



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MADHAV VIDHI MAHAVIDHYALAYA**

**RAJWADE PARISAR, VIVEKANAND MARG, NAI SADAK, LASHKAR  
474001**

**[mvmg.mbeducationgw1.org](http://mvmg.mbeducationgw1.org)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Madhav Vidhi Mahavidhyalaya (MVM) is a perfect legal “Gurukul” for value based legal education for a learner and future professionals. Our campus is located in front of Bank of Maharashtra, Nai Sadak, Lashkar, Gwalior (M.P.) Madhav Vidhi Mahavidhyalaya (MVM) is flourishing under the umbrella of Madhya Bharat Siksha Samiti. Its foundation was laid in 2004 with vision of providing legal education to all sections of society, enriched with legal specific dynamics. Adv Vivek Khedkar, Chairman Governing Body MVM, is a well-known Advocate. He provides his guidance and directions for building up the institute with a major focus on its development. He is a Legal professional with sound academics and optimum leadership ability.

The Institute includes modern world class amenities which provide globally competitive academic environment to the students that is not only restricted to the curriculum alone. Our teaching pedagogy is “Beyond Academics”. The care and concern of management is not restricted to only teaching and results but also on the ultimate and efficient delivery of value based student centric education with the blend of experiential learning.

Madhav Vidhi Mahavidhyalaya is affiliated with Jiwaji University, Gwalior, approved by Bar Council of India therefore; the curriculum is designed by the University. Our faculties are engaged in teaching, with interactive lectures, case studies and presentations.

Our institute gives a focused attention in developing conceptual, technical and human life skill sets to increase the analytical decision-making efficiency.

### **Vision**

Endeavors to be No. 1 institute in the field of legal education.

### **The Vision statement of MVM is:**

“To mould students into physically fit, mentally robust and professionally competent individual, who are capable of assuming their rightful place as experts in the court and in the society of tomorrow.”

### **Mission**

The mission statement of MVM is

- To come up as a centre of excellence in the field of legal education by adopting modern teaching and training techniques.
- To impart high quality legal education and professional training to the students.
- To promote academic excellence, discipline, personal character, high sense of ethical and moral values and spirit of national integration amongst the student.
- To make law graduates capable of pursuing career at Bar, Judicial services, civil services or placement in multi National companies.

- To promote co-curricular activities for All round personality development of the student.

This mission statement was framed to develop successful advocates and judges, who are taught and trained by qualified and innovative faculty members. Furthermore the emphasis is also given on the quality in teaching and administration through effective and efficient use of technology, pedagogy, research, infrastructure so as to deliver best legal professionals. The mission is to impart conceptual skill, technical skill, managerial skill, humanitarian values, and confidence in its stakeholders.

Thus the aim of the mission statement is to achieve excellence in different areas and to contribute for development of the region as well as the nation so as to make responsible citizen through value based education.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Transparency
- Discipline
- Holistic development
- Clean campus
- Adequate facilities and infrastructure
- Excellent academic performance of students in the university examinations.
- Well qualified, experienced faculty.
- The college secures top results in judiciary and other competitive exams.
- Enriched Library.
- Our alumni members are placed as Judges, Advocates and other government officials.

### **Institutional Weakness**

- Student fee is the only major source of funds. We need to have more focus to get government funded projects and grants.
- We need to enhance faculty enrichment in reference to research.
- Unavailability of patents, copyrights and trademarks in the field of law.
- Lack of sufficient number of computer systems.

### **Institutional Opportunity**

- Opportunities are available for the students getting acquainted with the professional knowledge and practice of the various dimensions of socio-legal issues and procedures, worthy enough towards enhancing their capacity of academic intelligence at pace with those of the international standard.
- Our academic and professional approach and practices led by experienced faculty.

### **Institutional Challenge**

- Major challenge is to sustain and grow in present scenario of neck cutting competition.
- Another challenge is to get and retain the highly experienced, qualified and research based competent staff.
- Students enter as an individual and leave as fully developed personality.
- Students can develop the ability to crack the competitive exam at first attempt.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

1. B.A.LL.B. 5 year degree program has been adopted with an objective of imparting knowledge of social science subjects like economics, Political science and history at the initial stage. This is advantageous in the study of LAW and also for putting the students on a strong footing to undertake professional legal education and to provide special training to the students for competitive exams.
2. LL.B. 3 year degree program adopted with the objective of imparting the depth knowledge of law.
3. LL.M. 2 year post graduate degree program is adopted with the objective of specialization in diverse fields of law.
4. Curriculum followed in the institute as per the scheme of board of studies of the University. The upcoming relevant issues are taken up in the moots, seminars and weekly activities.

The institute emphasizes gender equality, Healthy climate and sustainability, Human values and professional ethics in the curriculum for cross-cutting topics which help students to become morally strong citizens and efficient legal professionals.

Feedbacks are sought from various stakeholders and suggestions are implemented for continuous improvement in curriculum.

### Teaching-learning and Evaluation

The institute admits the local students as well as students from across the country. The institute has a high demand ratio, which reflects the institute's reputation.

The institute practices student centric approach. Each student is given personal attention and grooming throughout his/her journey during the program. Remedial courses are provided to support slow learners. The student-faculty ratio is optimally maintained. The physical infrastructure of the institute ensures the friendly access for differently able people.

The institute believes in and practices experiential learning. Methods like case study, live projects etc. are used for experiential learning.

The academic calendar is prepared every year in advance and strictly followed. Most of the faculties are used ICT to make teaching more effective.

Each and every student is assigned to faculties as well as eminent advocates, as mentors.

The institute ensures to have well qualified and experienced faculty members, who are experts in their own

fields.

The institute follows examination system prescribed by the University. The results are declared by the University itself. All grievances of students are addressed in time.

Senior faculty members are the conveners of sports and cultural boards to guide the students. The Debate, essay competition, special lectures/interactive sessions are organized on days of national importance to induce a sense of respect for the legal profession, country's cultural, religious and linguistic diversity. Financial support is given to teams for participating in inter-University competitions on behalf of the institute.

In institute there are, Anti-Ragging committee, Internal complaint committee, Grievance Redressal cell with other committees do exist. The campus is effectively ragging free. No case is reported in ICC. The Discipline committee reviews students discipline related issues and often reduces the quantum of punishment on the basis of good behavior.

The institute continuously strives to improve the teaching - learning processes and encourage students to improve their results and level of satisfaction.

### **Research, Innovations and Extension**

The institute provides platform for Research and development to the faculties and students. As MVM is the part of Jiwaji University therefore many of the faculties of the institute have been approved as research guide. It produces a good number of scholars.

The students of B.A.LL.B. and LL.B. are facilitate to go for internship training during their final year. A program namely moot court and practical training, where students are required to compulsorily opt a research area and work on that, then a viva-voce examination on the basis of that research topic, in the presence of an external examiner is conducted.

The clinical study and court visits provide an experiential learning. The college organizes workshop, Seminars & special talks on contemporary issues. This will facilitate to develop research culture and aptitude among the students. Students are consistently encouraged to participate in seminars, workshops and conferences. The institute creates an enabling environment to foster research culture and provides required research infrastructure and support.

The institute provides seed money to the full-time faculty members of MVM who have approved as research guide.

The institute not only motivates the faculty members to get the grants but also promotes faculty engagement in authoring books, publications, organizing seminars etc.

The institute is actively involved in extension activities to help the society by its services such as blood donation, swachh Bharat Abhiyan, book donation, clothes donation, plantation, conducting activities for under privileged people, collaborating with NGOS etc.

### **Infrastructure and Learning Resources**

The institution has adequate facilities for teaching – learning like enabled Wi-Fi campus, well equipped computer labs with efficient internet connectivity, class rooms with ICT facility, projector etc.

The institute has sports facilities including indoor games such as table tennis, Badminton, chess, carom and outdoor games facilities. The institute celebrates international yoga day, every year to spread awareness about healthy living among the students and society.

The budget for infrastructure, facilities, library and other learning resources is prepared annually on the basis of the recommendations of the respective committees.

### **Student Support and Progression**

The institute provides financial assistance through Scholarship upto 100%, to students under various schemes. Students admitting every year get benefited by this facility. The institute welcomes scholarships from State Governments.

Institute provide various other programs for All round development of the students, through various modes like yoga and meditation sessions, personal counseling and remedial coaching specially in the field of career advancement, are the few capacity enhancement and development schemes under which specialized grooming and mentoring is done by efficient faculty members of the institute as well as eminent personalities.

To imbibe legal skills into the students the vocational training is being given through value added courses. The Institute has a transparent mechanism for grievance redressal through dedicated committees like and anti sexual-harassment and Anti ragging committee.

The institute has excellent track record of placements, the number of students are selected in various public and private sectors every year and various students also have qualified various exam.

All round development of students can be seen in their achievements. In the field of sports and extra-curricular activities, students have received many awards at various platforms. The student council takes responsibility of organizing various events and students actively participate. The student also give their active participation in various committees formed by the institute.

Our alumni is one of the strongest pillar of institute who actively help their juniors by grooming under buddy system, helping in placements, arranging guests from the field of Law and giving donations for support. Institute hosts Alumni Meets to keep in touch with the ammitters.

### **Governance, Leadership and Management**

The Governance of institute is aligned with its vision of caring physically fit mentally robust and professionally competent individuals and its mission to impart holistic and court oriented practical training.

The Governing Body of MVM consists of experienced academicians and Advocates ensuring quality education by effective teaching learning process, adding to innovation and best practices opted by the institute. The institute prepares annual plans for its academic and co curricular activities. Institute has various committees which are working with transparency and efficiency to step towards vision and mission. Committees are

constituted for the conduct of event/activities as per the academic calendar.

Finances of the institute are properly audited by agencies at regular intervals.

Funds are used optimally keeping in mind the growth of the institute.

The institute has a well-defined welfare and promotion policy for the employees. Faculties are provided financial and other support to improve their professional efficiency. Institute funds the participation by the faculty in various national and international conferences and workshops. MVM organize faculty & staff development programs for ensuring continuous professional growth. Institute has a well defined self - appraisal system.

The institute follows a transparent procedure of maintaining finances. The institute mobilizes the fund focusing the MVM's vision. The fund received is utilized for holistic development and is ensured by year round academic events.

IQAC ensures quality in working of all process. It also designs incremental improvement plans for various departments and check points to ensure effective implementation of plans.

### **Institutional Values and Best Practices**

The institutional values are integrity, Ethics & dignity, student centric, transparent professionalism and sensitization towards diversity, that are displayed on website and at various places in the institute.

Institute , believes in equality in all respects. MVM actively conducts events and activities in the direction of social welfare. The activities are performed in collaboration with the local people to address local issues faced by the community. Institute conducts various events to increase consciousness about the national identities, symbols, fundamental rights, human values and professional ethics.

The institute promotes awareness towards universal values like nationalism, human values, national integration etc.

We celebrate national festivals, birth and death anniversaries of great Indian personalities like, Gandhi Jayanti, Youth day, Teachers day etc.

We have anti sexual harassment and grievance handling committee which ensures zero dissatisfaction among stakeholders and promote equality in all spheres.

We have a rain water harvesting pits for optimum utilization of water, one of the most essential natural resources.

Students are instructed to stay in harmony. The code of conduct guidelines are supplied to them in the very beginning of the session.

### **Best practices:**

The best practice of the institute is to nurture the stakeholder's right from first year till his/her final year and to

groom him/her into a complete individuals besides a successful professional to face the challenges of the outside world.

**Institutional distinctiveness:**

- Comprehensive teaching learning process.
- Weak students are given special attention to improve their academics.
- Constant mentorship by the faculty.
- Motivation to students for participation in extracurricular activities.
- In various competitive examinations, we have got our students selected.





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MADHAV VIDHI MAHAVIDHYALAYA
Address	RAJWADE PARISAR, VIVEKANAND MARG, NAI SADAK, LASHKAR
City	GWALIOR
State	Madhya Pradesh
Pin	474001
Website	<a href="http://mvmg.mbeducationgw.org">mvmg.mbeducationgw.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Neeti Pandey	0751-4024407	8964828207	-	madhavlawcollege@gmail.com
IQAC / CIQA coordinator	Mamta Mishra	0751-2970103	9009477796	-	dr.mamta2003@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	09-06-2004

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Madhya Pradesh	Jiwaji University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	18-01-2021	<a href="#">View Document</a>
12B of UGC		

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	<a href="#">View Document</a>	30-06-2020	12	SESSION TO SESSION

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes <a href="#">autonomydoc_1615039533.pdf</a>
If yes, has the College applied for availing the autonomous status?	No

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	RAJWADE PARISAR, VIVEKANAND MARG, NAI SADAK, LASHKAR	Urban	36412	33678

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA LLB, Law	60	HIGHER SECONDARY	English + Hindi	120	109
UG	LLB, Law	36	GRADUATION	English + Hindi	240	240
PG	LLM, Law	24	LL.B.	English + Hindi	30	30
Doctoral (Ph.D)	PhD or DPhil, Research Center	48	LL.M.	English + Hindi	23	23

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	2	1	0	3
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	1	0	4	2	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	1	0	4

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	3	0	5

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	3		4		7

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	12	0	0	0	12
	Female	6	0	0	0	6
	Others	0	0	0	0	0
PG	Male	8	0	0	0	8
	Female	22	0	0	0	22
	Others	0	0	0	0	0
UG	Male	248	0	0	0	248
	Female	101	0	0	0	101
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	81	71	75	49
	Female	37	29	21	11
	Others	0	0	0	0
ST	Male	2	2	1	6
	Female	2	2	3	3
	Others	0	0	0	0
OBC	Male	216	185	163	145
	Female	78	54	37	26
	Others	0	0	0	0
General	Male	356	323	292	271
	Female	176	163	124	70
	Others	0	0	0	0
Others	Male	3	0	0	0
	Female	1	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>952</b>	<b>829</b>	<b>716</b>	<b>581</b>



## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
119	119	119	109	99
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
04	04	03	03	03

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
952	829	716	581	497
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
251	241	211	191	170

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
212	194	185	107	130

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	19	21	18	15

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	19	21	18	15

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 14**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
27.85273	40.00440	16.00615	27.13064	21.16362

**4.3**

**Number of Computers**

**Response: 30**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

Madhav Vidhi Mahavidhyalaya runs LL.M., B.A.LL.B. & LLB. Program for which it follows curriculum design by the Jiwaji University, Gwalior. Curriculum design for above mentioned program is framed by the Jiwaji University according to legal education rule as prescribes by Bar Council of India. Authoritative Body suggestion are invited from faculty regarding curriculum design and development. As Madhav Vidhi Maha Vidhyalya's principal is also the member of board of studies Jiwaji university so before Board of studies meeting, principal calls the college Faculty meeting regarding suggestions for the improvement in the curriculum as well as she ask students regarding improvement in syllabus most of the suggestions were presented and considered by board of studies member who implement the suggestion in the curriculum.

For the effective delivery of the curriculum as maximum effort is taken to strengthen it, as maximum students are subject to classroom teaching. Madhav Vidhi Maha vidhyalaya believes in going beyond the curriculum and expands the borders of curriculum to its maximum extent by organizing co-curricular activities. College adopts an effectively deliver curriculum with help of well-equipped accessible library, up to date administrative, academic and infrastructure setup.

Believing in this Quote by Malcolm Forbes "Education's purpose is to replace an empty mind with an open one" we follow below mentioned action plan.

1. Academic planning, allotment of subjects informed to faculty in beginning of the academic session.
2. Information of dates of commencement regarding new academic time table schedule to students well in advance.
3. Teaching schedule starts and followed as per timetable.
4. Planning for co-curricular, extra-curricular activities.
5. Teaching plan is prepared in advance by the faculty members.
6. Principal reviews implementation of academic plans and completion of syllabus.
7. Recent judgments, amendment in statues and current topics were discussed in class.
8. Guest lectures, skill development activities are organized time to time.
9. Legal aid program, interactive session, student teachers' seminars, quiz, debates, and group discussions are organized.
10. Visits to NGOs, Courts.
11. Events like, workshops and training programs are conducted.
12. Group discussions, assignments, project, dissertation, study material, internship, viva, internal exam, Moot court were conducted.
13. Interdisciplinary approach in teaching and learning.
14. Progresses of the syllabus coverage and course delivery are obtained from the faculty through Lesson plan.
15. Taking course outcomes and content delivery.

16. Analyzing results after each semester and plan for future enhancement.
17. Up- grading of teachers and developments through orientations programs, workshop, seminar and FDPs.
18. Regular meeting of the committee to evaluate the effectiveness after each semester.
19. As Madhav vidhi Mahavidhyalaya is also a research Centre, we follow available sociolegal research method.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

Madhav Vidhi Mahavidhyalya runs program as B.A.LL. B, LL. B, LL.M and also recognized as research centre and follows the curriculum designed by the Jiwaji University Gwalior. B.ALL.B & LL.B. both programmers approved by Bar council of India as per rules of BCI. 952 students are enrolled in our institute. For the betterment and ensuring the performance of the students the university declared the academic calendar in the begging of every session as per guideline of higher education's department (MP). As the session begins college follow the academic calendar. committee headed by the principal and senior faculty member draws up a detail time table which effectively delegates the units of time for academic and co-curricular activities.

#### The Institution academic time table including following factors.

##### **B.A.LL.B.**

- a. Date of Admission
- b. Commencement of classes.
- c. Date of Internals per semester. (Three periodic exams are conducted for each semester).
- d. Date of Practical Exams.
- e. Semester Break.
- f. Date of extracurricular activities like NSS/Sports/ Culture/ Annual Function/National Seminar/ Legal aid Programs / Workshop/Webinar/ Moot court /Practical Training.

#### **PG Time Table Including**

##### **LL.B & LL.M**

- a. Date of admission

b. Commencement of Classes

c. Date of Practical Exams

d. Dissertation and project work.

e. Date of extracurricular activities like NSS /sports/ culture /Annual function /National seminar /Legal Aid programs /workshop /Webinar/Moot court/ practical training.

The department strives for effective curriculum delivery through a combination of time taken and innovative methods. Faculty members take utmost care to complete syllabus in time.

**Madhav Vidhi Maha vidhyalaya organizes abundance of extra -curricular activities for the physical, mental, cultural & social enhancement of our students during the session.**

- Organize Moot Court for professional growth of students.
- Conduct session for internship & legal practical training.
- Time to time organize a legal awareness camps.
- Teach the students in respect of humanitarian values through the seminars.
- Discuss Legal issues
- Penal discussion
- Symposium, workshop, seminar, Webinar.
- Expert lecture /extension lecture.
- Faculty Exchange program.
- Personality Development program and yoga classes.
- Career Guidance.

Madhav Vidhi Maha vidhyalya runs a legal aid cell (Para Legal Clinic) in the memory of Baba Sahib Ghokhle, the founder member of our college. It is the prominent activity of the college named “Baba Sahib GokhleVidhik Sahayata Kendra” in pursuit of justice and service to humanity. It serves legal aid to the needy people and helps the students in practical aspect and to serve their nation through legal aid.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

**Response:** E. None of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

**Response:** 0

#### 1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

**Response:** 9

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	03	0	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 4.05

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
80	53	39	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

##### Response:

Institution integrates cross cutting issues through Curriculum such as-

**Gender-** Law being social science knowledge about gender related issues play pivotal role in understanding the law and its implementation. To deal with this aspect, the college conducts various activities.

##### University Syllabi: -

- 1.The Jiwaji University has prescribed the course, “Women and Law” and “Law relating to Children” for students of B.A.LL.B. Vth Year (Semester IX).
2. Course like the Indian Constitutional Law, Family Law I and II, Indian Penal Code, Labor Law also address the issues related to the gender.
3. Students of LL.M study the concept of gender and issues related to it in the compulsory subject, ‘Law and Social Transformation’ in the Ist year in the Ist Semester.

##### Institutional Initiatives:-

- With the object of addressing the gender related issues the college has constituted cells as Sexual harassment cell, Anti-ragging cell, Disciplinary committee, Students grievance cell, for inculcating gender equality values , Madhav Vidhi Mahavidhalaya organize is national seminar on the Topic “Contemporary Issues in gender equity” on 9 June 2018.
- Every year Madhav Vidhi Mahavidhyalaya celebrate international women day on 8 march.

##### Environment and Sustainability-



**University Syllabi:-**

Environmental law including Law for Protection of wild life and other living creatures including animal welfare is the subject of the students of B.A.LL.B. Third year (Semester V) and LL.B. Second year (Semester-IV)

**Institutional Initiatives:-**

- Every year to create awareness among students regarding issue of air pollution, the college announce Saturday as “No Vehicle Day”.
- Practices such as Tree Plantation, Campus Clean Drive, Re-use of plastic
- Water Waste Management a system collects the rain water in the campus and its discharge in the bore well is utilized which ultimately increases the level of underground water.
- As a part of responsibility and a means of communication towards preserving the environment, the college utilizes e-resources such as creating WhatsApp groups, E-mail, Web messages to students, online notices to students and staff. The College also has a face book account where all notices and important information of events are displayed.

**Human Values****University Syllabi-**

- The syllabus of jiwaji university prescribes the study of human rights as a part of the subject “Public International Law & Human Rights” for students of B.A.LL.B Fifth year ( Semester X ) And LL.B Third year ( Semester VI).
- The university has prescribed ‘Human Rights’ as specializations Course for LL.M programmers.
- **Institutional Initiatives:-**
  - **“Human Rights-Day”**-Every year on 10th December the institution celebrates the ‘Human Rights- Day with the object of inculcating human rights values in the minds of students of law and sensitizes them about promotion of human rights.
  - **Visit to N.G.O:** -Students, Faculties and the Institute, collectively and voluntarily donate the necessary and useful goods and utensils to the N.G. O’S: -

As a part of syllabus LL.M students are given assignment on variety of subjects pertaining to human rights issues.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years****Response:** 5.84**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
07	07	07	06	06

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 25.42**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 242

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

**Response:** B. Feedback collected, analysed and action has been taken

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 54.13

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
952	829	716	581	497

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1380	1380	1380	1260	1140

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 59.31

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
170	141	115	110	99

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

Law being a professional course, The institution provides various exposures and facilities to students for their overall development. after admission process the class teachers appointed for each class and they have full responsibility for regular lecture during semester, the class teacher identifies the learning abilities of the students through question answer session in class room. Teacher's also conducting some other activities like debate, group discussion, instant speech etc.

The institution is sensitive towards the needs of disabled Students. Due faculty give guidance to that students in so many ways.

The institution is fully adhering to the government policies regarding the needs of disabled students. We arranged their classes at the ground floor.

Our faculty provides extra time to the disable students our teachers make interaction with these types of students in the classroom which make feel them comfortable.

In our institution boys and girls both actively participate in every activity whether academy, sports and cultural. The Madhav Vidhi Mahavidyalaya have separate NSS Girls Unit. The Madhav Vidhi Mahavidyalaya also have 50% female faculty. It's shows that there is no gender discrimination.

#### Programs

Our College offer number of activities for slow learner and advance learner. College organizes motivational classes every week. It's encourager the student to become confident and hard worker.

The Madhav Vidhi Mahavidyalaya help them to see their academic path clearly and make enable to achieve their goal in easy and smooth way. Our alumni also help them.

- Every year college organized many programs like Chalvaijyanti debate competition in which students of different colleges participate in the competition.
- Moot court is an extracurricular activity in our college in which participants take part in it. It usually learns valuing drafting memorials or memoranda and participating in oral argument.

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 43:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

The Madhav Vidhi Mahavidhyalaya plan and organized the teaching, learning schedules. At the starting of the session/semester we conduct the meeting with all the faculty member and we prepared time table and distribute all the work among the faculties. Madhav Vidhi Mahavidhyalaya also follows an academic calendar and conducted all the activities accordingly.

Our faculty members prepare a chart and make their teaching planning like class test, teaching, new method of teaching. Revisions of syllabus, practical training etc.

Madhav Vidhi Mahavidhyalaya has two semesters in each academic year. A fixed number of subject are taught in each semester through different teaching methods lectures, assignment etc. internal exams have been conducted in per semester and evaluated performance of students individual by the faculty member in B.A.LL.B., in LL.B. and LL.M. programme class test has been taken in per semester.

The academic calendar is a part of the college. It is prepared by the principal and provided to all the teachers and students. It includes the dates of submission of question paper, submission of mark registers, commencement of semester examinations, important functions of the college and Government local and institutional holidays etc.

The Madhav Vidhi Mahavidyalaya in the beginning of the year makes active plan for seminars/presentation/ Moot court and all activities are organized by subjects experts. Madhav Vidhi Mahavidhyalaya invites guest for special lectures.

Madhav Vidhi Mahavidyalaya is equipped with modern teaching aids like computers, LCD, slide projectors, charts etc.

In seminars and motivational classes students invite for sharing their problem and expressions.

Madhav Vidhi Mahavidyalaya runs professional course in specific law field, therefore the institute arranges practical training program and court visits, jail visits, etc.

For enabling students to understand the social and legal issues and their different dimensions, N.G.O. visits and Legal aid camps are arranged. The college has a Legal aid center which offers an opportunity to students to enhance their understanding and problem solving skills.

Social responsibility- To make our students responsible, the institute organizes the N.S.S. Regular activities and Special campus.

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

**Response:**

The college follows information communication tools ( ICT ) enabled teaching in addition to the traditional class room education. Our college provides e-learning system and atmosphere for our students. We also provide e-journals with enabled latest the Supreme Court and High court judgments.

In addition of Black board/ White Board teaching method the faculty members are using the Information technology enabled learning tools such as power point presentation, video and audio system, LCD projector to expose the students for advanced knowledge and practical learning.

We have a computer lab with enabled e – Journals and internet connection to improve our student’s knowledge.

Fully wi-fi campus is provided by the institution for the better enhancement of the students and faculty also.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 60:1

#### 2.3.3.1 Number of mentors

Response: 16

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 958

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 42

##### 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
09	09	09	07	06

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.68

##### 2.4.3.1 Total experience of full-time teachers

Response: 125

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

#### Internal evaluation of the institute:

For betterment and upgradation of the Madhav Vidhi Mahavidyalaya, the institute has comprehensive, internal assessment mechanism. The college has Governing Body which is responsible for taking policy decision of the college. The Governing Body used feedback (faculty feedback, student feedback, parent feedback, feedback of activities, feedback from alumni) as a tool for the evaluation purpose.

#### Internal evaluation of Teachers:

For the evaluation of teacher's performance various parameters are said like feedback of students (Which carries more importance), API Score, University Result, Assignments, and HOD's remark's. Regarding feedback meeting is held at every semester where principal personally communicates the feedback of students to the concerned faculty.

Principal organized meeting for negative feedback is given by the students. Suggestions are given to the concerned faculty as to what are the changes required in their teaching method.

Teaching plans are prepared by the teachers in advance before the beginning of each semester so that the syllabus is completed within time. We also maintain teachers dairy.

In order to evaluate the performance of the faculties parameters mentioned above are used. College has also adopted **self appraisal method**. The performance appraisal report of each faculty is submitted to the Principal. Principal review the same and then forwards it to the management and the decision are further taken jointly about the appraisal of the faculty.

#### Internal evaluation of Students:

Students are continuously evaluated at the institute level. Attendance of students is strictly considered, if any default has been done by the student parents has been informed by the college. Internal marks are displayed on the notice board. Feedback is given to the students personally to improve their performance for final examination then marks are sent to the Jiwaji University, Gwalior.

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient.

Our college have full transparency in the internal assessment procedure with rules of university and bar council of India provide is time to time.

Our college declare and proof on notice board the all dates related to internal assessment and other various components in the beginning of the semester.

This is number of three internal assessment conduct in our college. Only 40 students they arrangement in class room at the time of assessment and appoint two invigilator are assigned to each class room.

Internal examination valuation is done by the course handling faculty members with the 7 days of examination.

Students also can verified their valuation and any grievance is redressed immediately marks also displaced on the college notice board of internal assessment examination internal assessment marks uploaded on the university web portal on time.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

#### Response:

The institution is displayed his syllabus and details of teacher on the website the institution also displayed his various programme like competition schedule, sports schedule, NSS activities and other activities and even students are made aware through whatsapp group and facebook page.

Our college website updated time to time and result outcomes are displayed on the website.

Our college website also show college mission and vision and prospectus and all details of our society and college.

Students are made aware of learning outcome, objectives and job opportunities for the program during introductory classes by the subject teachers.

Madhav Vidhi Mahavidyalaya also aware of their faculty for better out come. Madhav Vidhi Mahavidyalaya organizes number of workshop, faculty development, program and motivational speech for betterment of their faculties and students. All programs display on website and college notice board.

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The programme outcomes, programme specific outcomes and course outcomes are displayed on the website and also displayed on the college notice board. List of pass students in the academic year also

displayed the topper of class in college notice board.

Our college providing legal education and law is a professional course so we interact and trained our students in such a way that they can living a professional life after completing the course our students have many option to maintain their life in well manner like become an advocate, ADPO, Civil Judge, Legal Aid Officer, Tax Advisor, Legal officer in various fields and various company, entrepreneurship, etc. therefore Madhav Vidhi Mahavidyalaya measure programme outcome by the position held by our students in different field and maximum students getting placement in their life.

Madhav Vidhi Mahavidyalaya arrange inter college moot court competition, legal aid clinic, internship, field visit, practical training, and case studies etc. our college regularly provide six months practical training to our students with more than Ten year's experience advocate to develop their skills

We continuously arrange moot court classes and monitoring the students by the mentor. Our college also arranged Shri Madhavshankar Indapurkar Smriti Chal Vejanti Debate Competition every year on 1st April and our students actively participate increase their personality.

Our college also arranged guest lectures, workshop, seminar, legal aid camp, legal awareness program, Gram Visit for improving social and legal activities in our students.

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 96.73

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
212	183	177	101	129

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
212	194	185	107	130

<b>File Description</b>	<b>Document</b>
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response: 3.87</b>	
<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 22.73

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 05

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**3.1.3.2 Number of departments offering academic programmes**

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	3	3	3

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

Madhav Vidhi Mahavidyalaya has created an ecosystem for the students to explore their ideas and knowledge through seminars, workshops, faculty exchange and development program. Students are also encourage toward prepare projects under the guidance of the teachers and also the college has established “Research and Development” Cell as a Research Center in which students are more keen about, how to find out the solution of the problem. The college fortunate enough that there are two library in the campus for the help of students. Madhav Vidhi Mahavidyalaya has taken initiat steps towards developing ecosystem for innovations and knowledge sharing through various mode as under:-

**1. Practical Training in Law (Moot Court):-**

Under the moot court programme, college organized to cultivate verbal skills and knowledge of student’s and same is presided by learned Advocate of High Court to encourage the students how to present the case before the court.

**2. Special Lectures:- (Extension lectures)**

Under the series of special lecture various eminent professor or expert invite by the college to improve the knowledge of the students about the various topic/field like environment, legal aid awareness, AIDS, Gender issues etc. and same has been delivered by way of projector in the smart class.

**3. Research and Development:-**

Madhav Vidhi Mahavidyalaya declared as a research Center for the Ph.D. in the year 2018-19. Under the research center college has establish a special research library for the research scholar therefore all the students of the college are also benefitted.

**4. Faculty exchange and Faculty development programme:-**

Under these program college has organized various Faculty exchange and Faculty development programme for the betterment of the faculties with various colleges. The main moto of this program to exchange and create their innovative idea how to teach the students in the classroom and other sector.

**5. Free Wi-Fi campus:-**

The student and faculty are availing Wi-Fi facilities within the campus of the college to carry out their research activities and other activities .The college also explore some of the lectures through video conferences and other digital mode. Internet facility of using FTTH 25 GBCUL, 10 MBPS, adequate licensed software is also available.

**Development Cell**

1. Dr. Neeti Pandey
2. Dr. Mamta Mishra
3. Dr. Pooja Gupta
4. Dr. Raghvendra Yadav
5. Dr. Gunjan Singhal

Name of the Event	Moot Court	Faculty Development Programme
Month of Event	28//11/2019	27th September 2019
Venue	Madhav Vidhi Mahavidhyalaya	Madhav Vidhi Mahavidhyalaya
Organized By	Moot Court Cell	Madhav Vidhi Mahavidhyalaya
Number of Students Participated	24	All the faculty and staff of Madhav Vidhi Mahavidhyalaya
Output	The college organized Moot Court in every academic year and same is presided by the learned advocates of High Court of M.P. Bench at Gwalior and all the students are getting basis practical knowledge about the court proceedings.	Dr. Nupoor Agarwal and Mr. Anurag Shrivastava, Professor of IITM College trained teaching and Non-teaching faculty. The concept of how to improve "Innovation teaching and learning" with new experiment. It was very information and knowledgeable program.

**File Description****Document**

Upload any additional information

[View Document](#)

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years****Response:** 15**3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
09	03	01	01	01

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3 Research Publications and Awards****3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response:** 4.6**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Response: 23

**3.3.1.2 Number of teachers recognized as guides during the last five years**

Response: 5

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 2.32**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**



2019-20	2018-19	2017-18	2016-17	2015-16
08	09	14	07	06

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.26

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	01	0	0

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

Madhav Vidhi Mahavidyalaya is taking initiatives to enhance the quality of peoples life, surrounding the institution. All the students are part of such various social issues, through various activities conducted for society's welfare. All these steps are taken by the institution with the help of club, National Service Scheme unit (NSS) and Para legal cell.

- NSS unit of Madhav Vidhi Mahavidyalaya organized blood donation camps in collaboration with

J.A.H. Gwalior and Red Cross Society.

- Madhav Vidhi Mahavidyalaya and NSS Unit yearly organized plantation, this is an important step of afforestation to maintain to ecological balance of nature at Bhadakhedi Jhanshi Road Gwalior.
- A cleanliness campaign was conducted by Madhav Vidhi Mahavidyalaya and NSS Unit Students organizes program under 'Swachh Bharat Abhiyan' to aware the faculty, students and other staff member regarding health and hygiene. People were made aware to keep dry wet garbage separately and do not use plastic at surrounding of college and college campus.
- A legal aid camp was organized near Mandre Ki Mata, Lashkar, on 17/10/2019 to resolve the villagers problem. Our students tried to solve their legal problem with help of officers of various department i.e. police officers, electric , bank and advocates. Same has been organized by the coordinator of para legal cell in the memories of the Baba Saheb Gokhale .
- Our Student aware the Society in so many way throughout the year as-

S.No.	Name of the extension activity	Year
1.	Legal aid camp	2019-20
2.	Legal aid camp	2019-20
3.	Women Awareness	2019-20
4.	Swachh Bharat Abhiyan	2019-20
5.	Traffic Rules Awareness	2019-20
6.	Beti Bachao Beti Padhao	2019-20
7.	Toxication awareness	2019-20
8.	Stop Domestic Violence awareness rally	2019-20
9.	Plantation	2018-19
10.	Matdan Jagrukta	2017-18
11.	AIDS awareness of AIDS	2016-17
12.	Stop Single use plastic	2016-17
13.	Plantation	2015-16

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response:** 0

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

**Response: 17**

**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
10	02	02	02	01

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response: 38.37**

**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
891	335	128	190	36

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response: 5**

##### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	01	00	01

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response: 10**

##### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
05	03	02	00	00

<b>File Description</b>	<b>Document</b>
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Madhav Vidhi Mahavidyalaya provides adequate facilities for the process of teaching-learning by raising the requisite physical infrastructure, keeping a scope for its accretion from time to time and maintaining it on regular basis. Physical framework and learning resources are provided for teaching learning within and beyond the classrooms.

Further for more enhancement suggestions are collected and forwarded to the Principal. Principal thereafter, consults with the governing body, than takes decisions for addition and enhancement of infrastructural development to satisfy present as well as future requirement with advanced technology on the basis of availability of funds etc.

Some of the initiatives have already been taken up to meet the growing needs of the college as Technological up-gradation of smart classroom, legal research center. To ensure proper utilization of the infrastructure, the class rooms are used for semester examination, internal examination, indoor competitions, alumni-meet, competitive examinations center. Considering these objectives, the college provides: -

- Total 35 rooms including spacious Classrooms with proper lighting facility, ventilation, marker boards and other necessary equipment.
- Multipurpose seminar hall which is used for conducting workshops, conferences, seminars and other cultural events.
- Moot court to accommodate a large gathering, to give actual experience of live moot court to the students, as mootings plays an important role in legal education.
- Library is very spacious & well ventilated with reading hall and a vast collection of text books, reference books, research journals, law journals, magazine, newspaper etc.
- Legal aid center-Named as 'Baba Sahib Gokhle Smriti vidhiksahayata Kendra', was established to give free legal aid to the needy ones and students also work here as Para legal volunteer through which they got aware about the different socio legal problem of the society.
- Computer laboratory – The computer lab has 32 computers for day to day use for the students and the faculty. All the computers are up to date and are connected through LAN having a speed of 10MBPS – 30 MBPS. Scanner, printer and Xerox machine facilities are also available in the lab.
- Faculty common room- Separate staffroom has been provided at the ground floor for all the faculty members and also relevant information is disseminated over there.
- Research center room – Madhav Vidhi Mahavidhyalya was approved as a research center in law by Jiwaji University from the session 2018-19. A separate room is provided for Scholars Pursuing Ph.D. for their research work.
- Principal office
- Account office
- NAAC room
- Examination control room

- LL.M, LL. B, B.A.LL. B, course coordinator cabins
- Student counseling center
- Girls common room
- NSS room
- Cultural room.
- Yoga center.
- Scholarship cabin.
- Sick room.
- Parking space.
- 3 toilet blocks for males and females separately at different floor.
- Grievance redress cell.
- Store room.
- Ramp for the physically challenged students.
- AIRTEL & BSNL Broadband connections.
- EPBX system – Principal room, staff room, exam control room, account office, Naac room, Course co-ordinations cabins are connected through EPBX system.
- CCTV – All the classroom, library, corridors, moot court room, seminar hall and campus are covered under CCTV surveilance.
- Generator
- Fire Extinguisher.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### **4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

##### **Response:**

“It is health that is real wealth and not pieces of silver & gold” , believing in this college strives to provide basic facilities to the students to make them healthier and pertinent along with academics and also helps students to relieve stress and increase their concentration level. College infrastructure is so evolved that students can attain overall development.

##### **Cultural: -**

The multipurpose seminar hall is available for cultural activity. College timely organizes cultural events and competition to inculcate the cultural and traditional values amongst the students. The various traditional festival, Inter-college cultural events and other competitions are organized time to time. Annually the college organizes cultural week which includes activities like dance, music, rangoli, poster making and debates. Annual function is also organized for each academic session. . Our students enthusiastically participate in competitions to show their talent and bring out their fullest potential. They were awarded by chief guest who honors the annual function.

The budget allotted for cultural event over the last five years is as follows (INR in Lakhs) :-

S.No.	Academic Year	Budget used for the year
1	2019-20	5.58512/-
2	2018-19	3.34337/-
3	2017-18	1.11531/-
4	2016-17	2.47364/-
5	2015-16	0.08005/-

### Sports

College celebrates Sports Meet annually to encourage participation amongst the students. Students are trained by sports teacher to take part in collegiate, inter-collegiate, Zonal, inter-university, state level competitions. The sports committee regularly organizes indoor games such as carrom, chess, and other sports activities. These games are conducted in the yoga hall. Our parental body Madhya Bharat Shiksha Samiti Gwalior runs many renowned colleges, P.G.V Science College is among one of them. We use P.G.V Science College sports complex for some indoor sports activities and for outdoor sports such as cricket, kabaddi, kho-kho, we utilize our society's Ganesh Bagland at A.B road near R.R. Tower Gwalior. The Jiwaji University's sports ground were also used for the Annual sport days by the prior permission of director, physical education department. There is a separated hall provided for Yoga. On every 21st June, Madhav Vidhi Mahavidyalaya organizes a yoga camp to celebrate International Yoga Day and also to promote Yoga in life so that one can rejuvenate the body and mind naturally. To motivate sports players, College provides travelling allowance, sports kits and refreshment to the participants.

College's NSS unit actively participates in community extension services. NSS volunteer actively participate in a youth week and conducted activities throughout the year. Environment day, constitution day, AIDS awareness day were celebrated under the NSS banner. Blood donation camps, cleanliness awareness camp under Swachhta Abhiyan, sanitation activities are timely organized by the college for the students, faculty and local community.

### Various sports, indoor and outdoor games are organized as follows: -

S.No.	Outdoor games	Indoor Games
1.	Cricket	Chess
2.	Kabaddi	Yoga
3.	Kho-kho	Carrom



A separate budget is also allotted for sports over the last five years (INR in Lakhs):

S.No.	Academic Year	Budget used for the year
1	2019-20	0.85280/-
2	2018-19	1.01289/-
3	2017-18	0.96919/-
4	2016-17	0.66375/-
5	2015-16	0.61094/-

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 14.29

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 02

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 6.62

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.11	2.55	0.63350	0.21	3.81

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

Our college Library is the prime learning resource of the college. Madhav Vidhi Mahavidyalya believes in the Quote – “Nothing is pleasanter than exploring aLibrary”. It plays a very important role in promoting the progress of knowledge and is a place for learners to collect information and resources. In the field of law, legal professionals cannot survive without books, as they play the most important role in legal profession. Our library exhibits abundance of reading material. The College library is located at the spacious place and is well ventilated. It works from 8.10 am to 1.30 pm on all working days. The library has CCTV facility to safeguard books and staff to ensure proper access, use of resources at the optimal level.

The College library is a source of knowledge which provides adequate services to its user. It has a collection of 10834 books, 9 journals, 5 Magazines and 7 newspaper subscriptions. The College has separate fund for purchasing books, journals, digest, legal lexicon etc for library. At the beginning of every academic year the library committee prepares the budget for the purchase of books. Each faculty member suggests the title of books, journals and other related material needed for study and teaching purposes. This list is collected by the librarian and accordingly the College proceeds for purchase of books from the renowned law book supplier after due sanction by the Principal’s prior consultation with the management. Then the new arrival assets are properly entered in the accession register and are available for the teachers, students to explore.

Library fulfills all the needs of research scholars, faculty members, students and others. Our college library’s main objective is to facilitate and provide needed information to its user and makes one of the best preferred choices for research community.

The College library is fully automated through **LIBRARY MANAGEMENT SOFTWARE** known as **LIBRARIAN**. Whose **version name** is to customize library management-2.

The **LIBRARIAN** software is developed by – **Anjali computer, Gwalior**

The **Modules** of the library management software are as follows.

- Student registrations.
- Books master entry module.
- Book purchase module.
- Issue Books to students –with add, delete features.
- Student / master register.
- Students fine Register.
- Can search student /Book registrations no.
- Books information by student.
- Library books stock reports.
- The software developed to run on single user environment.
- Auto Backup feature.

S.No.	Physical Description	Remark
1	Name of the ILMS Software	Librarian
2	Nature of Automations	Partially
3	Version	Customize Library Manage -2
4	Year of Automation	2017-18

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** D. Any 1 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)****Response:** 1.84**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.20000	2.63894	2.14117	2.36819	1.85538

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year****Response:** 8.21**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 80

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

College believes that as today's Era is of Information Technology and it is the way forward, so no one should be deprived of such amenities. A high-speed Wi-Fi is one such technological development, it helps in the quick access to information which saves a lot of time and aids the researchers, students, staff, members to gain updated knowledge and know about the latest research development & trend in the legal field. The college has setup separate computer lab, all computers are connected to leased line internet. Computer is also a subject of LL.B I sem. And B.A.LL.B V sem. A faculty is appointed for computer

Teaching and Practical Training in computer operations. All the computers are fully installed which enables students, researchers, faculties to use the technology for study and research work. All the computers are having internet connectivity by Broadband services.

There are two Wi-Fi connections at the college which faculty, staff members may utilize for their research and other purpose as prescribed by the College. Students are also provided with high speed internet. However, Wi-Fi can only be accessed in the computer laboratory for studies and research purpose. The students can access the Wi-Fi on their personal devices if so required, with the permission of the Principal, as that may lead to misuse of the facility.

The College intends to deploy and upgrade the IT infrastructure and associated facilities as per the academic requirements of the students and teachers. The College has upgraded its IT facilities including Wi-Fi facility as per the needs and requirements in the last five year. The College has upgraded the internet connection band width from 10 MBPS to 30MBPSwith a campus Wi-Fi facility. The College keep space with the latest development in the use of IT in teaching, Learning, research and administrative activities.

The college is continuously trying to update its IT facilities by increasing the number of computers, printers, projector, online admission process, website updating and in other manners. The smart room and seminar hall's IT facility has been updated. College has been upgraded in phases during the last five years. Still consecutive up gradation arrangements are incorporated in to yearly spending plan. The exercises have been arranged in such a manner that the IT framework and related offices are dependably keeping pace with best innovations. The College keeps up pushing on this crucial territory to guarantee nonstop and reliable accessibility tuned in the developing needs and evolving innovations. The Institution has provided with Airtel & BSNL leased line of **10MBPS -30MBPS** and provides Wi-Fi facilities to all the students and faculty members.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 32:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 72.59

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
26.67123	20.75431	14.37401	18.84538	11.85891

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

##### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

A College is a temple of knowledge, a place from where students achieve their goal by their hardship. The College ensures the availability of latest equipment's and up-to-date infrastructure. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of services, equipment and premises.

The college has established a mechanism for it, first the concerning department head or authority if find any lacking in their respective area/issue, they convey the requisite to Principal, then Principal/ Concerning committee or authorities assigned for that work decide what to implement further. Accordingly, they invite quotations for that services and purchases. Service or purchase committees after considering all the invited quotations select the competent service provider/ supplier. Thereafter they issue orders for the needful. Bill is generated and processed through the concerned authorities and final payment forwarded through principal. After completion of concerning work, college authorities including management of college

ensure the quality and quantity of such services.

The College has established systems & procedures for maintaining & utilizing facilities as –

- There is a committee in the college which is dedicated to the maintenance and upkeep of the infrastructure.
- Teachers are also in charge of computer lab, library, which looks after the maintenance of their respective field.
- The men from security agency for round the clock were appointed for the security of the infrastructure of the college.
- At the beginning of every academic year, proper availability of blackboard, lighting and furniture in classroom etc is taken care.
- The maintenance work related to plumbing, toilet block, RO- water Facilities, furniture etc. is maintained on daily basis through contract services.

**Class Room :-** The conditions and environment of class plays a pivotal role in their performance where they study. So, it becomes extremely necessary to provide them with a surrounding that is peaceful, comfortable and spacious. The college development fund is utilized for maintenance and repair of furniture and other electrical equipment, proper cleanliness was maintained by our cleaning employees.

**Computer Lab:-** A separate computer lab is set for the students as well as for faculties to access online data base. All the computers are connected through LAN having a speed of 10 MBPS -05MBPS. College is concerned about the updating of computers and up to date software. For the maintenance of computer services, Om computer systems are called upon. Technician assesses the maintenance required and completes the job. Up gradations of software, hardware and maintenance of ICT Facilities is done through OM computers system Gwalior. The entire campus is under the CCTV surveillance. All the classroom, library, corridor, moot court, seminar hall, parking area, open sites are covered under CCTV and their maintenance is also done by OM COMPUTER System on regular basis.

**Library :-** The library is well equipped with the updated textbook, reference book, national reputed journal, magazine, newspaper etc. The Institution has appointed a full time qualified, experienced and helpful librarian. The library timings are from 8.10am to 1.30pm. A separate register is maintained for the student and teachers, where they have to register their names before entering the library. A separate register is maintained for the issuing and returning of books. A library advisory committee has been formed for the proper maintenance, Utilizations of library resource and updating of the library. Every year a sufficient budget is allotted to update the library. Library advisory committee headed by the principal makes decision for collections, development, utilization of budget, and compliance to Bar Council of India, Jiwaji university rules, department of Higher Education guidelines upgrading of ICT facilities and other functions of library.

**Electricity & physical facilities** – Electricity and physical facilities related maintenance were done on regular basis as per requirements. College has various equipment like Xerox-Machine, printer, CCTV cameras, projectors, LCD T.V. and Induction. Expenses were made on these equipment's to maintain all the above facilities.

**Sports :-** our college has a separate budget for sports. Many of the students have participated at the college level, inter college & state level. Even we celebrated sports days in every academic session. Interested students are welcomed to enjoy and participate in the competitions and we felicitate such students so that

other students get encouragement. College purchased sports kits for cricket; chess. Carom board and yoga mat were also purchased and maintained.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

NAAC



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

**Response:** 20.47

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
122	139	190	126	122

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

**Response:** 0

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### File Description

#### Document

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 55.51

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
376	824	377	260	205

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 3.13

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
08	08	02	03	05

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 14.15

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 30

File Description	Document
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 3.78

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	04	06	04	05

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
107	147	122	81	112

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 2

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
02	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

#### **Response:**

Madhav Vidhi Mahavidhyalaya is affiliated to Jiwaji University Gwalior since, establishment and as per as the guide lines of higher educations : Madhav Vidhi Mahavidhyalaya constitute the student council 3 yrs & 5 yrs LL.M. as per guideline of higher education; student council take merit base representation norms of reservation also followed as per direction of higher education.

Madhav Vidhi Mahavidhyalaya always support to those students who engaged in extra ordinary performance in sports activities, cultural activity, N.S.S. activities, administration activities faith. Every year Madhav Vidhi Mahavidhyalaya organize annual function to motivate all students whose perform well in above activities.

Madhav Vidhi Mahavidhyalaya also appoint mentor to supervise the students activities routinely.

Madhav Vidhi Mahavidhyalaya organized every year sports week and all students & teacher are compulsory to participate in it outdoor games, like Cricket, Kabbadi, Football, Kho-Kho, Athletics activities and other various outdoor games Madhav Vidhi Mahavidhyalaya promote the student in some extra-curricular activities NSS like, election awareness camps, AIDS awareness campaign, legal awareness camps, health awareness camps and other etc. for the development of student in extra-curricular activities;

Every year college organize Sri Madhav Shankar Samiti, Chal Vai Jyanti debate competition this competition conducted by the students, such activities has helped to development of leadership, confidence, skill development to establish, themselves to the socials among or students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 0

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

#### Report of Alumni Association

The Alumni Association of Madhav vidhi Mahavidhyalaya, Gwalior was formed on 12 September 2018, named as “Madhav vidhi Mahavidhyalaya ALUMNI ASSOCIATION” in the presence of Dr. Neeti Pandey, Principal (Offg.), Assistant prof. Girish Pal, Member of the Alumni Committee, former students of the college.

The welcome speech for the occasion was given by the Offg. Principal Dr. Neeti Pandey followed by Assistant Prof. Girish Pal, Assistant Prof. Chetna Yadav, and Assistant Prof. Amit Bansal many other teachers were also present for the occasion. Dr. Neeti Pandey carried out the formalities of election for the formation of Alumni Association “Madhav vidhi Mahavidhyalaya, Gwalior ALUMNI ASSOCIATION” was constituted on 23th December 2020. The elected committee members were felicitated by Offg.

Principal Dr. Neeti Pandey and extended best complements for the purpose.

#### **OUR MISSION:**

- To re-unite in the nest from where we grew and flew off.
- To build a bridge between college life and career life, so as introduce present students to the professional world and to make them proactive to face the challenges that may emerge in their career path.

#### **PLAN OF ACTION:**

- Conducting periodic meetings of the committee to chalk out plan of action.
- Conducting training sessions on Law practices and professional approach by Law professionals.
- Re-unions of ex- students.
- Felicitation of achievers.

#### **ALUMNI GENERAL BODY MEETING**

Meeting of Alumni association members was called on 20/11/2019, to discuss on various topics listed in the agenda. Following members were present for the meeting:

Mr. Girish Pal, Mrs. Chetna Yadav, Mr. Amit Bansal, Mr. Bhartendu choudhary, Dr. Pooja Gupta, Dr. Gunjan Singal. Meeting started with congratulating Mr. Naryan singh Bhadoriya for seeking job as an Actor in Television industry with efforts of the association. Also appreciated efforts taken by Advocate Shilpa Dogra for Meeting held on 30/11/2019 in the college.

#### **ALUMNI Meet**

The first Alumni Meet celebration was held in College on 05 Jan. 2020. The main aim of Alumni Meet celebration was to unite maximum number of ex-students and register them in the Alumni family. The inaugural program was held in presence of Chief guest Additional S.P. Suman Gurjar, Guest of Honour Additional Solicitor General of India Mr. Vivek Khedkar, Ex- senior staff of college Dr. Anjali Shrama, Advocate Sanjay Shrama etc. Principal of the college Dr. Neeti Pandey, faculty staff, students and ex-students of college were present for the celebration. Advocate Praveen Newaskar, Chairman, Governing body welcomed the gathering with his inspiring words. All the delegates were honored with a memento and flowers as a token of love.

Valedictory session was held in presence of Chief guest honorable Justice S.A. Dharmadhikari, Guest of honour Dr. Rajendra Bandil were present. Prize distribution ceremony for winners of jubiliations was held in the hands of chief guests. Dr. Neeti pandey, Principal presented the vote of thanks to all gathered members. The dynamic and enthusiastic Alumni Association team worked hard day and night to make this event a fabulous success.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)****Response:** E. <1 Lakhs

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

NAAC



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### VISION-

Endeavors to be No. 1 institute in the field of legal education.

The Vision statement of Madhv Vidhi Mahavidhyalaya is “To mould students into physically fit, mentally robust and professionally competent individual, who are capable of assuming their rightful place as experts in the court and in the society of tomorrow.

##### Mission

The mission statement of Madhav Vidhi Mahavidhyalaya is

- To come up as a centre of excellence in the field of legal education by adopting modern teaching and training techniques.
- To impart high quality legal education and professional training to the students.
- To promote academic excellence, discipline, personal character, high sense of ethical and moral values and sprit of national integration amongst the student.
- To produce law graduates capable of pursuing career at Bar, Judicial services, civil services or placement in Multi-national companies.
- To promote co-curricular activities for all round development of the student.

This mission statement explains the motto of the institution that is to develop successful legal professionals who are useful for the betterment of the society. Furthermore, the emphasis is also given on the quality in education which can be done through effective and efficient teaching and administration. An advanced and updated technology, pedagogy, innovation & research process, and A grade infrastructure is provided to our stakeholders so as to produce best legal professionals. The mission is to impart conceptual skills, technical skills, managerial skills, transparency and humanitarian values with confidence.

Thus, the mission statement describes the aim of the institute to achieve excellence in all areas of education and to contribute for the development of the neighboring society as well as the nation so as to produce responsible citizen through value-based education.

The institute tries to create collective and inclusive efforts for its development. Regular meetings are organized with faculty and staff in which important matters are discussed, suggestions from everyone are welcomed and resolution are possibly maid unanimously. The concerns of faculty, staff and the students are heard with open minds to create non-intimidating environment.

The institute provide funding support for Seminars, Conferences, and Workshops In order to promote research excellence in faculty. Young faculty are encouraged to come forward with their ideas and to take

responsibilities on their own. Distribution of responsibilities is balanced and fair.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The promotes a culture of participative management and it functions in a well-structured and defined manner to ensure decentralization at all levels of decision making. Under the supervision of the Principal, Functions relating to running the college, have been delegated to the various committees and their coordinator's.

The various committees are listed below: -

- IQAC
- Academic Council and Teacher Council
- Student Council
- Admission Committee
- Disciplinary Committee
- Anti-Ragging Committee
- Legal Aid Committee
- Practical Training Cell
- Woman harassment grievance and redressal cell
- Student grievance redressal cell
- NSS
- Sports
- Cultural
- Scholarship
- Examination & Internal Assessment
- Moot Court, Seminar/Workshop/FDP

All the committees and cells involve all its functionaries, be it faculty and supporting staff to ensure the proper functioning. These are constituted with coordinators, teachers and student representatives to keep the procedure of working these committees transparent and fair.

The members of these committees and cells have a free hand in order to promote inclusiveness, decentralization and participative management in decisions, initiatives and working.

#### Case Study:

All the management decisions are taken with the suggestions and resolution made in IQAC meetings in which senior faculty has appointed as coordinator and faculty and students as well as alumni

representatives are members.

To promote innovation in teaching and learning, teachers have given flexibility to adopt their innovative ideas for teaching and to make learning easy. There is no centralized monitoring system has implemented to give faculty, a space for innovations.

Institute emphasizes to develop Self-learning ability in its students. Students are encouraged to put forward their doubts and queries without any hesitation which makes inclusive environment is the classrooms as well. A research approach is developed in all of the stakeholders of institute.

Dedicated classes for competitive examinations are conducted for the aspiring students that resulted into huge success in all the competitive examinations. Students are selected in various examinations on one go with the continues guidance of faculty.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The institutional strategic plans are well synchronized with the vision and mission of the institute and for its growth and development. Our endeavor is to become a center of excellence in the field of legal studies and we are marching towards the goal by maintaining the quality in academics as well as in the administration of institution. The management is composed of eminent Advocates who possess the professional excellence and vision too, to take the institution towards its excellence. The quality policy of the institution is aligned with the Jiwaji University, Department of Higher Education Madhya Pradesh, and Bar Council of India. The institution has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment most of the academic quality policy are framed by the governing body in coordination of principal and implemented through various committee. Governing body monitors as well as upkeep the maintenance of the infrastructure.

Before separate establishment (2004) Madhav Vidhi Mahavidhyalaya was a part of Madhav Mahavidhyalaya (parental college) as a department of law. According to the direction & guideline of Bar Council of India in 2004, it was resolved to have a separate and independent building for law college. In the same year, Madhav Vidhi Mahavidhyalaya came into existence as independent entity with its exclusive infrastructure and management.

As the vision and mission reads that the objective of the institution is to create physically fit, mentally robust individuals, to promote them to serve the society with humanity and to become responsible citizens. in order to achieve this objective, the prime focus of the institution is to provide quality legal education, to impart human values and professional ethics, and to develop the sense of responsibility in its students and

staff. For this, various activities are organized in institute. Institute collaborates with many organizations to serve the society involving the students and staff. NSS units of institute are pro-active to meet this objective with full dedication towards the institute as well as the Nation. **Legal literacy awareness camps, save water campaign, prevention of domestic violence, gender sensitization, gender equality, national integration, generations with values**, are some of the dedicated areas in which NSS volunteers give their active participation with a view to serve the Nation and the neighboring society.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Response:

#### Organizational Structure

Parental Body- Madhya Bharat Shiksha Samiti (Gwalior), registered under society registration Act in the year 1941.

Madhya Bharat Shiksha Samiti runs various educational institutions, namely:

1. Parvati Bai Gokhale Vigyan Mahavidyalaya
2. Parvati Bai Gokhale Uchatar Madhayamik Vidyalaya
3. Madhav Mahavidyalaya
4. Madhav Shiksha Mahavidyalaya
5. Sarvjanik Vidhyalaya
6. **Madhav Vidhi Mahavidyalaya**

Madhav Vidhi Mahavidyalaya is run by above said committee and governed by its own governing body.

The organogram of governing body is as follows:

S.No.	Name	Designation
1	Adv. Shri Praveen Newaskar	President (Chair Person)
2.	Adv. Shri Vivek Khedkar	Representative, Madhya Bharat Shiksha Samiti
3	Shri Brijmohan Shrivastava	Representative, Madhya Bharat Shiksha Samiti
4	Dr. R.P. Pandey	Representative, Jiwaji University
5	Dr. K.S. Sharma	Representative, Jiwaji University
6	Dr. Neeti Pandey	Principal/Ex-officio Secretary
7	Dr. Mamta Mishra	Teacher Representative Member

- Governing Body supervise and regulate the functioning of the institution.
- The institution has sufficient administrative, teaching and supporting staff headed by Principal.
- Principal administrates and regulates the academic affairs of the institute. The performance and efficiency of the teaching faculty and non-teaching staff is reviewed by the principal and appropriate suggestions and directions are given in meetings.
- The report of institutional functioning is communicated to the governing body and management by the principal as an administrative head.
- All policy decisions are discussed and deployed in meetings of department and of various committees at institutional level and decisions are communicated by the principal to governing body for further implementation.
- The institution has various committees/ cells coordinated by the faculty members and monitored by the principal to keep a check on performance in academics and other functioning of institute. various committee have been framed for institutional working and monitoring which are as follows:-
  - IQAC
  - Academic Council and Teacher Council
  - Student Council
  - Admission Committee
  - Disciplinary Committee
  - Anti-Ragging Committee
  - Legal Aid Committee
  - Practical Training Cell
  - Woman harassment grievance and redressal cell
  - Student grievance redressal cell
  - NSS
  - Sports
  - Cultural
  - Scholarship
  - Examination & Internal Assessment
  - Moot Court, Seminar/Workshop/FDP

For appointments norms of UGC and Bar Counsel of India are observed and followed. If government does not release the recruitment, the governing body release requirement for staff according to the needs of time and make selections on the basis of qualification and experience.

File Description	Document
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The institution has effective welfare measures for teaching and non-teaching staff. A tradition is being followed by the institution to promote and facilitate the staff with training programs to well equip them professionally.

- Employee Provident Fund scheme is available for teaching and non-teaching staff, under which employees of institution are benefited.
- ESI Scheme is available for teaching as well as non-teaching staff. The amount for the same are deducted from the salary of employees and deposited under the scheme.
- Conveyance allowances are provided to the staff while travelling for any kind of official duties.
- Casual Leaves and Medical Leaves are provided to all the staff.
- Provision of Maternity and Paternity leave is there, considering the welfare measures.
- Duty Leave for attending seminars & workshops are provided to the staff.
- Contingency fund is proposed in case of any financial emergencies and mis-happenings, for employees.
- Staff can ask for their salary in advance in case of need.
- Regular increments are made on the basis of appraisal approved.
- Freedom to attend Refresher courses and Orientation programs is given for advancement of staff.
- Freedom to organize as well as attend Workshops and Seminars. Funds are also provided for the same.
- Enriched library and computerized media lab with internet connectivity are available for staff
- Free Wi fi connectivity is available in college premises.
- Faculty are encouraged and facilitated to publish research papers and books.
- Staff members are encouraged to pursue their hobbies and platform is provided for the same, time to time.
- Motivational lectures for staff are organized.
- Festival celebrations for creating an atmosphere of amity.
- Tea or coffee served by the college without any charges.
- Birthday celebrations of each and every staff member.
- Farewell to the member of teaching or non-teaching staff who is leaving the institute for any reason is organized by the institute.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 0.4**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).****Response:** 8.03

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
04	02	01	00	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

The self-appraisal system is followed in institute. It is to have a check and balance as well as to ensure the accountability and continuous growth in abilities and improvements in staff. The self-appraisal system is focused on academic, curricular, co-curricular activities, administrative duties, research and publications, counselling and mentoring.

In this mechanism, self-appraisal forms are to be filled and submitted by the faculty at the ending of every academic year. They are expected to mention their achievements in academics, curricular, co-curricular, extra-curricular activities. They are expected to mention about their research publications, and performance in social issues, information of Seminars, Workshops, Faculty Development Programs attended and participated by them. Invitation as resource person is also given weightage as to their performance and ability.

Faculty members submit their duly filled self-appraisal forms to the principal, for her final remarks. Self-appraisal reports are scrutinized and evaluated by the principal. Principal submits report to the management along with her remarks. The appraisal system enables each faculty/staff to become aware of their strengths as well as weaknesses and give them an opportunity to improve in those areas so that they can perform better next year.

The appraisal system adopted in the institution has following mechanism:

- PBAS system is used for self-assessment.
- API format is to be filled by the faculty.
- Students are asked to give feedback for every teacher.
- Feedback is taken from Parents and Stake holders
- Feedback is taken from the Alumni
- Feedbacks are discussed by the Principal with the concerned faculty personally to resolve and improve on the issues raised.



On receiving and reviewing the self-appraisal report, management approve the increments accordingly, to the deserving faculty. On the basis of report the best employee is felicitate with the title STAR PERFORMER OF THE YEAR and the AWARD FOR EXCELLENCE to appreciate and recognize the quality of the work by him/her. All the faculty whose self-appraisal is up to the mark, are appreciated to encourage them to keep doing well and to promote the others to improve their working.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The Institution maintains transparency and accuracy in financial matters. conducts internal audit in order to

#### Internal Audits:-

The internal account system is handled by the accountant of the institute on daily basis and are duly verified by the Principal.

The internal audit is being conducted by the chartered accountant firm, N.K. Gupta & Co., appointed by the governing body of MVM.

The audit Statement along with the audit report are submitted to the Governing Body.

The internal financial, management of institution runs as follows:

- The income tax is timely filed in every financial year.
- Accounts are maintained in proper manner, followed under the direction of governing authorities.
- No major audit objections have been raised by the Chartered Accountant, N.K. Gupta & Co. during last five years.
- The accounts department ensures that every detail is recorded. Accuracy and transparency are maintained with utmost diligence.

#### External Audits:-

Institute need to renew its affiliation from university, higher education and Bar Counsel of India yearly. For affiliation, inspections are conducted respectively by all the abovesaid bodies in which the accounts are checked yearly, is considered as external audits

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

#### Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during

the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

- The only financial resource of institution is fee received from the students annually.
- Major purchases are made with the approval and sanction of the governing body and principal.
- A purchase committee, constituted by the principal every year is assigned to make recommendations for necessary and quality items for institute.
- Principal put the recommendations before the Governing Body which approve the abovesaid recommendations as required and as per permitted limits, in favor of institution timely.
- Principal and Governing body keep check on all the expenses.
- The Governing Body conducts annual audit to monitor the effective and efficient use of available financial resources.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

Since the establishment of IQAC, it is engaged in process of enhancement and sustenance. The IQAC is consistently working to maintain the quality in every area. The IQAC ensures and implement the vision and mission of Institution in its functioning. IQAC prepare perspective plan for development and ensures its execution with strategic manner in every academic session.

#### Practice I

**Gender equality and gender sensitizing** are incorporated as policy in internal quality assurance systems.

These are teaching strategies with a gender perspective in both curricular and non-curricular activities. An effort is made to achieve gender balance through the activities organized with a view to combating

inequality and the gender stereotypes.

Measures are taken to maintain gender balance among the students and teaching and non-teaching staff. Participation of students irrespective of their gender is encouraged in all the activities conducted inside as well outside the campus. The environment of institute is free from any kind of bias on the basis of gender among students as well as among the staff.

## **Practice II**

### **Advocacy Professional skill development**

Under IQAC our institution organized APSD program, under which the skilled practicing advocates visit our institute and share their knowledge and experiences through case studies in face-to-face interaction with the students. The students learn and develop their skills in the field of Legal profession. They also learn professional ethics in this program. These sessions are in dialogue where students ask their queries and the experts solve them with best of their knowledge.

Students also visit courts to observe the live legal proceedings. They also visit offices of penal lawyer recommended by institution during internships, (part of program) where they learn how to deal with clients, drafting the pleadings and formalities in such proceedings. Training of professional ethics which should be followed before the Court is also provided in the program.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

#### **Response:**

Institution regularly focuses on learning out comes that are assessed at periodic intervals through IQAC. The IQAC of Madhav Vidhi Mahavidhyalaya periodically reviews its teaching-learning process, structures & methodologies of operations and learning out comes.

- In the beginning of session academic calendar is prepared under supervision of IQAC and subjects/courses are allotted to the teachers accordingly.
- Faculty are required to prepare and submit their annual teaching plan to IQAC for academic studies.
- During academic session, feedbacks about teaching of faculty, are taken and collected by program/course coordinator at certain intervals, the report of which is submitted to IQAC with the remarks of coordinators, on the basis of performances.
- Feedback is reviewed, analyzed and discussed with the concerned faculty, if the feedback is not satisfactory.
- The academic session is conducted through lecture deliver method. It is very effective, interactive and participative between students and faculty, during classes.
- Faculty deliver their lecture keeping practical aspect of the course in mind.

- Remedial classes and query sessions are conducted for all the subjects by the concerned faculty.
- The IQAC review the performance of faculty through Self-Appraisal system.

Use of ICT in teaching learning process – IQAC suggests for implementation of ICT methodology in teaching learning process. For which smart classrooms are available in institution.

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

Institution shows gender sensitivity in providing facilities such as:

1. Safety and security
2. Counseling
3. Common Room

#### 1. Safety and social security

- The institute provides CCTV surveillance throughout the campus.
- The institute keeps visitor log register.
- The institute provides visitor ID Cards.
- Students wear ID cards all the time.
- Madhav Vidhi Mahavidhyalaya provided self defense training.

Institute organized medical camps to create awareness among the girls students to make them aware about women related issues.

Institute also provided classes on women's hygiene.

Fire extinguisher is placed at different floors inside the campus.

Unlike other institution, the ratio of girls in MVM far exceeds even in teaching and non-teaching staff, the ratio of female staff has been higher.

Gender equality has been the highest value upheld at MVM. At academic level, the value of gender equality is promoted by our institutions in number of ways.

#### 2. Counseling

Counseling the student is one of the most important functions to be performed by every educational institution. Our institute is not an exception for the same.

For ensuring clinical psychological counseling, we have appointed a dedicated counselor with whom students feel free to communicate their problems.

The collage has established equal opportunity cum enabling cell provide counseling to the disabled students with respect to their rights as well as career options.

Institute have its own career-counseling cell called competitive examination cell in this particular cell senior faculties were given proper guidance to students to choose a particular optional subject as well as how to crack competitive examination.

We provided different levels of counseling to the student's viz academic, career oriented psychological, gender sensitization.

Activities conducted as a part of academic counseling unit.

Mr. Radhe Shyam Sharma is appointed as the authorize career counselor for the institution.

Students were given a group counseling session to make them aware about their career opportunities. Institute also provided an individual an individual session for the slow learner students also for those students who requested for it.

### 3. Common Room

Separate common rooms are available for boys and girls. The students utilize these for having lunch and also for common discussion.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.3 Describe the facilities in the Institution for the management of the following types of

**degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

We follow the proverbial saying, “Prevention is better than cure”, meaning thereby, it is better to alleviate something hazardous or deleterious from happening than it is to deal with it after it has cropped up and become intense. We follow the principle of ‘3 Rs’ i.e. Reduce, Reuse, and Recycle. From the health hygiene, environment and aesthetic point of view, the college ensures proper disposal of waste generated in the campus.

**Solid Waste :** The solid waste is biodegradable and non-degradable that is removed mainly from the classrooms, laboratories, Library, toilets etc. It is collected in coloured dust-bins. Institution has put a total ban on the use of polythene in the campus making it a plastic free campus. Students are not allowed bring Pet Water Bottles.

**Liquid Waste:**

The college maintains proper system for disposals of the liquid wastes. The waste water is channelized and directed towards the plants in garden maintained by college. The other liquid waste in toilets and RO systems is drained through sewage tanks to the municipal main drain.

**Waste recycling system:**

The waste water is channelized and directed towards the plants in garden maintained by college.

<b>File Description</b>	<b>Document</b>
Any other relevant information	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

**7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### **7.1.5 Green campus initiatives include:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### **7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### **7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Disabled-friendly washrooms**



3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Madhav Vidhi Mahavidhyalaya plays a role of protagonist in the city to maintain the peace and national integration. The college organizes on the regular basis, different activities for inculcating the values of tolerance and sensitivity towards cultural diversities. Activities conducted in MVM put a strong impact on cultural & communal thoughts of society directly or indirectly.

The students also contributed as paralegal volunteers training program under legal literacy campaign. We organized in house 'Moot Court' for practical experience.

To inculcate the tolerance about cultural regional, linguistic communal socio-economic and other diversities, we arrange experts lectures on various topics so that students can live in harmony thus, the college has created very positive image for all the communities.

We organize many legal aid camps to serve the different socio economically backward classes. Benefits of para-legal programs conducted by the institution are taken by many aggrieved persons who could not afford the expensive legal services. Our Principal also provides counseling in family disputes coming to the courts and to police, which prevent the families from splitting.

In Madhav Vidhi Mahavidhyalaya, students take admission from different backgrounds, economically, linguistically, and communally. All the diversities are celebrated here, be it a regional one or the communal one. We create an atmosphere where all the different values can be followed and respected altogether. Celebrating the various festivals of different communities and following the inter-cultural practices in our campus shows that we are creating an inclusive environment for all.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

### 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

#### Response:

The institute promotes equality, liberty and fraternity among its stakeholders. Awareness about constitutional principles and sense of brotherhood is inculcated in them through various activities. The Preamble of Indian Constitution is displayed in the College premises. To showcase the devotion towards Constitution of India, **Constitution Day** is celebrated on November 26, every year. Many eminent speakers and faculties deliver lectures on this day, to sensitize the students and employees of our institute, towards the obligations led by the Constitution. To celebrate the glory of the Constitution, the **Republic Day** is celebrated on 26th of January every year. Speech on formation and importance of Constitution are delivered by Principal and faculties of institution. The students get aware about their rights as well as duties towards the others and nation. **Hindi Diwas** is celebrated every year on 14th of September to encourage students to use Hindi in their conversation with pride and to respect our national language. **International Women's Day** is celebrated every year on March 8, to celebrate the Women spirit in nation building.

To promote sense of patriotism and to honor the freedom fighters, the **Independence Day** is celebrated, with full devotion and enthusiasm.

along with these national day celebrations, institute also celebrate following special days and events to showcase the importance of them

- Showing Respect to Great Leaders
- Environment Consciousness Activities
- Showing respect to Noble Citizens of the Country
- Charity Activities

International and National Days celebrated by the department to enhance student's awareness.

- National Youth Day Celebration
- World Health Day & Red Cross Day
- Awareness Activities
- Hindi Day
- Teacher's Day Celebrations
- N.S.S. Day
- World Environment Day

These celebrations are an integral part of learning. They bring the young generation together with love and respect, to value the importance of cultural and traditional beliefs.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

To inculcate the historical significance of the national festivals, the institution celebrates Independence Day, Republic Day, Gandhi Jayanti, National Integration Day, Education Development Day and Teachers Day. These festivals develop in the students the feeling of patriotism, motivating them to honor the ideologies of non-violence and the valuable contribution of our leaders. On these days enriching talks, patriotic songs and cultural programs are being organized which spread the spirit of harmony, unity and patriotism among students.

Celebrating the 'unity in diversities' of India, various festivals from different cultures and religions are celebrated in the institution which symbolizes the sense of brotherhood and one-ness. Students, irrespective

of their religious and cultural beliefs, celebrate all the festivals with equal enthusiasm and zeal. The Various festival that are celebrated are the Raksha bandhan, the Christmas, Navratri, Eid , Holi and many more showcasing different colors of India.

- National voter's day is celebrated in order to encourage students to vote and to spread awareness about the same in public, rally is organized every year.
- 26th January is celebrated to commemorate the adoption of the Constitution.
- Women's day is a global day celebrating the social, economic, cultural and political achievements and inspiring role of women. To highlight the achievements of women, the skits, role play, mime, street plays and inspiring talks are organized by institute.
- 21st June, International Yoga day is celebrated by practicing Yoga in campus.
- 15th August is celebrated as Independence Day with a Grand event organized by teaching, non-teaching staff and the students.
- 5th September is celebrated as Teachers' Day every year.
- 8th September, International Literacy Day is celebrated by spreading awareness among people about the importance of literacy by our NSS volunteers.
- 2nd October, birth anniversary is celebrated through lectures on Gandhian philosophy by eminent personalities to encourage students to understand and follow his principles.
- 31st October, birth anniversary of Sardar Vallabh Bhai Patel, celebrated as Ekta Diwas (National Unity Day). This day is also celebrated as World No Tobacco day in MVM in which students spread awareness about the ill effects of tobacco consuming.
- Constitutional Day is celebrated on 26th November every year commemorate the adoption of the Constitution of India.
- On 1st December, to raise awareness of the pandemic caused by the spread of HIV infection, the world AIDS Day is observed.
- 7th December, Indian Armed Flag Day is celebrated by students and staff under the NSS.

Competitions like essay/elocution, quiz, skit, film shows, etc. on the issues of national importance are organized in institute to commemorate these days.

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

### **BEST PRACTICE - I**

#### **1. Title of the Practice**

Identifying and improving the slow learners

#### **2. Objectives of the Practice**

The prime objective of an educational institution is to promote all its students to do well in their academics

and to bring them at equal and higher level of learning. This best practice is aimed to meet this objective at its best.

Every student has the equal potential but some of them could not realize it while performing their academics. This particular best practice intends to facilitate those students to recognize their abilities and to develop themselves from slow learners to active learners.

Intended outcome of this best practice is making improvements in slow learner students by enhancing their learning skills to improve their performance in upcoming examinations so that they can grow into the confident and high esteemed fellows.

### **3. The context**

This practice is needed with a view to keep every student at equal footing. The shortcomings of slow learners should be identified and resolved. The problem with slow learners is that they themselves are unable to understand their issue due to which they are not able to grasp and retain the things they learn. If this issue does not get resolved in the educational institutes, it keeps increasing with coming challenges in the practical life. This best practice is needed to address the issues with such students and to make them improved as learners.

On the other hand, the issue which needed to be kept in mind while designing this best practice was, while identifying and working on the slow learners, they should not feel under rated and inferior in comparison to others. This best practice is planned accordingly.

### **4. The Practice**

This practice is designed with a view to make improvements in our average performing students. In law programmes students come from various streams. Initially, in the beginning of each programme we consider every student as slow learner. We observe his/her learning patterns through internal assessments, class tests, small assignments, class participation etc. After identifying, we make focused efforts according to their requirement. During this process we also record the gradual changes and development in the student's learning ability and performance. Class participation by the student is the key point in the learning process, this should be encouraged in the class. In the present best practice, we believe in the same. All students are encouraged and welcomed to ask the questions so that their doubts could be resolved then and there. Being able to ask, students get confidence to develop the problem-solving skill and deep understanding of academic concepts.

This best practice is designed in a way that gradual progress of a student can be observed and recorded throughout the program he is pursuing in. We continue this practice in post graduate law programme also.

### **5. Evidence of Success**

The results can be viewed in our results which show the progress of our slow learners. These students, taking advantage of this best practice, shown incredible academical growth. They have become active learners, better performers and confident individuals under the supervision of our dedicated faculty members. The success can be evident in following points:

- Results are getting better gradually

- Self-learning skill is developed among students
- Research approach is developing gradually
- There is a decreasing gap between the “toppers” and the “average student.”

## **6. Problems Encountered and Resource Required**

- For making the learning process more effective, practical based learning can be proved more fruitful to get desired results. But the academic restrictions have been proved somewhere like hurdles for the same.
- Slow learners can easily get distracted during the process

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## **BEST PRACTICE- II**

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### **1. Title of the Practice**

Certificate courses for all round development

### **2. Objectives of the Practice**

- The main objective to mould students into physically fit, mentally robust and professionally competent individual, who are capable of assuming their rightful place as experts in the court and in the society of tomorrow.
- To promote extra-curricular activities for all round personality development of the student.
- To keep students energetic and confident so that they can be prepare to deal with real life challenges.
- To create an atmosphere of amity.

### **3. The Context**

This best practice was designed to ensure all round development of the students. In the present scenario of neck cutting competition and increasing pressure of academics, there is an utmost need for a mechanism to release pressure on students and keep them enthusiastic. In this practice we put efforts to make our students aware about health and importance of self-defense along with their studies.

Stress management is inevitable phenomenon in today’s challenging world. Understanding this we designed this best practice in which we conduct three activities in form of certificate course, namely, Yoga, Self Defense and Aerobics. All these activities make our students physically fit, mentally robust and confident fellows.

By attending these courses, the mental status and physical strength of students can be increased gradually.

### **4. The Practice**

This best practice consists of three activities in form of certificate course. Namely-

- Yoga
- Self Defense
- Aerobics

Yoga is a life art. It does not belong to any particular sect or religion. It keeps body and the mind healthy as both are equally important. Yoga is an ancient art based on a harmonizing system for development of the body, mind, and spirit. The regular practice of yoga will not only lead you to a sense of peace and well-being, but will also give you a feeling of being in harmony with the nature. In the present time, more people are resorting to Yoga to find a cure for chronic health problems and attain a peace of mind.

Yoga is a set of some physical practices known as 'Asanas', breathing practices known as 'Pranayam' and mental practices known as 'Dhyana' or 'Meditation'. In this best practice students learn and practice all the three components of Yoga in the guidance of the experts. The benefits of the same are miraculously seen in the students who are part of it.

Self Defense is a necessity now a day's specially for girls to keep themselves protected from any unwanted assault. By self-defense training girls become empowered and capable enough to protect themselves as well as the others. In present time women are not weak and dependent and self-defense training also make them independent to be safe. Our instructors give them tips to stay calm and head-strong in adverse situations as well as teach them techniques to defend from the attacker through live demonstrations. There is no doubt that girls need to learn self-defense techniques the most, but at the same time boys also need to learn the same. Though they have enough physical strength but without right technique, the strength alone cannot be sufficient. Hence this is evident that self-defense training is important for both, girls and boys equally.

Aerobic can be described as exercise with beats and rhythm. Music relieves the stress and fills with the energy and the physical moves keeps the body fit and into shape which gives confidence. Keeping these benefits this activity has been included into this best practice. Students enjoy the workout together on the

of energetic music. Being Stress free they used to get more focused in academics as well as other chores.

## **5. Evidence of Success**

It is observed that the students who take part in one or more abovesaid activities could easily concentrate in their studies and other things in comparison to those who don't. Students enjoy and getting benefitted by this best practice. To encourage them to participate we provide them a certificate of completion after the course is over. Results are undoubtedly very positive with this best practice.

## **6. Problems Encountered and Resources Required**

The major problem encountered with this that till now the students and the parent's emphasis on the academics only. They believe that participating in extra-curricular activities can adversely affect their studies and their academic record can also be get affected. In this neck cutting competitive era no one wants to be left behind in this 'rat-race'. It is the biggest task to convince them that to keep oneself energetic, positive, healthy and head-strong these kind of activities are equally important and inevitable in today's stressful scenario.

**7. Any other information that may be relevant for adopting / implementing the Best Practice in other institutions (in about 150 words).**

Any other information regarding Innovations and Best Practices is with regard to developing of social approached in the students. The Madhav Vidhi Mahavidyalaya, Gwalior has specifically designed a scheme to organize a practice in the every semester so the active participants are increase in each semester and students are fully mentally prepared for over all development and some other way also find out to these practice made interesting therefore the all the students can be benefited.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

Madhav Vidhi Mahavidhyalaya remains one of the most promising centers for learning of law in the country. The institution keeps upgrading itself according to changing times and circumstances. With new modes of teaching, it has evolved in to a best legal 'Gurukul'. With its hugely popular 5-year B.A.LL.B. course, 3-year LL.B. course, 2-year LL.M. course as well as research center. The MVM has substantially contributed to the bar, bench, legal academia and the legal fraternity at large in India and beyond. The focus of MVM is promoting social responsibility and legal awareness into its subjects with a more comprehensive vision of providing accessible and inclusive legal education in the state. Apart from academic activities, the students are immensely encouraged to participate in the extra-curricular activities like Moot court, Debates, Free Speech and volunteer-based activities in National and International seminars. The institution believes to develop life skills like critical thinking and interpersonal communication for the all-round growth and development of the students. So that they can become physically fit and mentally robust individual.

Our prime object is to provide legal education to all, without any bias and discrimination. To promote equal participation of women in education as well as in the society we ensure gender balance in class. It is important to reassure the element of gender sensitization in the students which lead them towards sensitive, sensible, responsible and harmonious living being. In our institute we encourage students for group discussions on issues that are being faced by a particular gender, as gender sensitization is not about only one or the other gender, but it is about to develop an understanding of the other gender and its issues and functioning with empathy so that there can be an atmosphere of amity, mutual understanding and mutual fulfillment.

Institute thrives in providing a healthy atmosphere for student in our institution so that they can grow as



skilled and confident legal professionals, also to make them ready to deal with the real challenges of the world. We believe that education should not remain only a mean of livelihood but also a tool for a developing the humanitarian values in its subjects. With a view to make our students verse in their professional lives we facilitate them with internships and trainings. We also put efforts to resolve their concerns through counseling. Mentor and mentee groups are created in each class where mentoring is given to mentees for their academic growth as well as mental and psychological development. In addition to that, regular visits of career counsellors and clinical psychologists are arranged with a purpose of facilitate our students with proper and needful guidance. With these efforts we found that our students are able to grow as individuals with high self-esteem and their complete personality gets flourished.

Along with professional training and legal education our focus is to impart the social responsibility in our students. We endeavor to create responsible citizens to serve the Nation and individuals with humanity and values to serve the humanity. We inculcate these values into them, through engaging them in welfare programs inside and outside campus.

With these values our students are spread all over the country and are placed at high positions. Be it Indian judiciary or public service commissions, whether its corporate or entrepreneurship, be it advocacy or social work, our students have made their way and are doing well in their respective areas.

The institute create opportunity to bring out the hidden talents of its students through various cultural and other activities in which they keep grooming their talents. 40 days certificate programs on **YOGA, SELF DEFENCE** and **AEROBICS** being organized for students in every session to make them physically fit and mentally robust individuals who are empowered capable enough to deal with the challenges, as well as to develop the art of stress management in them.

To enhance the academic performance of our students we find out the slow learners right from the beginning of there journey with us. We have focused strategy to improve their learning ability and to transform them from slow learners to active learners. The students with high academic records are also a part of this strategy. This showcases the sense of brotherhood, mutual fulfillment and amity which is the motto of our institute.

The institute believes in recognizing everyone's contribution. The management consists of eminent advocates and academicians who are dedicated for the progress of institute as whole. From administration to employees, from faculty to each student, welfare of everyone is on their priority. Institute gets Complete support and guidance from them with their open heart. It's their vision that makes institute, one of the best institutes providing legal knowledge in India.

Our Principal is the backbone of the Institute who devotes her knowledge and expertise among the students and staff. She is a combination of a brain with wisdom and a heart with kindness. She spends a big amount of her earnings in paying the fees of many of students from humble backgrounds. Her wisdom can be assumed with the fact that she gives training to the police officials in Police Academy and to the professors of other institutes of city and out of city as well. Unlike other institutes our principal takes regular lectures in classes apart from administrative responsibilities which inspire everyone working in the institute.

We have well qualified and experienced faculty who are dedicated to imparting the best knowledge they possess and to convey the values through their teachings. The non-teaching staff and the supporting staff is also very generous and helping.

To enhance the efficiency of the institute we have signed one international, and 7 national Memorandum of Association. The national MOUs have been signed with other educational institutions in Gwalior to collab with each other to use **libraries, Computer labs, play grounds** and other infrastructure for various purposes.

The institute believes that true progress is when each and every individual is happy, heard and is treated on equal footing.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

We also recognized as Research Center and 18 students are doing their Ph.D. under the supervision of faculty of Madhav Vidhi Mahavidhyalaya in the field of Law.

### **Concluding Remarks :**

The Madhav Vidhi Mahavidyalaya aimed at creating physically fit, mentally robust and professionally competent individuals. To achieve its this vision the institution does not let any stone unturned. Ample importance is given to the curriculum aspects, being one of the most important aspects of educational institute's workings.

The institute has a mechanism in place to cater to the students coming from across the country due importance is given to design, revision and effective delivery of curriculum in most efficient manner. Evaluation system is flawlessly designed to evaluate student performance at each stage of the program.

Institute has research and innovation cell with transparent policies to promote research consultancy. Students are increasingly developing the research approach and taking guidance under the incubation cell of the institute.

Infrastructure wise institute has all required facilities for teaching learning like, library, computer lab, internet facilities etc. and also supports other physical activities as is evident from the sport infrastructure of the institute.

With the aim to become number 1 institute in the field of legal education, the management, the faculty, the staff and the students are determined to march ahead with the aim to achieve the goal set for them.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above            Answer After DVV Verification: E. None of the above            Remark : Nomination letter has not provided by HEI.</p>																				
2.1.2	<p><b>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)</b></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>177</td> <td>142</td> <td>124</td> <td>120</td> <td>101</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>170</td> <td>141</td> <td>115</td> <td>110</td> <td>99</td> </tr> </tbody> </table> <p>Remark : DVV has made some necessary changes because extract for admission of SC, ST and OBC has not provided by HEI.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	177	142	124	120	101	2019-20	2018-19	2017-18	2016-17	2015-16	170	141	115	110	99
2019-20	2018-19	2017-18	2016-17	2015-16																	
177	142	124	120	101																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
170	141	115	110	99																	
2.3.3	<p><b>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )</b></p> <p>2.3.3.1. Number of mentors            Answer before DVV Verification : 18            Answer after DVV Verification: 16</p>																				
3.2.2	<p><b>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</b></p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology,</p>																				

**Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
09	09	01	01	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
09	03	01	01	01

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years****3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year****3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	01	01	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	01	00	01

Remark : Supporting document for 2016-17 has not shared by HEI.

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during**

**last five years(INR in Lakhs)****4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1.15750	18.2372	0.63350	6.16230	8.88257

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1.11	2.55	0.63350	0.21	3.81

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year****4.2.4.1. Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 402

Answer after DVV Verification: 80

Remark : DVV has made the changes as per average of logbook entries of visitors using library on 03/Feb/2020 to 07/Feb/2020.

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years****5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
122	139	190	126	121

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
122	139	190	126	122

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above  
 Answer After DVV Verification: E. None of the above  
 Remark : DVV has not consider provided report by HEI.

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
04	0	01	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
02	0	0	0	0

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	20	16	16	16

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : DVV has not consider provided list.

7.1.5 **Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : Any 4 or All of the above

Answer After DVV Verification: C. 2 of the above  
 Remark : DVV has select C. 2 of the above as per supporting circulars for SI.No. 1 and 2 shared by HEI.

7.1.7	<p><b>The Institution has disabled-friendly, barrier free environment</b></p> <ol style="list-style-type: none"> <li>1. <b>Built environment with ramps/lifts for easy access to classrooms.</b></li> <li>2. <b>Disabled-friendly washrooms</b></li> <li>3. <b>Signage including tactile path, lights, display boards and signposts</b></li> <li>4. <b>Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment</b></li> <li>5. <b>Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></li> </ol> <p>Answer before DVV Verification : B. 3 of the above          Answer After DVV Verification: C. 2 of the above          Remark : DVV has select C. 2 of the above as per shared Geotagged Photos of SI. No. 1 and 2 by HEI.</p>
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## 2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>258</td> <td>248</td> <td>213</td> <td>192</td> <td>171</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>251</td> <td>241</td> <td>211</td> <td>191</td> <td>170</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	258	248	213	192	171	2019-20	2018-19	2017-18	2016-17	2015-16	251	241	211	191	170
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2019-20	2018-19	2017-18	2016-17	2015-16																	
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2.2	<p><b>Number of sanctioned posts year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>01</td> <td>06</td> <td>03</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>19</td> <td>21</td> <td>18</td> <td>15</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	05	01	06	03	01	2019-20	2018-19	2017-18	2016-17	2015-16	22	19	21	18	15
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