wi-fi routers and access points are installed to provides easy internet access to faculty and students.**
- **The college library has access to E-journals and E-books accessible on.**

- **The library also has two computer system and printer.**
- **Faculty regularly consults and shares material from E-books, web page, you-tube videos and other relevant resources.**
- **Virtual labs and search engines like google search are used to encourage collaborative learning.**
- **Various departments train students in the use of subject specific software like SPSS MS Office.**
- **Audio lectures are created and shared with students having visual impairments.**
- **Teachers made a swift transition from classroom to online teaching during the lockdown due to Covid-19 pandemic. Platform such as zoom, Google Meet were used to create virtual classrooms.**
- **Students are encouraged to prepare presentation, assignments, project and field reports using MS word, MS Power Point, MS Excel and other ICT tools. Online modes like E-mail and google class room are used to collect assignments. Conduct tests and practical examinations as**

- **well as for sharing notes.**
- **Teachers use social media platform like whatsapp and telegram to connect with the students individually and collectively beyond the classroom for giving extra information and support to student.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

MVM college is a affiliated college and is guided by the regulations formulated at university level in all the matters pertaining to syllabi, examination and evaluation.

- **College has a transparent and continuous internal assessment system 20% marks in assessment while the remaining 80% are awarded by university.**
- **The internal assessment is carried out through a mechanism specified by the university of Gwalior.**
- **10% mark's are awarded on the basic of a class test**

conducted by the concerned teacher. Students are informed about the date and syllabus of the internal test well in advance. Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers 10% marks are awarded on the basic of assignments. Presentation and projects teachers mostly assign innovative.

- Projects to students to develop their creative skills and to engage them in critical thinking and problem solving.
- The basic for internal assessment is described on the college website and in the college prospectus.
- Students are also informed about the criteria for internal assessment and continuous evaluation during the departmental orientation programme. It is also reiterated by teachers from time to time during regular classes.
- Continous evaluation is incorporated into teaching plans. Each department holds meeting to ensure that teachers take regular class tests, assignments, presentations etc. as a part of the initiative taken by the college for effective evaluation of the students. Academic head further supervise the functioning of departments.
- At madhav vidhi college the general assessment is highly transparent as teachers ensure that the attendance sheet of the class test is signed each students in person.
- The attendance and internal assessment records (assignments test and projects) are uploaded periodically on the college website and can be easily accessed at any time by the student. The students are required to check and sign their internal assessments record before it is uploaded on the university portal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://mvmg.mbeducationgwl.org/images/CamScanner%2012-29-2021.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent time bound and efficient.

Madhav Vidhi Mahavidhyalaya has rebuts mechanism to ensure that the process of continuous assessment is transparent efficient and in the best interest of students.

The college has central Internal Assessment Committee, which undertakes necessary measures to ensure objectivity and transparency in the process. Notifications are displayed prominently on the college website and on college notice boards to communicate information related to internal assessment to students.

- The attendance record which is a part of internal assessment is uploaded by all the teachers on monthly basis and students are given ample time to point out any discrepancies.

Answer scripts of internal class test, assignment and project reports are discussed with students after evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare case if students grievance are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of the institution can be sought in extraordinary cases.

Students are given enough time to claim concessions in attendance on medial grounds and for participation in extracurricular activities.

Marks awarded by individual teachers are moderated by departmental moderation committee to ensure parity in marks awarded to students among different subjects. After such rigorous scrutiny the records are uploaded on the college website.

The final internal assessment (IA) is sent to the university only after each student signs the record.

In certain cases, if discrepancies are noticed between marks awarded to students by teachers and those entered in the mark sheets prepared by the university, the college assists the students in getting such errors rectified.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://mvmg.mbeducationgwl.org/images/CamScanner%2012-29-2021.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post graduate course MVM offers a number of programmes in law each of them with unique and well defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the university website.

However, they also have some common outcomes that are summarized here.

- MVM has erected an ecosystem for learning beyond the classroom and through numerous other co-curricular and extra curricular activities.
- Teachers inculcated among students a quest for knowledge that lasts for a lifetime while simultaneously training them in the are of self learning. We impart the attitude to keep learning, remain updated and readily adopt new developments in technology and in their subject matter.
- Students are taught to identify, formulate and analyses real life problems, design valid conclusions using basic principiated of their subjects.
- Training in critical thinking enables them to understand and analyses contemporary societal environmental and culture problems. Students learn to ask questions and test possible answer.
- Students are guided to responsibly interact with the planet to maintain natural resources work towards sustainable living and avoid jeopardizing the ability for future generations to meet their needs.
- Enhancing their communication skill allows them to exchange ideas, thoughts, knowledge and information effectively in the language of their choice.
- Working in departmental and societal activities fosters in students team spirit and brings their leadership qualities to the fore.
- Students learn to embrace plurality, respect others views, mediate disagreements and arrive at conclusions while maintaining professional and life ethics.
- MVM instils among student's allegiance to constitutional values to mould them into an empathetic, informed citizen.
- We empower students to become future judge, advocates, teachers, entrepreneur. Soldiers and administrators with

- motivation. They acquire the ability and sensitivity to lead India to strengthen its place in the community of nations.
- Mechanism of communication of programme and course outcomes:
- The college has well-designed and effective mechanism to communicate programme and course outcomes to all stakeholders, which are:
- Fresh applicants can get the requisite information from the college website as well as from the prospectus.
- At the time of admission, the counselling cell and students help desk also apprises students of what to expect from various courses.
- The outcome of courses is clearly outlined during the common orientation day organized on the opening day of each academic session. This is further reinforced in the orientation programmes organized separately by each departments.
- We believe that in order to become productive citizen, our students must be equipped with all necessary skill. Course outcomes are kept in focus while designing extra and co-curricular activities for students.

Students are provide opportunities to interact with senior students and alumni to learn about their experiences and career paths, so that they are encouraged and motivated to chart out similar roadmaps for their own future.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://mvmg.mbeducationgwl.org/images/course%20outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated by the institution.

MVM offers courses in law over the duration of their programmse students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large.

Following are direct and indirect measures for evaluating attainment of po/co

Internal assessment and end-semester examination as direct assessment measures.

- As per university guidelines 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination. Following these guidelines, the faculty evaluates students on a continuous basic, providing opportunities to students to improve their performance.
- Individual as well as group assignments are given to students for direct measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.
- Many curricula involve the conduct of practical experiments in laboratories.
- Viva-voce is a part of the process of evaluation in these courses.
- Results declared by the university at the end of each semester are thoroughly analyzed in academic audits of departments and staff council meeting. Results ae also published in the annual report of the college.
- Department faculty meets students whose performance is below par and assesses reasons for poor performance. Appropriate remedial measures are suggested. Star performers are felicitated on the Annual day in different categories such as students of the year, topers and students who have received scholarship.

Placement and student progression as indirect measures.

- Upon completion of their courses, majority of the students opt for higher studies and mostly pursue their professional goals.
- The placement cell regularly conducts placement and internship drives to help students secure jobs in various reputed companies. It also conducts workshops wherein students are given tips on personality development, preparing CVS and facing.

Alumni and student progression:

MVM has consistently produced alumni who have distinguished

themselves in various fields such as academics law and administration. Many are presently placed in reputed positions. Distinguished alumni are invited on annual day function for inspiring students. Such reputed alumni can be taken as an indicators of course/programmes outcomes and the level of teaching learning in the institution.

Students are encouraged to pursue higher studies and a number of them do so both in India and abroad. While some choose to remain in discipline-centered courses, others choose specialized or professional courses.

As an institute of higher education, we measure the success of Po/Cos hot only on the basis of marks obtained and job secured by our students but also in terms of the confidence and discipline we instill in them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://mvmg.mbeducationgwl.org/images/Program%20outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

261

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1N1tINvCXryrCR-Pk6N4e0oLOsWVKYCubk7BnGaxtRR4/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Madhav Vidhi Mahavidyalaya has created an ecosystem for the students to explore their ideas and knowledge through seminars, workshops, faculty exchange and development program. Students are also encourage toward prepare projects under the guidance of the teachers and also the college has established "Research and Development" Cell as a Research Center in which students are more keen about, how to find out the solution of the problem. The college fortunate enough that there are two library in the campus for the help of students. Madhav Vidhi Mahavidyalaya has taken initiat steps towards developing ecosystem for innovations and knowledge sharing through various mode as under:-

1. **Dedicated Center :- The center for research serves as the think – thank for promoting research and creating knowledge.**
2. **The Entrepreneurship and innovation center organize activities to take the entrepreneurial potential of students and creates a cultural of innovation and start-ups.**
3. **Innovation knowledge transfer activities:- Dedicated center and effective collaboration with industries/ institutions have enabled success knowledge transfer through the following.**
4. **Conferences, Guest Lectures, Program of Innovation.**
5. **Training program for village community.**
6. **Young Entrepreneurship series.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Madhav Vidhi Mahavidhyalaya has organized several extension activities to raise social issues as well as sencitizing student to social issues a part from this MVM has organized 40 days certificate courses for holistic development of students also students of MVM did their best in Covid-19 pendamic to make society aware for this. M.L.A. , Member of Parliyament, Collector of the city appreciate their works. MVM has also provid servicesas Vaccination center, as quarantine center along with these activities. NSS unit of institutions organize so many rallies related with environmental protection, voter awarness, stop crime against womens to make them society aware on Covid-19 also perform some street play on burning issues.A part from NSS activities MVM has also organized extension activities on Human Values, Gender sensetization and Environmental protection and sustanibility. As MVM always plyed an important role to serve the society as well as nation therefore these kind of activities become important part of education so that we can make our student responsible towards their duties. Also we want to inculcate social values in our students. To make them responsible citizen of India. It will also

inhance and upgrade their problem solving approach whcih is utmost needed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

851

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

15

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Madhav Vidhi Mahavidhyalaya provides adequate infrastructure which includes multipurpose seminar hall,used for conducting workshops, seminars. Moot court to give actual experience of live moot court to the students. Library with reading hall and a vast collection of books and Journals. Free Legal aid center to give free legal aid to the needy ones. Computer laboratory consists of 32 computers, Scanner, printer and Xerox machine facilities. Yoga Hall connected with Gymnasium to keephealthy.Faculty common room for all the faculty members. Research room for Ph.D. pursuing scholars to do their Research Work. Principal office, Account office, NAAC room, Examination control room, LL.M, LL. B, B.A.LL. B, course coordinator cabins, Student counseling center, Girls common room, Boys Common Room, NSS room, Cultural room, Sports Room, Scholarship cabin, Sick room, Meeting Room, Grievance redress cell, Store room, 3 toilet blocks for males and females separately at different floor, Ramp for the physically challenged students, AIRTEL & BSNL Broadband connections, EPBX system – Principal room, staff room, exam control room, account office, Course co-ordinations cabins are also connected through them. All the classroom, library, corridors, moot court room, seminar hall and campus are covered under CCTV surveillance, Generator, Fire Extinguisher, Parking space.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

```
Cultural: -

College timely organizes cultural events, traditional festivals.
Annually cultural week was organized in which activities like
dance, rangoli, debates etc. for overall development of the
students. In 2020-21 session due to Covid - 19 college organizes
online cultural week in which our students participated
enthusiastically and shows their talent.

The budget allotted for cultural event for the year (INR in Lakhs)
:-

1

2020-21

0.34336

Sports:-

Annually sports meet is celebrated by college for the physical and
mental growth of students. This yearsports committee organizes
sports annuallySome indoor games are conducted in the Multipurpose
hall and cultural committee organizes online cultural events.We
also use P.G.V Science College sports complex, our parental body's
other college for some indoor sports activities and for outdoor
sports we utilize our society's Ganesh Bag land at A.B road near
R.R. Tower, Gwalior. The Jiwaji University's sports ground were
used for the Annual sport day. On 21st June 2020-21college
organizes online yoga camp. College's NSS volunteer acted as
Corona Warriors to help the needy peoples. Even college was
declared as quarantine center for the covid patients.

A separate budget allotted for sports for the year. (INR in
Lakhs):

1

2020-21

0.66024
```

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.39903

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is fully automated through LIBRARY MANAGEMENT SOFTWARE known as LIBRARIAN. Whose version name is to customize

library management-2.

The LIBRARIAN software is developed by – Anjali computer, Gwalior

The Modules of the library management software are as follows.

- Student registrations.
- Books master entry module.
- Book purchase module.
- Issue Books to students –with add, delete features.
- Student / master register.
- Students fine Register.
- Can search student /Book registrations no.
- Books information by student.
- Library books stock reports.
- The software developed to run on single user environment.
- Auto Backup feature.

S.No. Physical Description

Remark

1 Name of the ILMS Software Librarian 2 Nature of Automations Partially 3 Version Customize Library Management -2 4 Year of Automation 2017-18

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.26531

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has computer lab, all computers are connected to leased line internet connectivity by broadband services and are fully installed which enables students, researchers, faculties to use the technology for study and research work. All the computers are connected by Wi-Fi provided by BSNL and Airtel leased line

services. All the faculty, staff members can utilize internet access on their personal laptops and mobiles but for students Wi-Fi can only be accessed in the computer laboratory for studies and research purpose. But if students also required Wi-Fi on their personal devices they can access, with the permission of the Principal, as that may lead to misuse of the facility. The College intends to deploy and upgrade the IT infrastructure and associated facilities as per the academic requirements of the students and teachers. The College has the internet connection band width from 10 MBPS to 30MBPS with a campus Wi-Fi facility. The college is continuously trying to update its IT facilities Still consecutive up gradation arrangements are incorporated in to yearly spending plan. The exercises have been arranged in such a manner that the IT framework and related offices are dependably keeping pace with best innovations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.69294

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College provides systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of services, equipment and premises. If any lacking is found in any respective area, their head convey the requisite to Principal, then Principal/ Concerning committee decide what to implement further. Quotations were invited for that services and purchases. After considering all the invited quotations, the competent service provider with the consultation of Principal and Management were selected. Thereafter they issue orders for the needful. After completion of concerning work, college authorities ensure the quality and quantity of such services. At the beginning of every academic year, proper availability of blackboard, furniture in classroom etc. is taken care. The maintenance work related to plumbing, toilet block, RO- water Facilities, furniture etc. is maintained regulary through contract services. Computer laboratory, maintenance is done by Om computer systems, they also do Up gradation of software, hardware. The CCTV maintenance is also done by them on regular basis. Electricity and physical facilities related maintenance were done on regular basis as per requirements. College has various equipment like printer, etc. maintenance was made regularly of these equipment's so as to maintain all the above facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

222

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year Madhav Vidhi Mahavidhyalaya organized Cultural week, sports week, NSS activities and other Co-curricular activities. All students and teacher have to participate in it. Cricket,

Kabbadi, Football, Kho-Kho etc. various others games are organized. Madhav Vidhi Mahavidhyalaya promote the students in some extracurricular activities also like election awareness camps, AIDS awareness campaign, legal awareness camps, health awareness camps for the overall the development of student. This year covid protection awareness camp is also organized. Every year college organize Shri Madhav Shankar Indapurkar Chal Vejanti Debate Competition, Annual Function and Moot Court, competitions are conducted by the students. Such activities have acted to develop leadership quality, confidence, skill development to establish, themselves in the society for future life.

There are so many committees in Madhav Vidhi Mahavidhyalaya in which student representation is there.

1. Disciplinary Committee
2. Anti-Sexual Harassment Cell
3. Anti-Ragging Committee
4. Internal Complement Committee
5. OBC Cell
6. Committee for SC/ST
7. Placement Cell
8. Career Guidance Cell

File Description	Documents
Paste link for additional information	http://mvmg.mbeducationgwl.org/Encyc/2021/1/21/Committees.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Madhav vidhi Mahavidhyalaya, Gwalior was formed on 12 September 2018, named as "MVM ALUMNI ASSOCIATION" was constituted on 23rd Dec 2020.

The Mission of the Alumni Association are:-

- **To re-unite in the nest from where we grew and flew off.**
- **To build a bridge between college life and career life, so as to introduce present students to the professional world and to make them proactive to face the challenges that may emerge in their career path.**

For Mission Plan of Action are:-

- **Conducting periodic meetings of the committee to chalk out plan of action.**
- **Conducting training sessions on Law practices and professional approach by Law professionals.**
- **Re-unions of ex- students.**
- **Felicitation of achievers.**

ALUMNI GENERAL BODY MEETING:-

Meeting of Alumni association members was called for meeting to discuss on various topics listed in the agenda.

The continue effort was always made to unite maximum number of ex-students and register them in the Alumni family.

The dynamic and enthusiastic Alumni Association team worked hard to organize regular event for the upkeep of welfare and interest of Alumni.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION-

Endeavors to be No. 1 institute in the field of legal education.

The Vision statement of Madhv Vidhi Mahavidhyalaya is "To mould students into physically fit, mentally robust and professionally competent individual, who are capable of assuming their rightful place as experts in the court and in the society of tomorrow.

Mission

The mission statement of Madhav Vidhi Mahavidhyalaya is

· To come up as a center of excellence in the field of legal education by adopting modern teaching and training techniques.

· To impart high quality legal education and professional training to the students.

· To promote academic excellence, discipline, personal character, high sense of ethical and moral values and sprit of national integration amongst the student.

• **To produce law graduates capable of pursuing career at Bar, Judicial services, civil services or placement in multi-national companies.**

• **To promote co-curricular activities for all round development of the student.**

This mission statement explains the motto of the institution that is to develop successful legal professionals who are useful for the betterment of the society. Furthermore, the emphasis is also given on the quality in education which can be done through effective and efficient teaching and administration. An advanced and updated technology, pedagogy, innovation & research process, and A grade infrastructure is provided to our stakeholders so as to produce best legal professionals. The mission is to impart conceptual skills, technical skills, managerial skills, transparency and humanitarian values with confidence.

Thus, the mission statement describes the aim of the institute to achieve excellence in all areas of education and to contribute for the development of the neighboring society as well as the nation so as to produce responsible citizen through value-based education.

The institute tries to create collective and inclusive efforts for its development. Regular meetings are organized with faculty and staff in which important matters are discussed, suggestions from everyone are welcomed and resolution are possibly made unanimously. The concerns of faculty, staff and the students are heard with open minds to create non-intimidating environment.

The institute provide funding support for Seminars, Conferences, and Workshops In order to promote research excellence in faculty. Young faculty are encouraged to come forward with their ideas and to take responsibilities on their own. Distribution of responsibilities is balanced and fair.

File Description	Documents
Paste link for additional information	http://mvmg.mbeducationgwl.org/Encyc/2021/1/21/vision-and-Mission.aspx
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The promotes a culture of participative management and it functions in a well-structured and defined manner to ensure decentralization at all levels of decision making. Under the supervision of the Principal, Functions relating to running the college, have been delegated to the various committees and their coordinators.

The various committees are listed below:

· IQAC

· Academic Council and Teacher Council

· Admission Committee

· Disciplinary Committee

· Anti-Ragging Committee

· Legal Aid Committee

· Practical Training Cell

· Woman harassment grievance and redressal cell

· Student grievance redressal cell

· NSS

· Sports

· Cultural

· Scholarship

· Examination & Internal Assessment

· Moot Court, Seminar/Workshop/FDP

All the committees and cells involve all its functionaries, be it faculty and supporting staff to ensure the proper functioning. These are constituted with coordinators, teachers and student representatives to keep the procedure of working these committees transparent and fair.

The members of these committees and cells have a free hand in order to promote inclusiveness, decentralization and participative management in decisions, initiatives and working.

Case Study:

All the management decisions are taken with the suggestions and resolution made in IQAC meetings in which senior faculty has appointed as coordinator and faculty and students as well asalumni representatives are members.

To promote innovation in teaching and learning, teachers have given flexibility to adopt their innovative ideas for teaching and to make learning easy. There is no centralized monitoring system implemented so that space for innovations can be provided to faculty.

Institute emphasizes to develop Self-learning ability in its students. Students are encouraged to put forward their doubts and queries without any hesitation which makes inclusive environment is the classrooms as well. A research approach is developed in all of the stakeholders of institute.

Dedicated classes for competitive examinations are conducted for the aspiring students that resulted into huge success in all the competitive examinations. Students are selected in various examinations on one go with the continues guidance of faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plans are well synchronized with the vision and mission of the institute and for its growth and development. Our endeavor is to become a center of excellence in the field of legal studies and we are marching towards the goal by maintaining the quality in academics as well as in the administration of institution. The management is composed of eminent Advocates who possess the professional excellence and vision too, to take the institution towards its excellence. The

quality policy of the institution is aligned with the Jiwaji University, Department of Higher Education Madhya Pradesh, and Bar Council of India. The institution has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment most of the academic quality policy are framed by the governing body in coordination of principal and implemented through various committee. Governing body monitors as well as upkeep the maintenance of the infrastructure.

Before separate establishment (2004) Madhav Vidhi Mahavidhyalaya was a part of Madhav Mahavidhyalaya (parental college) as a department of law. According to the direction & guideline of Bar Council of India in 2004, it was resolved to have a separate and independent building for law college. In the same year, Madhav Vidhi Mahavidhyalaya came into existence as independent entity with its exclusive infrastructure and management.

As the vision and mission reads that the objective of the institution is to create physically fit, mentally robust individuals, to promote them to serve the society with humanity and to become responsible citizens. in order to achieve this objective, the prime focus of the institution is to provide quality legal education, to impart human values and professional ethics, and to develop the sense of responsibility in its students and staff. For this, various activities are organized in institute. Institute collaborates with many organizations to serve the society involving the students and staff. NSS units of institute are pro-active to meet this objective with full dedication towards the institute as well as the Nation. Legal literacy awareness camps, save water campaign, prevention of domestic violence, gender sensitization, gender equality, national integration, generations with values, are some of the dedicated areas in which NSS volunteers give their active participation with a view to serve the Nation and the neighboring society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institution runs in a very smooth and fair way. The structure of functioning is reflective as follows:

Governing Body:

S.No. Name Designation 1 Adv. Shri Vivek Khedkar President (Chair Person) 2. Adv. Shri Praveen Newaskar Representative, Madhya Bharat Shiksha Samiti 3. Shri Brijmohan Shrivastava Representative, Madhya Bharat Shiksha Samiti 4. Dr. R.P. Pandey Representative, Jiwaji University 5. Dr. K.S. Sharma Representative, Jiwaji University 6. Dr. Neeti Pandey Principal/ Ex-officio Secretary 7. Dr. Mamta Mishra Teacher Representative Member 8. Dr. Amit Bansal Teacher Representative Member

 Governing Body supervise and regulate the functioning of the institution.

The institution has sufficient administrative, teaching and supporting staff headed by Principal.

Principal administrates and regulates the academic affairs of the institute. The performance and efficiency of the teaching faculty and non-teaching staff is reviewed by the principal and appropriate 3wsuggestions and directions are given in meetings.

The report of institutional functioning is communicated to the governing body and management by the principal as an administrative head.

All policy decisions are discussed and deployed in meetings of department and of various committees at institutional level and decisions are communicated by the principal to governing body for further implementation.

The institution has various committees/ cells coordinated by the faculty members and monitored by the principal to keep a check on performance in academics and other functioning of institute. various committee have been framed for institutional working and monitoring which are asfollows: -

· IQAC

· Academic Council and Teacher Council Student Council

· Admission Committee

· Disciplinary Committee

· Anti-Ragging Committee

· Legal Aid Committee

· Practical Training Cell

· Woman harassment grievance and redressal cell

· Student grievance redressal cell

· NSS

· Sports

· Cultural Scholarship

· Examination & Internal Assessment

· Moot Court, Seminar/Workshop/FDP

For appointments norms of UGC and Bar Counsel of India are observed and followed. If government does not release the recruitment, the governing body release requirement for staff according to the needs of time and make selections on the basis of qualification and experience.

File Description	Documents
Paste link for additional information	http://mvmg.mbeducationgwl.org/Encyc/2017/1/30/governing-body-of-college.aspx
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination — **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. A tradition is being followed by the institution to promote and facilitate the staff with training programs to well equip them professionally.

- **Employee Provident Fund scheme is available for teaching and non-teaching staff, under which employees of institution are benefited.**
- **ESI Scheme is available for teaching as well as non-teaching staff. The amount for the same is deducted from the salary of employees and deposited under the scheme.**
- **Conveyance allowances are provided to the staff while travelling for any kind of official duties.**
- **Casual Leaves and Medical Leaves are provided to all the staff.**

- Provision of Maternity and Paternity leave is there.
- considering the welfare measures. Duty Leave for attending seminars & workshops are provided to the staff.
- Contingency fund is proposed for employees in case of any financial emergencies and mis-happenings.
- Staff can ask for their salary in advance in case of need.
- Regular increments are made on the basis of appraisal approved.
- Freedom to attend Refresher courses and Orientation programs is given for advancement of staff.
- Freedom to organize as well as attend Workshops and Seminars. Funds are also provided for the same.
- Enriched library and computerized media lab with internet connectivity are available for staff
- Free Wi fi connectivity is available in college premises.
- Faculty are encouraged and facilitated to publish research papers and books.
- Staff members are encouraged to pursue their hobbies and platform is provided for the same, time to time.
- Motivational lectures for staff are organized.
- Festival celebrations for creating an atmosphere of amity. Tea or coffee served by the college without any charges.
- Birthday celebrations of each and every staff member
- Institute organize Farewell to the member of teaching or non-teaching staff who is leaving the institute for any reason.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The self-appraisal system is followed in institute. It is to have a check and balance as well as to ensure the accountability and continuous growth in abilities and improvements in staff. The self-appraisal system is focused on academic, curricular, co-curricular activities, administrative duties, research and publications, counselling and mentoring.

In this mechanism, self-appraisal forms are to be filled and submitted by the faculty at the ending of every academic year. They are expected to mention their achievements in academics, curricular, co-curricular, extra-curricular activities. They are expected to mention about their research publications, and performance in social issues, information of Seminars, Workshops, Faculty Development Programs attended andparticipated by them. Invitation as resource person is also given weightage as to their performance and ability.

Faculty members submit their duly filled self-appraisal forms to the principal, for her final remarks. Self- appraisal reports are scrutinized and evaluated by the principal. Principal submits report to the managementalong-with her remarks. The appraisal system enables each faculty/staff to become aware of their strengths as well as weaknesses and give them an opportunity to improve in those areas so that they can perform better next year.

The appraisal system has following mechanism:

- **PBAS system is used for self-assessment.**
- **API format is to be filled by the faculty.**

Students are asked to give feedback for every teacher. Feedback is taken from Parents and Stake holders Feedback is taken from the Alumni Feedbacks are discussed by the principal with the concerned faculty personally to resolve and improve on the issues raised. On receiving and reviewing the self-appraisal report, management approve the increments accordingly, to the deserving faculty. On the basis of report the best employee is felicitate with the title STAR PERFORMER OF THE YEAR and the AWARD FOR EXCELLENCE to appreciate and recognize the quality of the work by him/her. All the faculty whose self-appraisal is up to the mark, are appreciated to encourage them to keep doing well and to promote the others to improve their working.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audits:-

The internal account system is handled by the accountant of the institute on daily basis and are duly verified by the Principal. The internal audit is being conducted by the charted accountant firm, N.K. Gupta & Co., appointed by the governing body of MVM.

The audit Statement along with the audit report are submitted to the Governing Body.

The internal financial, management of institution runs as follows:

- The income tax is timely filed in every financial year
- Accounts are maintained in proper manner, followed under the direction of governing authorities.
- No major audit objections have been raised by the Charted Accountant, N.K. Gupta & Co. during last five years.
- The accounts department ensures that every detail is recorded.
- Accuracy and transparency are maintained with utmost diligence.

External Audits: -

Institute need to renew its affiliation from university, higher education and Bar Counsel of India yearly. For affiliation, inspections are conducted respectively by all the abovesaid bodies in which the accounts are checked yearly, is considered as external audits

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **The only financial resource of institution is fee received from the students annually.**
- **Major purchases are made with the approval and sanction of the governing body and principal.**
- **A purchase committee, constituted by the principal every year is assigned to make recommendations for necessary and quality items for institute.**
- **Principal put the recommendations before the Governing Body which approve the abovesaid recommendations as per requirement and as per permitted limits, in favor of institution timely.**

- Principal and Governing body keep check on all the expenses.
- The Governing Body conducts annual audit to monitor the effective and efficient use of available financial resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since the establishment of IQAC, it is engaged in process of enhancement and sustenance. The IQAC is consistently working to maintain the quality in every area. The IQAC ensures and implement the vision and mission of Institution in its functioning. IQAC prepare perspective plan for development and ensures its execution with strategic manner in every academic session.

Practice I

Gender equality and gender sensitizing are incorporated as policy in internal quality assurance systems.

These are teaching strategies with a gender perspective in both curricular and non-curricular activities. An effort is made to achieve gender balance through the activities organized with a view to combating inequality and the gender stereotypes.

Measures are taken to maintain gender balance among the students and teaching and non-teaching staff. Participation of students irrespective of their gender is encouraged in all the activities conducted inside as well outside the campus. The environment of institute is free from any kind of bias on the basis of gender among students as well as among the staff.

Practice II

Advocacy Professional skill development

Under IQAC our institution organized APSD program, under which the

skilled practicing advocates visit our institute and share their knowledge and experiences through case studies in face-to-face interaction with the students. The students learn and develop their skills in the field of Legal profession. They also learn professional ethics in this program. These sessions are in dialogue where students ask their queries and the experts solve them with best of their knowledge.

Students also visit courts to observe the live legal proceedings. They also visit offices of penal lawyer recommended by institution during internships, (part of program) where they learn how to deal with clients, drafting the pleadings and formalities in such proceedings. Training of professional ethics which should be followed before the Court is also provided in the program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Practice- Teaching-learning process Review Mechanism

The IQAC has implemented the structured teaching-learning process review mechanism given below:

- Orientation on teaching- learning: the Principal of Institution provide an orientation on the teaching-learning to the teaching staff for the purpose of outcome-based teaching- learning process.
- Teaching Plan: the faculty submit the teaching plan with all the necessary specifications. The plan is based on previous year's review.
- Use of student centric pedagogy: The teaching- learning process is adopted is adopted for slow learners and advance learners according to their needs.
- Teaching Pedagogy Analysis: Teachers submit their teacher diary on completion of their syllabus that is reviewed by IQAC.
- Outcome based teaching: on the basis of last preceding five-

year feedback analysis, MVM created an outcome- based teaching learning mechanism. The courses that are important in a view to take out the actual learning outcomes, are included in curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution promotes gender sensitization through co-curricular activities like workshops, seminars, guest lectures, street plays, poster exhibitions, counselling etc. The institution organized 'Self-defense training' for the girl students of the institution. Awareness programs like importance of human rights, Rights of Women in Domestic problems, Cyber security awareness

programs related to the safety and security of women employees and students are conducted periodically. Institution conducted 'Gender Equality Audit' to figure out the opinion of students on 15 set questions on gender equality and to come up with possible solutions if any rights are violated. Based on the outcome of the survey conducted on campus, the institution with pride declares that 'We are gender neutral educational institute'.

The institution constituted the following committees as per norms laid by University/UGC: Anti-Ragging, Sexual harassment prevention cell, Students' Disciplinary Committee, Women Welfare & SC /ST Students Welfare Committee, Safety & Disaster Management Committee and Mentoring Programme cares for the well-being of students and staff in the institution.

The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. Students wear ID cards at all times and outsiders are checked by security staff before allotting visitor IDs. The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at different levels. There are separate washroom facilities for girls and boys. Washrooms are provided with sanitary napkin vending and disposal machine for the safe and hygienic disposal of sanitary napkins.

File Description	Documents
Annual gender sensitization action plan	http://mvmg.mbeducationgwl.org//Encyc/2021/3/11/Specific-facilities-provided-for-women.aspx
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mvmg.mbeducationgwl.org//Encyc/2021/3/11/Specific-facilities-provided-for-women.aspx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution facilitates several techniques for the management of degradable and non-degradable waste. The institution management has also advised to refuse anything which is not needed. The institution has different dustbins to segregate the different waste like solid, biochemical, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place. In addition to this the institution has organized many workshops on the implementation of these techniques effectively.It was stressed that we should avoid plastic items to the best possible capacity.

For solid waste management different bins have been placed. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labour. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation. The institution has organized Swach Bharat Mission. Under this banner the utility of recycling the solid and bio waste has been elaborated. People from different aspects of life delivered their talks about the proper usage of waste. Moreover, the NSS volunteers have also demonstrated the proper procedure of disposing the waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling	**A. Any 4 or all of the above**

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones

culture to have amicable relations and to maintain the religious, social and communal harmony. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony.The institution has conducted several programs for providing an inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. For the promotion of unity in diversity, NSS Cell of madhav vidhi mahavidhyalaya organizes programs under many campaigns. The program aims at strengthening the bond between states to strengthen the unity and integrity of India. Every year MVM NSS Cell conducts Special Camps in villages for NSS volunteers. These camps are directed towards various social issues impacting the lives of the people in the community viz-a-viz including social and cultural values among the young students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Madhav Vidhi Mahavidhyalaya sincerely sensitizes the students towards their responsibilities as citizens of India. The entry point age of the students is 18 years. Most of the fresher's are new voters. The college provides them with a democratic environment where they can ask questions, debate and dialogue among themselves and with the faculty to develop an open-minded attitude, essential for becoming conscious citizens. Every year the college organizes flag-hoisting ceremony and other programs on the Independence Day and Republic Day. All staff and students are encouraged to participate actively in these programs. Speeches are delivered by senior faculty on those occasions, whereby the students learn the importance of constitutional obligations.

The staff of the college is always granted special leave, whenever they avail of this leave to cast their votes in any election. Whenever any staff of the college is given electoral duties, due facilities and encouragement is extended by the college authority. A part of the college building where Teacher's Education classes

are held is provided for electoral works during every election. In these various ways the institution fosters a sense of constitutional obligations among the students and staff. Every year the College organizes NSS Camps at various villages. At least one camp is compulsory for the college within a year. Through these camps students are enabled for moral values, understands rights and duties of the citizens. They come to know responsibilities and act as good citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://mvmg.mbeducationgwl.org//Encyc/2021/3/12/Photos-of-Constitutional-Obligations.aspx
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Madhav Vidhi mahavidhyalaya celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. Republic day- The institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Principal. Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices. Gandhi Jayanti is celebrated every year on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year. Sadbhavana Diwas celebrated on 20thAugust every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. International Yoga day is celebrated on 21st June every year. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

Vaccination Center

Objectives-

- As the central government had decided to allow Covid-19 vaccination center at workplaces with about 100 eligible beneficiaries likewise state government asked colleges to provide the premises for vaccination and quarantine center. The health ministry had also supported such vaccination center.
- As vaccination is a strategy to end the covid-19 pandemic.
- Getting local & college communities vaccinated against covid-19 will help to prevent outbreaks. It also helps to ensure students can keep learning, in person, at college.
- As vaccinating population is an enormous challenge and as legal professionals its our utmost duty to serve the country at this pandemic situation.
- To more strengthen the competence and reliability of the institution and also to maintain public confidence in the effectiveness and safety of the vaccines.
- To aware the citizens about how to stop the spread of this disease.

The context:-

As college campus is in the heart of the city and has a spacious constructed area. So college administration has decided to serve the society and nation at large by providing vaccination services at the premises. The entire building of college had been declared as vaccination center.

The practice:-

Madhav Vidhi Mahavidyalaya distinctiveness is that it always denote respect for humanity and betterment of society while ensuring the quality of teaching and learning.

College has always undertaken various initiatives to set up an sensitization center by awareing the society through rallys, seminars about various diseases in pact as HIV-Aids, Heartattack etc. and in this pandemic situation it organizes various webinars

to get vaccinated and prevent the spread of Covid-19. This practice enable students to be a responsible citizen and always take initative to spread awareness and help people in their hand times.

Best Practice- II

Free legal aid programme

Objective

- To impart clinical legal aid and social legal services to the needy and poor sejments of the society.
- It is essential to expose law students to the practical aspects of the legal field as study law programmes are professional course.
- To motivate students to explore legal regines in addition to their curriculum.
- This practice also help students to use their academic knowledge and acquired skills in to practice before they approach court.
- The legal aid center aims at fulfilling this purpose and alongside provides a platform to serve the poor and needy.
- In the covid time college provide free legal aid to needy people.

The context:-

College believes in bringing all students at par and responsible attempts are made to establish the learners prospective by expanding skills and sharpen the talents.

Students are inspired to utilize their legal understanding and generate awareness by organizing free legal aid camps, seminars and other such related activities, time to time.

The practice:-

As we know mostly peoples are initiate or are not aware in the matter of legal awareness. If we wants to create a just social order legal awareness is inseparable.

The students are trained to participate in activities like legal aid programmes at rural areas.

There activities are organized under the supervision and coordination of the judges, advocates and faculty to ensure that poor and needy person can be benefitted at utmost.

Poor and needy peoples are kept on focus and students are trained on working their socio-legal issues so that they can be involved in society and efforts are taken for sensitization. This practice enables them to be MOU open minded to put their academic knowledge into practice and direct them to gain and research MOU on the concerned issues.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Madhav Vidhi Mahavidhyalaya is 'To be an institution acclaimed globally for comprehensive education and exceptional student experience'. The three distinctive aspects of this vision are its global perspective, the focus on comprehensive education and the prioritization of student experience. The institution thrives on exceptional classroom experience and does everything it can to ensure that students get the best of the learning ambience. The classes are interactive with a constant endeavor to train students for the global challenges which lay ahead of them. It's not just the use of technology which is the focus, but a clear analysis and understanding of the outcomes of the teaching -learning process which takes precedence here. This gives teachers a clear idea of how, where and when the entire process is succeeding or not succeeding.

Values are the part and parcel of the philosophy of the nation and its educational system. Values-based Education is an approach to teach universal values like moral values, patience, honesty, etc to the students. It creates a strong learning environment that enhances academic attainment, and develops students' social and relationship skills that last throughout their lives. The purpose

of value education is the development of the personality of the student.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Madhav Vidhi Mahavidhyalaya has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under – To achieve the Title "College with Potential for Excellence" which is granted as per the norms laid down by UGC; To create an enabling environment for holistic development of Students, Faculty and Support Staff; To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students; To fulfil its Social Obligations, in the manner of providing formal & informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders; To create awareness and initiate measures for Protecting and Promoting Environment; To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty; This Perspective Plan outlines the various initiatives and focus areas to achieve the aforesaid Objectives. The same are enumerated hereunder –

INSTITUTION

To continuously Innovate, introduce new courses and remain relevant to the changing needs of the stakeholders; To provide thrust to achieve excellence in niche courses. To monitor Quality Assurance and Quality Enhancement activities of the Institution.

INFRASTRUCTURE

To Implement Structural Repairs to Building and Electrical Repairs, on the basis of Structural Audit, carried out by the Management; To Implement the recommendations made by Audit Team

which conducted Green Audit & Energy Audit, carried out by the Institution; To provide space for and make available Canteen Facility and Canteen Kiosk, for Students & Staff Members; To create Additional Lecture Rooms by optimally utilizing the available space; To provide resources required for Use of Technology to provide online course contents, video lectures, etc , to overcome space constraints

ADMINISTRATION

To automate various Office Administration Processes; To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, To support various Staff Benefit and Welfare measures.

LEARNING RESOURCES

To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online; Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers; Digitization of Research Papers published by Staff Members and of Papers presented during the Conferences hosted by the College; Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc. To make available Resources for use by Researchers at the Research Centre

FACULTY

To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research; To encourage faculty to undertake Consultancy Assignments.