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6.7.2

NAAC Accredited 1



Madhav Vidhi Mahavidyalaya and Research Centre

मध्य भारत शिक्षा

Run by Madhya Bharat Shiksha Samiti

Responsibility Chart for session 2023-24

To,

Dear Faculty Member

Keeping in view the routine administrative and academic operations of the College, the work has been distributed on the availability of staff. In this work, the details pertaining to course structure and departmental activities have been shown. Keeping in view the benefit of the College, all the work should be accomplished with dedication and sincerity. It is expected from the existing employee that all work should be done with proper coordination, participation, and devotion.

Further, it is also to inform you that the assigned work should be done within the stipulated time frame. If any staff finds difficulties to perform his/her duties he/she may be approached to the undersigned on time so that the difficulties could be looked into and resolved. If the assigned work has been delayed and not accomplished in the stipulated time, and also the work has not been done in a proper way, then, in this case, disciplinary action may be initiated against the staff concerned. The disciplinary actions may include the holding of increments, promotions, negative remarks in the CR, suspension etc. In such cases, the Management can be bound to take disciplinary action. It is to be ensured that in any case the adverse situation should not be allowed to arise and fulfill their assigned obligations, as well as the Principal, should also be informed accordingly.

It is mandatory that all the staff of the College must be present at their workplace during working hours. If any staff wishes to take leave, prior permission from the Principal must be obtained from the staff concerned otherwise the leave will be treated as Leave without pay (LWP) and appropriate remarks will be mentioned in the leave record. Issued for strict compliance by all.

Principal

Madhav Vidhi Mahavidyalaya
Gwalior, M.P.

S. no.-	Name of Responsibilities	Coordinator	Signature
1	1. NAAC Chairman 2. NSS Coordinator 3. Activity Head 4. Admission Head For Session 2023-24 5. AISHA for Session 2022-23 6. Affiliation For Session 2023-24 7. Head Career Guidance Cell 8. Head Women Empowerment	Dr. Neeti Pandey	



To,


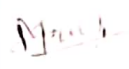
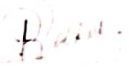
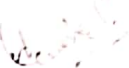


The Chairman,
Governing Body,
Madhav Vidhi Mahavidhyalaya,
Gwalior (M.P.)

Sub:- Responsibility Distribution for session 2021-22.

Respected Sir,

This is hereby to inform you that the liabilities/responsibilities for academic session 2021-22 have been assigned to all faculty member. Some of them have denied for some responsibilities. Hence, the same has been revised and the amended list of responsibility distribution is prepared as follows:-

S.No.	Name of Responsibility	Name of person assigned	Status	Name of Person assigned after denial	Signature
1.	NAAC Coordinator	Dr. Pooja Gupta	Denied	Dr. Rahul Sharma	<i>Rahul Sharma</i>
2.	Research Coordinator	Miss Kiran Shakya	Denied	Dr. Pooja Gupta	<i>Pooja Gupta</i>
3.	LL.M. Coordinator	Mr. Girish Pal	Accepted	NA	<i>G.P.</i>
4.	LL.B. Coordinator	Miss Arjita Dwivedi	Accepted	NA	<i>Arjita Dwivedi</i>
5.	B.A.LL.B. Coordinator	Dr. Rahul Sharma	Accepted	NA	<i>Rahul Sharma</i>
6.	Exam Coordinator	Mr. Dev Dutt Mishra	Denied	Mr. Sarvesh Soni	<i>Sarvesh Soni</i>
7.	Cultural Coordinator	Mrs. Samidha Singh	Accepted	NA	<i>Samidha Singh</i>
8.	Sports Coordinator	Mr. Bhartendu Chaudhary	Accepted	NA	

9.	NSS Coordinator (Joint Unit)	Dr. Neeti Pandey	Accepted	NA	
10.	Para Legal Coordinator	Dr. Mamta Mishra	Accepted	NA	
11.	Activity Coordinator	Mrs. Sushma Singh	Accepted	NA	
12.	Media Coordinator	Miss Reena Rani Jat	Accepted	NA	
13.	Website Updation	Miss Arjita Dwivedi	Accepted	NA	
14.	Jiwaji & Higher Education	Mr. Dev Dutt Mishra	Accepted	NA	
15.	BCI, AISHE	Dr. Amit Bansal	Accepted	NA	



Principal,

Madhav Vidhi Mahavidhyalaya,
Gwalior (M.P.)

दिनांक

20/8/22

दिन

शनिवार

समय

घात: 12 बजे

शास्त्री निकाय की बैठक दिनांक 20/8/22 (शनिवार) को 12:00 बजे माधव विधि महाविद्यालय के प्राचार्य कक्ष में आयोजित की गई जिसमें निम्नलिखित सदस्य उपस्थित थे।

1) श्री विवेक खेडकर जी
अध्यक्ष (शा.नि.)

[Signature]
20/8/22

2) श्री के. डी. दीक्षित जी
सदस्य शास्त्री निकाय

[Signature]
20/8/22

3) डा० कल्पना शर्मा जी
सदस्य शास्त्री निकाय

[Signature]
20/8/22

4) प्राचार्य / पदेन सचिव
डा० नीती पांडेय

[Signature]
20/8/22

5) श्री. के. एस. शर्मा
विश्वविद्यालय प्रतिनिधि

अनुपस्थित

पूर्व भूमा पूर्व मानित वर वरान्त वरं सुदि
के वरं ।

वर्ष के निम्न

1) 2022-23 हेतु वार्षिक रिपोर्ट वरं अतिरिक्त
विस्तार वर वर वर वर ।

2) वीवती रिपोर्ट- रिपोर्ट वर वर 28/17 वर
लिखा वर वर वर वर वर ।

3) वर वर वर वर वर वर वर वर वर वर
वरीनेर वर वर वर वर वर वर वर वर वर
के निम्न

4) वर 22-23 हेतु वर वर वर वर वर
वर वर वर वर वर वर ।

5) वर- 22-23 हेतु वर वर वर- वर वर
वर वर

6) वर वर वर वर वर 2022-23 हेतु वर वर
वर वर ।

7) वर वर वर वर वर वर वर वर वर वर
वर वर वर

8) वर वर वर वर 20 वर

Office : Principal Madhav Vidhi Mahavidyalaya

Rajwade Forest, Nan Sakul, Lashkar, Gawhor (M.P.) & Pin
 4750402401 E-mail : madhavcollege@gmail.com

Date: 20/12/20

Office Order

For NMAC recognition of Madhav Vidhi Mahavidyalaya, Rajwade Forest, Nan Sakul, Lashkar, Gawhor Internal Quality Assurance Cell (IQACC) is constituted. In view of the name of NMAC to strengthen this college to achieve new heights and set high standards in every dimension.

Sr	Name	Position	Designation	Address	Mobile No
Chairperson/ Coordinator					

1	Dr. Netai Prasad	Chairman / Coordinator	Principal	Madhav Vidhi Mahavidyalaya, Gawhor (M.P.)	9082266802 netaprasadprincipal@gmail.com
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Representative Governing Body

2	Mr. Vikas Chaudhary	Representative of Governing Body	Advocate	Chitwan Bazar, Lashkar, Gawhor	9877172774 VikasChaudhary@gmail.com
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Teacher as Representa All Level

3	Dr. Manma Mishra	Joint Coordinator	Asst. Professor	Madhav Vidhi Mahavidyalaya, Gawhor (M.P.)	9079627779 dr.manma2010@gmail.com
4	Dr. Pravin Gupta	Joint Coordinator	Asst. Professor	Madhav Vidhi Mahavidyalaya, Gawhor (M.P.)	9755257855 Kamlesh2008@gmail.com
5	Mr. Suraj Singh	Member	Asst. Professor	Madhav Vidhi Mahavidyalaya, Gawhor (M.P.)	9826456726 rsahulsharma555@gmail.com
6	Dr. Rajul Sharma	Member	Asst. Professor	Madhav Vidhi Mahavidyalaya, Gawhor (M.P.)	9760032359 singhsharma1984@gmail.com
7	Mrs. Chenni Yadav	Member	Asst. Professor	Madhav Vidhi Mahavidyalaya, Gawhor (M.P.)	9799011871 chenniyadavgw1979@yahoo.com

Out of State Member

8	Dr. R.D. Mand	Out of State Member	Principal	C.P. Patel and F.H. Shah commerce college, Anant Gadhwa	9888211089 drdmsd@gmail.com
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Local Nominee

9	Dr. S.K. Gupta	External Member	Professor SOS (Chemistry)	Jiwaji University, Gwalior	07512442764 skgwr@gmail.com
10	Dr. Rajesh Jain	External Member	Registrar	Amity University	8085176757 jain@uwa.amity.edu
11	Dr. Bharti Karnik	External Member	Professor, English	Govt. M.L.B. College of Excellence, Gwalior, (M.P.)	9425717954 Bharatikarnik.karnik@gmail.com
12	Dr. Vibha Doovar	External Member	Asst. Professor, Pol. Sc.	Govt. M.L.B. College of Excellence, Gwalior, (M.P.)	9425360545 Vibha.doovar@gmail.com

Alumni Member

13	Miss Shilpa Dogra	Alumni Member	Advocate	Madhav Vidhi Mahavidyalaya, Gwalior (M.P.)	8602352100
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Student Coordinator

14	Mr. Divyanshu Sharma	Student Coordinator	Student	Madhav Vidhi Mahavidyalaya, Gwalior (M.P.)	8839178013
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Member Admin

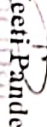
15	Mrs. Swati Anwekar	Member Admin	Librarian	Madhav Vidhi Mahavidyalaya, Gwalior (M.P.)	9981786395
16	Mr. Harikabu Sharma	Member Admin	Head Clerk	Madhav Vidhi Mahavidyalaya, Gwalior (M.P.)	9009527588
17	Mr. Dhbeer Singh Bhadoriya	Member	Industrialist		9977730222
18	Smt. Neeti Tiwari	Member	Coordinator, Entrepreneur Development Cell	311 Askriti Arcte Govindpuri City Centre Gwalior	7987232117 ameycreations1515@gmail.com

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members.

This cell will function W.e.f. the date of issue of this notification. The previous notification issued vides offices Ref no. ~~WV/1/24/15.14~~ /16-19 stands cancelled with the issue of this notification.

Issued by the Hon'ble Principal, Madhav Vidhi Mahavidyalaya.

Refusal or acceptance from nominees is expected at this end. This may be sent through e-mail also madhavlawcollege@gmail.com with c.c. to ncetipathakprincipal@gmail.com


(Dr. Neeti Pandey)
 Principal,
 Madhav Vidhi Mahavidyalaya
 Gwalior

ISO Certified

ICI 2360726/21
ICI 2354783/21
ICI 2370541/21

Reco under Sec 20F of I.O.G. Act 1956

☎ 0751-4024407



Madhav Vidhi Mahavidyalaya and Research Centre

Raywade Bhawan, Vashkarwad Marg, Laxshar, Gawker (M.P.)-474001
e-mail: madhavvidhi.mahavidyalaya@gmail.com

No.....

Date: 09/07/22

Internal Quality Assurance Cell

Session 2022-23

Notice

The inaugural IQAC meeting for the academic year 2022-2023 took place in the principal's office on dated 09-07-2022. The principal presided over the meeting as its chairperson.

To commence, Dr. Rahul, the IQAC coordinator, extended a warm welcome to the chairperson and all members present. The meeting addressed the following agenda items, and they were unanimously agreed upon for implementation. The meeting concluded with a vote of thanks to the chair.

AGENDA:

1. Deliberation on the status of the admission process.
2. Discussion regarding the formulation of the academic calendar.
3. Final review of the NAAC preparation according to specific criteria.



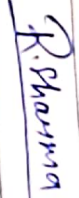

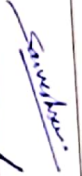




RESOLUTIONS:


1. The admission coordinator provided an overview of the admission status and assured that all available seats would be filled.
2. It was resolved and thoroughly discussed to create the activity calendar, with directions to ensure its execution.
3. Criterion-specific discussions were held with the heads of each criterion and overseen by the principal.

ACTION TAKEN/COMPLIANCE:

1. All program seats have been successfully occupied.
2. The activity calendar has been formulated, and compliance measures have been initiated.
3. The principal offered some suggestions, which have been promptly addressed and implemented as needed.

Following members were present for the meeting

Name of the member	Signature
Mr. Vivek Khedkar (Representative Governing Body)	
Dr. Neeti Pandey (Chairperson)	
Dr. Rahul Sharma (IQAC Coordinator)	
Dr. Mamta Mishra (Member)	
Mr. Sarvesh Soni (Member)	
Mr. Girish Pal (Member)	
Miss Reena Rani Jat (Member)	
External Member	
Dr. Bharti Karnik	
Dr. Vibha Doorwar	


R. Sharma

Co-ordinator

IQAC
Dr. RAHUL SHARMA
IQAC Coordinator


Principal

Madhav Vidyalaya
Madhav Vidyalaya
GANGA (R.P.)

Med

ICI 23607226/21
ICI 2354783/21
ICI 2370541/21

Reco under Sec 20(F) of UGC Act 1956

☎ 0751-4024407



Madhav Vidhi Mahavidyalaya and Research Centre

Rajwade Bhawan, Vashkarand Marg, Laxkar, (M.P.) 474001
e-mail: madhavvidhi.mahavidyalaya@gmail.com

No.....

Date: 03/09/22

Internal Quality Assurance Cell

Session 2022-23

Notice

The second IQAC meeting for the academic year 2022-2023 took place in the principal's office on dated 03-09-2022. The principal presided over the meeting as its chairperson.

To commence, Dr. Rahul, the IQAC coordinator, extended a warm welcome to the chairperson and all members present. The meeting addressed the following agenda items, and they were unanimously agreed upon for implementation. The meeting concluded with a vote of thanks to the chair.

AGENDA:

1. Deliberation on certificate courses.
2. Planning of internal assessment.
3. Reviewing feedback from stakeholders for the 2022-23 session.

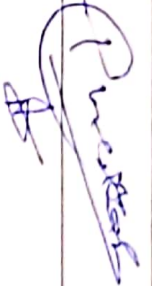








RESOLUTIONS:


1. It was decided to organize certificate courses.
2. A decision was made to proceed with internal assessments.
3. Feedback will be actively solicited from stakeholders as planned.


ACTION TAKEN/COMPLIANCE:

1. four certificate courses have been successfully arranged.
2. Internal assessments have been scheduled and carried out.
3. Feedback has been gathered, thoroughly analyzed, and the necessary actions have been taken in response.

Following members were present for the meeting

Name of the member	Signature
Mr. Vivek Khedkar (Representative Governing Body)	
Dr. Neeti Pandey (Chairperson)	
Dr. Rahul Sharma (IQAC Coordinator)	
Dr. Mamta Mishra (Member)	
Mr. Sarvesh Soni (Member)	
Mr. Girish Pal (Member)	
Miss Reena Rani Jat (Member)	
External Member	
Dr. Bharti Karnik	
Dr. Vibha Doorwar	


Co-ordinator
Dr. RAHNOLE SHARMA
IQAC Coordinator


Pankaj
Madhaya Vidya Vihar Mahavidyalaya,
Gwalior (M.P.)

Certified

ICI 2360726/21
ICI 2354783/21
ICI 2370541/21

Reco under Sec 2(F) of UGC Act 1956
☎ 0751-4024407



Madhav Vidhi Mahavidyalaya and Research Centre

Rajwade Bhawan, Vivekanand Marg, Lashkar, Gwalior (M.P.) 474001
e-mail: madhavvidhi.mahavidhyalaya@gmail.com

No.....

Date: 24/12/22

Internal Quality Assurance Cell

Session 2022-23

Notice

The Third IQAC meeting for the academic year 2022-2023 took place in the principal's office on dated 24-12-2022. The principal presided over the meeting as its chairperson.

To commence, Dr. Rahul, the IQAC coordinator, extended a warm welcome to the chairperson and all members present. The meeting addressed the following agenda items, and they were unanimously agreed upon for implementation. The meeting concluded with a vote of thanks to the chair.

AGENDA:

1. Deliberation regarding AQAR submission.
2. Review of syllabus coverage.



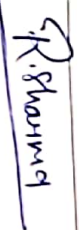

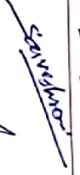


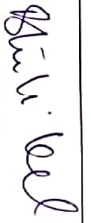

RESOLUTIONS:


1. A discussion was held on the submission of AQAR. The principal instructed all criterion heads to ensure the timely completion of their respective criteria.
2. The principal instructed all faculty members to ensure timely completion of the syllabus, emphasizing that it is our responsibility to facilitate students' success in exams and their attainment of university-level rankings.


ACTION TAKEN/COMPLIANCE:

1. AQAR were presented before the executive body .
2. The examinations were conducted, and Mr. Pranjal, a BALLB student, achieved a university-level ranking.

Following members were present for the meeting

Name of the member	Signature
Mr. Vivek Khedkar (Representative Governing Body)	
Dr. Neeti Pandey (Chairperson)	
Dr. Rahul Sharma (IQAC Coordinator)	
Dr. Mamta Mishra (Member)	
Mr. Sarvesh Soni (Member)	
Mr. Girish Pal (Member)	
Miss Reena Rani Jat (Member)	
External Member	
Dr. Bharti Karnik	
Dr. Vibha Doorwar	


Dr. Sarfraz Parma
IQAC Coordinator


Principal
Madhav Vidya Niketan
Madhav Vidya Niketan
(M.P.)

REGISTRATION NO. 11
REGISTRATION NO. 11
REGISTRATION NO. 11

Phone number: 98765 43210
E-mail: info@okenscanner.com



Madhav Vidhi Mahavidyalaya and Research Centre

Research Institute, Madhav Vidhi Mahavidyalaya, Madhav Vidhi Mahavidyalaya, Madhav Vidhi Mahavidyalaya

E-mail: info@okenscanner.com, registration@okenscanner.com

Date: 15/4/23

Internal Quality Assurance Cell

Session 2022-23

Notice

The Fourth IQAC meeting for the academic year 2022-2023 took place in the principal's office on dated 15-04-2023. The principal presided over the meeting as its chairperson.

To commence, Dr. Rahul, the IQAC coordinator, extended a warm welcome to the chairperson and all members present. The meeting addressed the following agenda items, and they were unanimously agreed upon for implementation. The meeting concluded with a vote of thanks to the chair.

AGENDA:

1. Discussion on institutional achievements.
2. Consideration of prospects for the upcoming 2022-23 session.
3. Analysis of feedback received from stakeholders.
4. Deliberation on research publications.

RESOLUTIONS:









1. The NSS unit, sports department, and culture department have attained national awards and positions.
2. The decision has been made to extend the current prospectus to the next session.
3. It was resolved to analyze the feedback and make necessary improvements accordingly.
4. Research coordinator Dr. Rahul sharma was inquired about publications and proposal submissions.

ATTION TAKEN/COMPLIANCE

With the NIS and good sports departments entered recognition of the report below

- 1. The protection by the upcoming season has been throughly reviewed
- 2. Landmarks has been thoroughly reviewed and necessary improvements have been implemented
- 3. In the 2011-12 season a good no. of U category players registered and have been successfully promoted

Following matters were present by the meeting

Name of the member	Signature
Dr. V. S. Reddy	
Dr. V. S. Reddy	
Dr. V. S. Reddy	
Dr. V. S. Reddy	
Dr. V. S. Reddy	
Dr. V. S. Reddy	
Dr. V. S. Reddy	
Dr. V. S. Reddy	


Dr. V. S. Reddy
Secretary


Dr. V. S. Reddy
Secretary